



February 5, 2015

Dr. Steve Neal
Assistant Dean for Academic Affairs
100E Agricultural Administration Building
2120 Fyffe Rd
Columbus, OH 43210

Dear Dr. Neal,

Enclosed please find the proposed curriculum plan and application document for the Associate of Technical Studies degree program, submitted for consideration by the FAES Academic Affairs Committee. The modifications of the current curriculum plan and corresponding application document respond to the Ohio Board of Regents revised requirements for this degree program as indicated in the revised OBR Guidelines and Procedures for Academic Program Review document. Although this document is still listed as a draft, we are proceeding with the proposed curricular changes based on consultation with the FAES college office and the Office of Academic Affairs.

The proposed changes to the curriculum template result in compliance with the new Ohio Board of Regents guidelines and address the reduction in credit hours and alignment with the general education curriculum for this degree program.

The proposed template was developed and approved by the Academic Affairs Committee of Ohio State ATI and was shared with faculty prior to the faculty meeting on January 20, 2015, where it was unanimously approved.

Enclosed please find the following documents:

- The current application document for the Associate of Technical Studies (ATS) degree program
- The current application document with marked changes for the Associate of Technical Studies (ATS) degree program
- The proposed curriculum plan template (including OBR guidelines) and proposed application document for the Associate of Technical Studies (ATS) program
- OBR Guidelines and Procedures for Academic Program Review, draft 4 (02-04-15); see Appendix B: Terminology and Requirements Related to Post-Secondary Degrees, Certificates and Educator Preparation Programs, pp. 56-58 and Appendix C: General Education Guidelines, pp. 59-63; describes the requirements that are being addressed by the proposed templates.

Please let me know if there are questions or additional information or documentation is required to accompany this submission. We look forward to hearing from the FAES Academic Affairs Committee regarding next steps in the approval process.

Sincerely,

Jeanne M. Osborne
Assistant Director, Academic Affairs
Ohio State ATI

Associate of Technical Study Degree

The **Associate of Technical Study** (ATS) degree program is a planned program of courses that meets the needs of an individual student. The ATS degree program is primarily intended to allow for the combining of various courses in existing associate of applied science degree programs offered by Ohio State ATI. Each individual's proposed program must stand the same review as all other degree programs offered at Ohio State ATI. If approved, the planned ATS program becomes a firm contract between the student and Ohio State ATI.

Admission:

Admission to the ATS degree program is open to any student who is admitted or enrolled at Ohio State ATI and whose educational objectives and interests cannot be met through one of the formal associate of applied science degree programs.

Initial development of a program of study will be the responsibility of the student with assistance from an academic advisor. The academic requirements for the ATS degree program must follow the same curriculum structure as all other degree programs. An application is attached and must be approved prior to completing 30 credit hours of their degree requirements at Ohio State ATI. A basic core of courses is required with additional courses to be selected in consultation with an academic advisor.

Upon approval by an academic advisor, the application (proposed curriculum plan) is presented to the Associate Director for Academic Affairs to be reviewed and approved by the Ohio State ATI Academic Affairs Committee. This committee review and action will occur within 30 days after academic advisor approval.

Graduation Requirements:

An Associate of Technical Study degree will be awarded to the student who has completed the following requirements:

1. Completion of the ATS application including the selection of two or more major areas of study with a reasonable selection of courses in each area.
2. Approval of the ATS application by the Academic Advisor, the Academic Affairs Committee, and the Associate Director for Academic Affairs.
3. Complete 28-30 semester credits in the **Non-Technical** course category as specified on the application.
4. Complete a minimum of 33 credits in the **Technical Studies** course category as specified on the application.
5. Completion of a minimum of 61 (to a maximum of 70) semester credits toward graduation with a point-hour ratio of 2.0.
6. Earn a minimum of 30 credit hours through regular course work at Ohio State ATI (exclusive of the internship).
7. A maximum of 9 credits of practical experience courses (e.g. practicum, internship, etc.) will count toward graduation.
8. Completion of all other Ohio State ATI graduation requirements.

