

COUNCIL ON ACADEMIC AFFAIRS

385 Bricker Hall

June 22, 2016

3-5 p.m.

MINUTES

Attendance

Faculty:

- Dr. Audrey Begun (Social Work)
- ✓ Dr. John Buford (School of Health and Rehabilitation Sciences)
- Dr. Jill Bystydzienski (Women's, Gender and Sexuality Studies)
- ✓ Dr. Susan Hadley (Dance)
- Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Blaine Lilly (Mechanical and Aerospace Engineering), Chair
- ✓ Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
- ✓ Dr. Celia Wills (Nursing)
- ✓ Dr. Henry Zerby (Animal Sciences)

Students:

- Mr. Mario Belfiglio (USG, Biology)
- ✓ Mr. Eugene Holowacz (CGS, Human Development and Family Science)
- Mr. Asim Hussain (IPC, Pharmacy)
- Ms. Yutian Tan (CGS, East Asian Languages and Literatures)
- ✓ Mr. Sam Whipple (USG, Economics and Political Science)

Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:

- Dr. Benjamin Campbell (Department off Management and Human Resources)
- Dr. Steve Fink (College of Arts and Sciences)
- Dr. Reanna Frank (Department of Sociology)
- Dr. Robert Griffiths (Office of Distance Education and eLearning)
- Dr. Kate Hallihan (John Glenn College of Public Affairs)
- Ms. Jill Hampshire (Office of Enrollment Services)
- Dr. Alan Kalish (University Center for the Advancement of Teaching)
- Dr. Mira Katz (College of Public Health)
- Mr. Brad Myers (Office of University Registrar)

Ms. Sarah Odum (College of Education and Human Ecology)
Dr. Jeanne Osborne (Ohio State ATI)
Ms. Susan Pennington (Population Research Center)
Ms. Lauren Salamone (Department of Teaching and Learning)
Dr. Amy Shuman (Departments of Anthropology and English)
Dr. Kevin van Bladel (Department of Near Eastern Languages and Cultures)
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)
Dr. John Wanzer (Office of Undergraduate Education)

The meeting came to order at 3:05 pm

COMMENTS FROM THE CHAIR—PROFESSOR BLAINE LILLY

Lilly noted that there is one more summer meeting of the Council on Academic Affairs - July 6, 2016.

COMMENTS FROM THE VICE CHAIR—PROFESSOR W. RANDY SMITH

Bruce McPherson was appointed Provost of The Ohio State University. The 2016-17 Council members will have dinner with him on November 2, 2016.

Four new members will join the Council this Autumn. Smith's office will host an orientation for the new members.

At its meeting on June 2, 2016, the Board of Trustees approved the following proposals: establishment of a clinical faculty track in the John Glenn College of Public Affairs; amendment to the appointment cap for clinical faculty track in the College of Nursing; establishment of the Department of Biomedical Education and Anatomy in the College of Medicine; and, approval to change the name of the Department of Molecular Virology, Immunology, and Medical Genetics to the Department of Cancer Biology and Genetics.

Smith is involved with the discussion of CLEP (College-Level Examination Program) score standardization at the State-level.

Summer orientation for Autumn Semester freshmen is underway at the University.

DEACTIVATED DEGREE PROGRAMS – PROFESSOR W. RANDY SMITH

The Registrar's Office is working with the college offices on a list of degree programs that could potentially be deactivated. This will help our academic records be more accurate and reflect what is actually offered on campus.

POSSIBLE REVISION TO THE GENERAL EDUCATION CURRICULUM – PROFESSOR W. RANDY SMITH

The Provost gave his annual State of Academic Affairs Address to the University Senate on March 24, 2016. During the address, Provost McPherson suggested that it was time for the University to review its general education curriculum. The University Level Advisory Committee (ULAC) on General Education (GE), a subcommittee of this Council, is conducting very preliminary conversations on how this review would occur. It has been 25 years since the GE was created and there have been no major revisions to it despite a different student and faculty population. This Council would ultimately be the body that calls for and approves a change to the GE. If as change occurs there needs to strong faculty involvement.

There is no timeline to this revision.

MISSION/VISION DRAFT STATEMENT – PROFESSOR W. RANDY SMITH

The University's mission/vision statement is being revised as part of the 2017 Higher Learning Commission (HLC) re-affirmation. There is an oversight committee for the process and Smith is meeting with different groups on campus for input. This Council will discuss the draft statement further at an upcoming meeting.

CERTIFICATES GUIDELINES – PROFESSORS STEVE FINK AND SCOTT HERNESS

Academic and other certificate programs as standalone, non-degree program offerings have become increasingly common at universities throughout the country. During recent years, as these programs continued to emerge elsewhere, the question regarding certificate programs, especially those offered for academic credit as standalone programs, has been discussed within several units and at several levels within the University. It was known that the Graduate School offered a few academic certificate programs, but these were not standalone programs and instead were only permissible if students were concurrently pursuing a graduate degree.

