

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

July 6, 2016

3-5 p.m.

MINUTES

Attendance

Faculty:

- ✓ Dr. Audrey Begun (Social Work)
- ✓ Dr. John Buford (School of Health and Rehabilitation Sciences)
Dr. Jill Bystydzienski (Women's, Gender and Sexuality Studies)
- ✓ Dr. Susan Hadley (Dance)
Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Blaine Lilly (Mechanical and Aerospace Engineering), Chair
Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
Dr. Celia Wills (Nursing)
- ✓ Dr. Henry Zerby (Animal Sciences)

Students:

- Mr. Mario Belfiglio (USG, Biology)
- ✓ Mr. Eugene Holowacz (CGS, Human Development and Family Science)
Mr. Asim Hussain (IPC, Pharmacy)
Ms. Yutian Tan (CGS, East Asian Languages and Literatures)
- ✓ Mr. Sam Whipple (USG, Economics and Political Science)

Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:

- Dr. Janice Aski (Department of French and Italian)
- Dr. Mary Anne Beecher (Department of Design)
- Dr. Avraham Benatar (Department of Materials Science Engineering)
- Dr. Michael Bisesi (College of Public Health)
- Dr. Mike Boehm (Office of Academic Affairs)
- Dr. Steve Fink (College of Arts and Sciences)
- Ms. Christie Frankart (Office of University Compliance and Integrity)
- Dr. Ryan Friedman (Film Studies Program)
- Dr. Robert Griffiths (Office of Distance Education and eLearning)

Dr. Kate Hallihan (John Glenn College of Public Affairs)
Ms. Jill Hampshire (Office of Enrollment Services)
Dr. Scott Herness (Graduate School)
Dr. Alan Kalish (University Center for the Advancement of Teaching)
Dr. Joe Kitzmiller (College of Pharmacy)
Dr. Deborah Larsen (School of Health and Rehabilitation Sciences)
Mr. Bob Mick (College of Engineering)
Mr. Brad Myers (Office of University Registrar)
Dr. Georgianna Sergakis (School of Health and Rehabilitation Sciences)
Dr. Barry Shank (Department of Comparative Studies)
Dr. Terrell Strayhorn (Center for Higher Education Enterprise)
Dr. Sarah Varekojis (School of Health and Rehabilitation Sciences)
Dr. John Wanzer (Office of Undergraduate Education)
Ms. Leslie Weibush (Office of Distance Education and eLearning)

The meeting came to order at 3:04 pm

COMMENTS FROM THE CHAIR—PROFESSOR BLAINE LILLY

Lilly noted that this is his last meeting as Chair and his last meeting on the Council. He thanked all the members, especially the student members: Belfiglio, Holowacz, Tan, and Whipple. He thanked Smith and Zerby for their mentorship and Reed for her support.

Lilly is now the chair-elect for the University Senate's Faculty Council.

COMMENTS FROM THE VICE CHAIR—PROFESSOR W. RANDY SMITH

Smith is meeting with the 15 college and four regional campus curricular deans to discuss the status of student outcomes assessment.

The Ohio Department of Higher Education (ODHE) requested a report from the University on competency-based education. Smith's office will submit the survey to ODHE.

Smith recently met with Senate leadership. In the fall, he would like to offer a mini-orientation on transfer and articulation to the Faculty Council (Faculty membership of the Senate).

At the end of June, Smith attended the Urban Serving Universities (USU) Conference in Portland, OR. The focus of the conference was on enhancing universities' urban missions.

The Office of Academic Affairs is going to conduct a review of the 5 interdisciplinary graduate programs. The nutrition programs at the University, spread across three colleges, currently are being reviewed.

The University's proposed mission/vision statement is still being reviewed by various groups on campus.

Smith thanked Lilly for his leadership as Chair and thanked the other members in attendance who are rotating off the Council: Begun, Whipple, and Zerby.

STATE AUTHORIZATION POLICY PRESENTATION – DR. ROBERT GRIFFITHS, MS. CHRISTIE FRANKART, MS. LESLIE WEIBUSH

All post-secondary institutions in the country are mandated by the federal government, to monitor student placement, of various types, in other states and get approval from those states. Our State Authorization Policy has been updated, incorporating recent feedback received from various groups on campus including college and campus curricula deans. Key proposed changes include: college and unit-level state authorization liaisons identified as a point of contact for the state authorization team; removal of international language; addition of a State Authorization Advisory Committee (SAAC).