**ASSOCIATE OF TECHNICAL STUDY
APPLICATION**

Name (print): _____ Student ID: _____

Statement of occupational objective:

Rationale (How does the proposed program better meet the applicant's educational and occupational objectives than existing degree program(s)?):

Curriculum Plan Requirements:

A. Non-Technical Studies

General			
GENSTDS	1201T	College Orientation	0.5
XXXXXXXX	1201T	Career specific orientation	0.5
ENGLISH	1110.01	First-Year English Composition	3
AGRCOMM	3130	Oral Expression in Agriculture	3
GENMATH	1140T	Technical Mathematics I	3
BUSTEC	1202T	Software Applications	1
Natural Science (Choose 1 course from the following)			
GENBIOL	1200T	General Biology (4)	
GENBIOL	1250T	General Botany with Applications (4)	
GENCHEM	1100T	Introduction to General Chemistry (3)	
TECPHYS	1150T	Technical Physics (5)	
Other Non-Technical (Choose one from the following – minimum 5 credits - no more than 1 course per category except Science and Applied Science)			
		Math	
		Writing	
		Culture/Art/Music/Literature	
		Social and Behavioral Science	
		Science and Applied Science	
Social and Behavioral Sciences and Humanities			
BUSTEC	1151T	General Economics	3
(Choose one course from each of the following)			
		Social Science	3
		Humanities	3
Total (28-30 cr.)			

B. Technical Studies

Technical Requirements			
Business Requirement		1 course – 2 credit minimum	2
Internship/Practicum	X191T	Required course – 2 cr. minimum of internship	3
Other Technical Courses			
		Total (33 minimum)	

Degree Requirement Summary

Non-Technical Studies – Total Credits (28-30)	
Technical Studies – Total Credits (33 minimum)	
Total Credits (61 minimum – 70 maximum)	

Number of Credit Hours Earned at Ohio State ATI _____ **Semester/Year** _____
 (Plan must be approved prior to completing 30 hours of degree requirements)

 Student Applicant’s Signature Date

Academic Advisor Comments:

 Advisor’s Signature Date

Academic Affairs Committee Comments:

Academic Affairs Committee Approval: Yes _____ No _____

 Committee Chair’s Signature Date

Office of Academic Affairs Approval: Yes _____ No _____

 Associate Director’s Signature Date

Associate of Technical Study Degree

Associate of Technical Study (ATS) degrees are awarded for successful completion of an individually planned program of study designed to respond to the need for specialized technical education not currently available in the formal degree programs at Ohio State ATI. The area of concentration includes a coherent combination of technical courses selectively drawn from two or more associate of applied science degree programs currently offered by Ohio State ATI to serve a career objective that would not be adequately addressed by one of the existing programs alone. Each individual's proposed program must be reviewed by the Ohio State ATI Academic Affairs Committee. The Associate of Technical Study (ATS) degree program is a planned program of courses that meets the needs of an individual student. The ATS degree program is primarily intended to allow for the combining of various courses in existing associate of applied science degree programs offered by Ohio State ATI. Each individual's proposed program must stand the same review as all other degree programs offered at Ohio State ATI. If approved, the planned ATS program becomes a firm contract between the student and Ohio State ATI.

Admission:

Admission to the ATS degree program is open to any student who is admitted or enrolled at Ohio State ATI and whose educational objectives and interests cannot be met through one of the formal associate of applied science degree programs.

Initial development of a program of study will be the responsibility of the student with assistance from an academic advisor. The academic requirements for the ATS degree program must follow the same curriculum structure as all other degree programs. An application is attached and must be approved prior to completing 30 credit hours of their degree requirements at Ohio State ATI. A basic core of courses is required with additional courses to be selected in consultation with an academic advisor.

Upon approval by an academic advisor, the application (proposed curriculum plan) is presented to the Associate Assistant Director for Academic Affairs to be reviewed and approved by the Ohio State ATI Academic Affairs Committee. This committee review and action will occur within 30 days after academic advisor approval.

Graduation Requirements:

An Associate of Technical Study degree will be awarded to the student who has completed the following requirements:

1. Completion of the ATS application including the selection of two or more major areas of study with a reasonable selection of courses in each area.
2. Approval of the ATS application by the Academic Advisor, the Academic Affairs Committee, and the Associate Assistant Director for Academic Affairs.
3. Complete 28-30a minimum or 30 semester credits in the **Non-Technical** course category as specified on the application.
4. Complete a minimum of 33-30 semester credits in the **Technical Studies** course category as specified on the application.
5. Completion of a minimum of 61-60 (to a maximum of 7065) semester credits toward graduation with a point-hour ratio of 2.0.
6. Earn a minimum of 30 credit hours through regular course work at Ohio State ATI (exclusive of the internship).

7. A maximum of 9 credits of practical experience courses (e.g. practicum, internship, etc.) will count toward graduation.
8. Completion of all other Ohio State ATI graduation requirements.