A discussion at the Academic Program Advisory Committee (APAC) led to an informal exploration of what is currently being offered. It was determined that several academic credit and non-credit programs and courses are offered as “certificates”, “certificates of completion” and “certifications” by several units within the University. It was determined by APAC that there was a need for increased clarity regarding the types and the differences among these programs and courses offered.

A subcommittee, led by Michael Bisesi, Associate Dean, College of Public Health, discussed and established categories and criteria to inventory and organize existing programs and courses and develop new ones that lead to certificates, certificates of completion and certifications. A table was developed that defines and differentiates between the types of these programs and courses offered for credit and non-credit.

The proposed guidelines have been reviewed by representatives from each college, the Graduate School, the Registrar's Office and Student Financial Aid (SFA). SFA's involvement was particularly important because they advised on certificates eligibility for federal financial aid.

Once approved by the Council on Academic Affairs, the Council will need to specify the approval process for credit-bearing certificates. The Office of Academic Affairs will need to determine the process for documenting those that are not credit-bearing.

Council members discussed the draft and sought clarification from Fink and Herness on several points. The Council will vote on the certificates guidelines at its meeting on July 6, 2016.

**PROPOSAL FROM SUBCOMMITTEE A – PROFESSORS CELIA WILLS, SUSAN HADLEY, AND MARIA MIRITI;
MR. SAM WHIPPLE**

- **Proposal for a new major in Moving-Image Production (MIP) – College of Arts and Sciences**

Guest: Ryan Friedman, Director, Film Studies Program

The College of Arts and Sciences proposes a new major in Moving-Image Production leading to a Bachelor of Arts degree for Autumn 2017.

The major in Moving-Image Production (MIP) is proposed as an undergraduate major program in live-action and animation filmmaking practices. The curriculum is designed to allow students to gain an understanding of the power and potential meaning of moving images and to develop the requisite creative talent to produce them using high-level production techniques and critical analytic skills. In addition to acquiring technical prowess, students will develop their own creative voices and explore modes of expressing them as a means of impacting the aesthetic and critical future of the filmmaking industry. The production focus of the program will be supported and enhanced by the analytical and historical context provided by the integration of courses in Film Studies. MIP students will complete a Film Studies Minor as part of their program of study, allowing them to broaden their understanding of the evolution of cinematic arts as contextual social practices. This will also provide MIP students with experience writing about critical insights and creative practices.

The proposal for this program is motivated by several factors: (1) growing enthusiasm and immense student interest in exploring what is arguably the most popular art form of the twenty-first century; (2) faculty commitment to the idea that the moving-image is now as pervasive a form of expression in society as reading and writing; (3) the broadly-held opinion of faculty and our alumni consultant group that the land-grant mission of the university, the uniqueness of its size and scale, and existing strengths in teaching about and studying moving images strongly suggests that a substantial program focused on moving-image production should exist at the University.

The MIP major is a shared collaborative effort among departments, a program and a research center that currently provide many existing courses on which the degree requirements will be built. The participating departments, center and program are ACCAD (Advanced Computing Center for the Arts and Design), Art, Design, Film Studies, and Theatre.

The Bachelor of Arts will require a minimum of 121 credit hours: a pre-major requirement of nine hours (three courses); 38 MIP major hours; 15 hours for the Film Studies minor; and 46-69 GE hours. Part of the major requirement is eight courses in a Production Mode Studio. There are four studio options: animation, documentary, experimental, and narrative.

The MIP program would use selective admission to meet its goal of a total enrollment of up to 200 majors at the end of four years. 35 students would be admitted as a major program cohort at the sophomore level.

In response to a question, it was noted that it is unclear whether the new MIP will affect enrollment in the Department of Design's Visual Communication program. Most graduate associates will come from Design, though some may come from the MA in Film Studies program.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried in favor with one abstention.

PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS BLAINE LILLY AND W. RANDY SMITH

- **Revision of the Livestock Production and Management Associate of Applied Science Major—
College of Food, Agricultural and Environmental Sciences**

Guest: Jeanne Osborne, Assistant Director, Agricultural Technical Institute (ATI)

The College of Food, Agricultural and Environmental Sciences proposes a revision of the Livestock Production and Management associate of applied science major offered at ATI.

The total credit hours required for this program is being increased from 64 to 65 for all three specializations as a result of the increase in credit hours in one of the core required courses. The three specializations are Beef, Small Ruminant and Swine.

The credit hour increase is within the Ohio Department of Higher Education's credit limit for associate degrees.

Lilly moved approval of the proposal; it was seconded by Miriti and it carried in favor with one abstention.

- **Proposal to establish a new associate of applied science major in Bioenergy and Biological Waste Management—College of Food, Agricultural and Environmental Sciences**

Guest: Jeanne Osborne, Assistant Director, Agricultural Technical Institute (ATI)

The College of Food, Agricultural and Environmental Sciences would like the Council to review a preliminary prospectus for the establishment of a new associate of applied science (AAS) major in Bioenergy and Biological Waster Management at Ohio State ATI. The proposed program is proposed to commence in Autumn 2017,

The proposed major is intended to prepare students to work in Ohio’s growing bioenergy sector and in the water and wastewater treatment sector, which is currently in need of plant operators and technicians. Across the country, there is an increasing number of retirees in the service and utility sectors of which water and wastewater treatment are among the most severely affected, especially in the Northeast and in the Midwest, including Ohio. This program will prepare students with the knowledge and skills to get started in the bioenergy and waste management industries.

High schools across Ohio will be targeted for recruitment of students. It is anticipated that the proposed program will attract at least 20 students per year over the next four years. The AAS program will serve as preparation for the State’s first professional certification exam.

The proposed major will not result in additional costs to Ohio State ATI. Existing faculty will continue to cover the teaching, research and mentorship requirements of the proposed program.

There are no similar programs in the State or country.

This Council will see a full proposal at a later date.

Lilly moved approval of the proposal; it was seconded by Buford and it carried in favor with one abstention.

- **Proposal to change the format of the Graduate Business Minor in Health Sciences Program—Fisher College of Business**

Guest: Benjamin Campbell, Associate Professor, Department of Management and Human Resources

The Fisher College of Business (FCOB) proposes changes to the format of the Graduate Business Minor in Health Sciences Program. The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

Our Health Sciences Colleges train highly motivated and intellectually outstanding students to be experts in their field. Given the changing nature of the Health Sciences industries, the importance

placed on business and leadership skills is increasing. The graduate business minor addresses this change by providing graduate-level business training through FCOB to students pursuing advanced degrees in the Colleges of Dentistry, Medicine, Nursing, Optometry, Pharmacy, Public Health and Veterinary Medicine.

The college would like to change the program to be delivered over the course of one summer. Structurally, the program would move from two summers, each with one 7-week term to one 12-week term. The courses offered would not change and the credit units for each course would not change. The only change is in the timing of the course offerings.

The proposed change is motivated by feedback from the point of view of active, recent, and prospective students. The primary barriers noted by all stakeholders is that the program is too expensive and that many students' primary programs do not have two flexible summers in which to accommodate the graduate business minor coursework.

It was noted by the Council that a non-summer option may open the minor as a possibility to even more students.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried with all in favor.

Smith noted that any compressed program must show that the coursework load/quality is the same as a standard-length program.

- **Proposal for a Graduate Minor in Public Health Behavior and Promotion—College of Public Health**

Guest: Mira Katz, Professor, College of Public Health

The College of Public Health proposes a Graduate Minor in Public Health Behavior and Promotion. The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

The Graduate Minor in Public Health Behavior and Promotion is intended to complement applicable PhD and Master's degree majors across Ohio State to provide students with fundamental knowledge about public health behavior and health promotion and the related skills and approaches necessary to plan, implement and evaluate health-related programs.

The graduate minor will benefit graduate students in other colleges and schools (Nursing, Social Work, Health and Rehabilitation Services) across the University who wish to focus on health behavior and health promotion. The graduate minor coursework considers the ways that health behavior and health promotion are influenced by the social determinants of health including race, ethnicity, age, sexual orientation, culture, etc. from a public health perspective.

Students must complete a total of at least 12 credit hours in Health Behavior and Health Promotion in the College of Public Health by selecting from a list of approved courses.

This proposal came from a strong request from students.

Lilly moved approval of the proposal; it was seconded by Miriti and it carried with all in favor.

- **Curricular changes to the Near Eastern Languages and Cultures Graduate Program—College of Arts and Sciences**

Guest: Kevin van Bladel, Chair, Department of Near Eastern Languages and Cultures

The Department of Near Eastern Languages and Cultures seeks approval for several changes to their graduate program. The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

The changing realities of funding patterns, student admissions, and the faculty roster forced the department to review its graduate curriculum and make necessary changes. The proposed changes aim to foster flexibility, multi-disciplinary research, and innovation, and to improve both recruitment and placement of graduate students, all without compromising the department's high standards in fundamental skills such as mastery of research languages.

A major change is a shift away from requiring a primary language and culture area. In exchange for loosening the grouping of credits by language area, students face increased scrutiny of examinations, particularly with respect to their language of proficiency. Language proficiency will be ensured through examination rather than by a fixed number of course units.

Other changes include how the department admits students.

80 units of post-BA coursework is required for the PhD. A dissertation is still required.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried with all in favor.