**ASSOCIATE OF TECHNICAL STUDY
APPLICATION**

Name (print): _____ Student ID: _____

Statement of occupational objective:

Rationale (How does the proposed program better meet the applicant's educational and occupational objectives than existing degree program(s)?):

Curriculum Plan Requirements:

A. Non-Technical Studies

General			
GENSTDS	1201T	College Orientation	0.5
XXXXXXX	1201T	Career specific orientation	0.5
ENGLISH	1110.01	First-Year English Composition	3
AGRCOMM	3130	Oral Expression in Agriculture	3
GENMATH	1140T	Technical Mathematics I	3
BUSTEC	1202T	Software Applications	1
Natural Science (Choose 1 course from the following)			
GENBIOL	1200T	General Biology (4)	
GENBIOL	1250T	General Botany with Applications (4)	
GENCHEM	1100T	Introduction to General Chemistry (3)	
TECPHYS	1150T	Technical Physics (5)	
Other Non-Technical (Choose one from the following – minimum 5 credits - no more than 1 course per category except Science and Applied Science)			
		Math	
		Writing	
		Culture/Art/Music/Literature	
		Social and Behavioral Science	
		Science and Applied Science	
Social and Behavioral Sciences and Humanities			
BUSTEC	1151T	General Economics	3
(Choose one course from each of the following)			
		Social Science	3
		Humanities	3
Total (28-30 cr.)			

Comment [JO1]: The revisions and reorganization of the curriculum required by the new OBR guidelines were significant and new documents were created rather than revising this portion of the existing document.

B. Technical Studies

Technical Requirements			
Business Requirement		1 course – 2 credit minimum	<u>2</u>
Internship/Practicum	X191T	Required course – 2 cr. minimum of internship	<u>3</u>
Other Technical Courses			
		Total (33 minimum)	

Degree Requirement Summary

Non-Technical Studies –Total Credits (28-30)	<u>min.</u> <u>30</u>
Technical Studies –Total Credits (33 minimum)	<u>min.</u> <u>30</u>
Total Credits (61 minimum – 70 maximum) Degree Total	<u>60-65</u>

Number of Credit Hours Earned at Ohio State ATI _____ Semester/Year _____
 (Plan must be approved prior to completing 30 hours of degree requirements)

_____ Student Applicant’s Signature _____ Date

Academic Advisor Comments:

_____ Advisor’s Signature _____ Date

Academic Affairs Committee Comments:

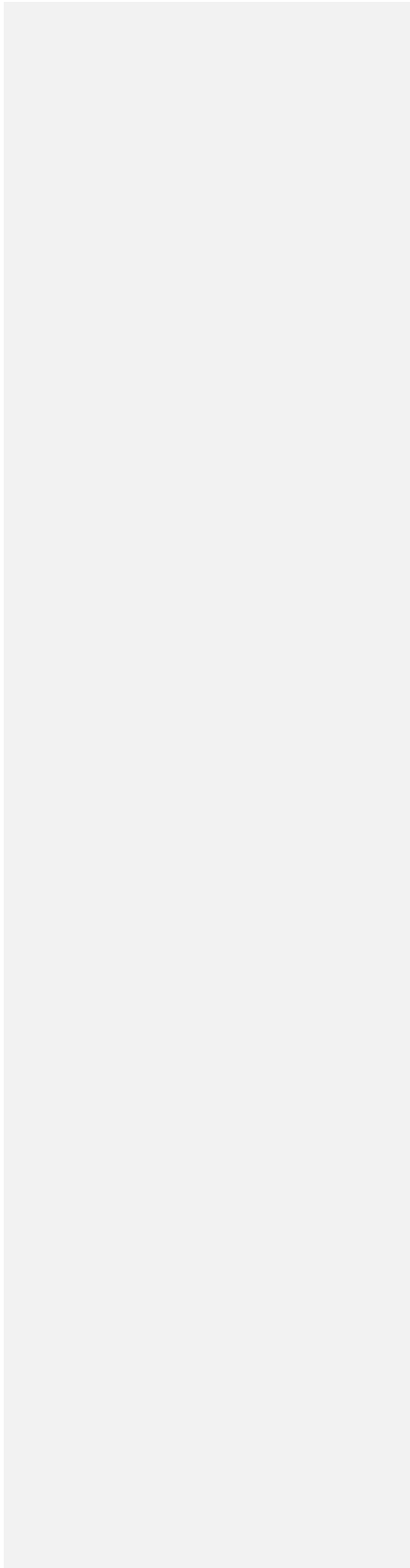
Academic Affairs Committee Approval: Yes _____ No _____

_____ Committee Chair’s Signature _____ Date

Office of Academic Affairs Approval: Yes _____ No _____

_____ Associate Assistant Director’s Signature _____ Date

Revised – 8/18/2011
Academic Affairs Committee Approval – 9/29/2011
~~ATI Faculty Approval – 1/20/2012~~ Jan 2015



Associate of Technical Study Degree

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Upon approval by an academic advisor, the application (proposed curriculum plan) is presented to the Assistant Director for Academic Affairs to be reviewed and approved by the Ohio State ATI Academic Affairs Committee. This committee review and action will occur within 30 days after academic advisor approval.

Graduation Requirements:

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2. Approval of the ATS application by the Academic Advisor, the Academic Affairs Committee, and the Assistant Director for Academic Affairs.
3. Complete a minimum of 30 semester credits in the **Non-Technical** course category as specified on the application.
4. Complete a minimum of 30 semester credits in the **Technical Studies** course category as specified on the application.
5. Completion of a minimum of 60 (to a maximum of 65) semester credits toward graduation with a point-hour ratio of 2.0.
6. Earn a minimum of 30 credit hours through regular course work at Ohio State ATI (exclusive of the internship).
7. A maximum of 9 credits of practical experience courses (e.g. practicum, internship, etc.) will count toward graduation.
8. Completion of all other Ohio State ATI graduation requirements.

**ASSOCIATE OF TECHNICAL STUDY
APPLICATION**

Name (print): _____ Student ID: _____

Statement of occupational objective:

Rationale (How does the proposed program better meet the applicant's educational and occupational objectives than existing degree program(s)?):

Curriculum Plan Requirements:

A. Non-Technical Studies

General Education			
Category			
ENGLISH	1110.01	First-Year English Composition	3
GENMATH, MATH, or STAT			3
SOCIAL/ BEHAVIORAL SCIENCES OR ARTS AND HUMANITIES*			3
NATURAL SCIENCES			3
From any of the General Education categories (listed above)*			3
Total General			min. 15
Applied General Education		Appropriate courses for the selected program of study from the following: General Education categories Applied Sciences Business	
GENSTDS	1201T	College Orientation	0.5
XXXXXXX	1201T	Career specific orientation	0.5
Total Non-Technical Studies			min. 30

* Social/Behavioral Sciences and Arts and Humanities General Education courses must be part of the OTM (Ohio Transfer Module) to fulfill the requirements in these categories

Technical Studies

Industry/Practical Experience		Required course – 2 cr. minimum of internship; 9 cr. maximum	3
Other Technical Courses			
Technical Studies Total			min. 30

Degree Requirement Summary

Non-Technical Studies	min. 30
Technical Studies	min. 30
Degree Total	60-65

Number of Credit Hours Earned at Ohio State ATI _____ **Semester/Year** _____
 (Plan must be approved prior to completing 30 hours of degree requirements)

 Student Applicant Signature _____ Date _____

Academic Advisor Comments:

 Advisor Signature _____ Date _____

Academic Affairs Committee Comments:

Academic Affairs Committee Approval: Yes _____ No _____

 Committee Chair Signature _____ Date _____

Office of Academic Affairs Approval: Yes _____ No _____

 Assistant Director Signature _____ Date _____

**OHIO STATE ATI
ASSOCIATE OF TECHNICAL STUDIES DEGREE
CURRICULUM PLAN**

PROPOSED

Ohio Board of Regents		Ohio State ATI	
Non-Technical Studies		Non-Technical Studies	
General Education	Sem Cr	General Education	Sem Cr.
Category		Course	
English Composition/Oral Communication	3	ENGLISH 1110.01	3
Mathematics/Statistics and Logic	3	MATHEMATICS/STATISTICS AND LOGIC	3
Arts and Humanities (3)** Social and Behavioral Sciences (3)** Natural Sciences (3) (min. 2 of 3 categories) (min. 6 credits)	6	SOCIAL/BEHAVIORAL SCIENCES OR ARTS AND HUMANITIES** NATURAL SCIENCES	3 3
From any of the General Education categories (listed above)**	3	From any of the General Education categories **	3
Total General (min.)	15	Total General	min 15
Applied General Education		Applied General Education	
		Appropriate courses for the selected program of study from the : General Education categories Applied Sciences Business	
		COLLEGE/CAREER ORIENTATION	1
Total Non-Technical Studies (min.)	30	Total Non-Technical Studies*	min 30
Technical Studies		Technical Studies	
		Industry/Practical Experience [min 2 cr. internship; 9 cr. maximum]	3
		Other courses determined by program	
Technical Studies Total		Technical Studies Total	max 35
DEGREE TOTAL	60-65	DEGREE TOTAL	60-65

*Total Non-Technical Studies is the sum of the General Education (min 15 cr) and the Applied General Education

** Social/Behavioral Sciences and Arts and Humanities General Education courses must be part of the OTM (Ohio Transfer Module) to fulfill the requirements in these categories