Smith thanked the department for their efforts and noted that the University needs to build a culture on campus of routinely evaluating new programs at the department level.

- **Proposal to revise the GIS in Demography—College of Arts and Sciences**

Guest: Reanne Frank, Associate Professor, Department of Sociology

The Department of Sociology proposes changes to the Graduate Interdisciplinary Specialization in Demography (GISD) for Autumn 2016. The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

The GISD offers students advanced training in the techniques and substance of demography through both required and elective coursework. 2015-16 was the first year of this Graduate Interdisciplinary Specialization.

The department proposes to replace two required courses, totaling four credit hours, with two new courses, for a total of six credit hours. The core pro-seminar course increasing from one to three credit hours will now meet for three hours each week and the depth of the material will increase. Besides these changes, there will be no other substantive changes to the course content.

Students who were in this year's cohort will be permitted to complete the original curriculum.

Lilly moved approval of the proposal; it was seconded by Buford and it carried with all in favor.

- **Proposal for a MA of Medical Humanities and Social Sciences—College of Arts and Sciences**

Guest: Jim Phelan, Professor, Department of English

The College of Arts and Sciences proposes the creation of a Master of Arts of Medical Humanities and Social Sciences (MHSS). The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

MHSS students will benefit from viewing medicine and medical practice from the view of the humanities and social sciences: how the perspectives of the humanities and social sciences complicate an understanding of medicine as pure science; how medicine can be understood as a cultural practice with political, ethical, ideological, and even aesthetic dimensions; and how interdisciplinary perspectives help us understand what the current cultural practice of medicine does well, what it could do better, and what is at stake in arguments about these questions.

The thesis-only program requires 30 credit hours: three hours of English 6410; at least nine hours in other English Department courses; at least nine hours outside the Department of English; six hours of elective courses; and three hours devoted to a thesis project. An approved list of elective courses was developed. There are two areas of emphasis: Narrative Medicine and Rhetoric and Communication Emphasis.

10-12 students are expected to enroll per year.

This program will be housed in the Department of English in cooperation with faculty from the Departments of Classics, Comparative Studies, French and Italian, and History. The MHHS is unique because it is separate from the College of Medicine. No new faculty are needed for this program.

Lilly moved approval of the proposal; it was seconded and it carried with all in favor.

Smith noted that this is not a tagged degree.

- **Revision to the Disability Studies Minor—College of Arts and Sciences**

Guest: Amy Shuman, Professor, Departments of Anthropology and English

The College of Arts and Sciences proposes revisions to the Disability Studies Minor.

The Disability Studies minor is designed to provide a context for understanding the meaning and experience of difference in society by requiring students to examine how disability intersects with gender, race, class age, and sexuality as well.

Most of the changes are simple housekeeping items involving typos and inaccuracies in credit and course numbers. Other changes include: changing the wording regarding the number of credit hours that can overlap with a major; complying with the university rule that at least six credits must be at the 3000-level or above; the removal of two required courses from the electives list; the removal of two withdrawn courses; and the addition of English 4410 as an elective course. Several graduate courses were also removed. It was noted that any undergraduate student wanting to take a graduate-level course must petition the Graduate School or the College of Law.

The majority of courses offered are at the 5000- or 7000-level because that is what Ohio State offers in Disability Studies. Most students in the minor are very driven and the course levels are not an issue.

Lilly noted that this is the third largest minor on campus. The majority of students come from outside Arts and Sciences.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried with all in favor.

- **Proposal to change the General Education requirements for the Art BA—College of Arts and Sciences**

Guests: Steve Fink, Executive Associate Dean, College of Arts and Sciences; Bernadette Vankeerbergen, Director, Arts and Sciences Curriculum Office

The Department of Art requests a revision to the general education (GE) requirement for students pursuing a Bachelor of Arts in Art.

The revision removes current restriction on courses in the Visual and Performing Arts, Historical Study, and Culture and Ideas categories, allowing students to choose courses from the GE list. This change aligns the BA in Art with the other Arts and Sciences BA degrees. It also allows the new double major rules to apply to the BA in Art program in the same way that it impacts the other double majors.

In addition, in order to comply with accrediting standards, Art students are required to have one class in art history at the 2000-level and a second class in art history at the 3000-level or above.

Lilly moved approval of the proposal; it was seconded by Miriti and it carried with all in favor.

ADDITIONAL COMMENTS – PROFESSOR W. RANDY SMITH

Smith noted that this Council will begin reviews of university-level centers and institutes next year. Wills has agreed to help lead that effort. Also in 2016-17, it will receive update reports from the colleges with clinical faculty appointments. Bystydienski has agreed to help lead that effort.

The Meeting adjourned at 4:40 p.m.

Respectfully submitted,

W. Randy Smith
Katie Reed