Weibush presented to the Council why it is important to worry about state authorization. First, it is the law. We must comply with state laws when working with other states. Second, we want to protect our students, particularly those who need to obtain licensure in other states. Finally, being in compliance with state authorization is important for the University's institutional reputation.

Weibush clarified that state authorization is all Ohio State credit-bearing activities—not just distance education.

Ohio State is a member of SARA, National Council for State Authorization Reciprocity Agreements. All 50 states are members of SARA except California, Utah, Wisconsin, Kentucky, Florida, Pennsylvania, New York, New Jersey, Connecticut, Massachusetts, Delaware, and Puerto Rico. California and Wisconsin do not regulate public institutions so state authorization is not needed there.

Feedback on the policy is still being accepted. The hope is that the state authorization policy will be implemented on November 1. The Office of University Compliance and Integrity is helping to shepherd the policy through the required University process.

CERTIFICATES GUIDELINES – PROFESSOR MICHAEL BISESI

This Council discussed certificates guidelines at its meeting on June 22, 2016.

Pending approval, the following needs to be done: certificates guidelines will go into the University's curriculum handbook; the Office of Academic Affairs will conduct an inventory to see what certificate programs currently exist; a few changes will need to be made in the Student Information System (SIS).

The Council did not have any additional discussion points at this meeting.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried with all in favor.

Smith noted his gratitude for Bisesi's leadership on this proposal.

CONVERSATION ON THE CENTER FOR HIGHER EDUCATION ENTERPRISE (CHEE) – PROFESSOR TERRELL STRAYHORN

Strayhorn, Director of the Center for Higher Education Enterprise (CHEE), gave an overview of the mission and evolution of the Center.

CHEE is a national, interdisciplinary research center at Ohio State that promotes the role postsecondary education plays in a global society, especially the vital roles and responsibilities of public higher education. CHEE's primary activities include research and scholarship, programming, and outreach that will help make higher education more accessible, more affordable, more engaged and all-around excellent.

The mission of CHEE is to advance the higher education enterprise through the creation and dissemination of distinctive research that informs policy, improves practice, strengthens communities and enables student success.

Goals of the Center include: clear, consistent evidence that it is the "go to" resource for a specific issue/problem related to student success; invitations to participate in (inter)national convenings; evidence of interest among national professionals to work or study at CHEE; CHEE will have a national survey (for cost) to student success and institutions will pay for it. While the topic for the national survey is to be determined, one possibility is pre-college summer bridge programs.

While discussing CHEE's university partnerships, Strayhorn confirmed that the Center has a strong relationship with the Undergraduate Research Office, the Office of Research, and the John Glenn College of Public Affairs. CHEE was also present for the creation of the Institute for Teaching and Learning and it will collaborate with the Institute.

Smith noted that a formal review of CHEE will occur no later than 4 years after its establishment.

PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS BLAINE LILLY AND W. RANDY SMITH

- **Proposal to create a Master of Respiratory Therapy (MRT) Degree – College of Medicine**

Guests: Deborah, Larsen, Director, School of Health and Rehabilitation Sciences; Georgianna Sergakis, Associate Professor, School of Health and Rehabilitation Sciences; Sarah Varekojis, Associate Professor, School of Health and Rehabilitation Sciences

The School of Health and Rehabilitation Sciences proposes the creation of a Master of Respiratory Therapy (MRT). The proposal has been reviewed and approved by the joint CAA/Graduate Council committee.

The Master of Respiratory Therapy degree is a professional, non-thesis graduate degree program that includes advanced-level academic courses with integrated clinical application courses in one of several respiratory therapy specialties. The focus of the program is “advanced respiratory therapy practice” which emphasizes the science of respiratory care, evidence-based practice, and independent supervised clinical practice.

The program would require 47 semester credit hours scheduled over two academic years consisting of four semesters, a May session, and a Summer term. The curriculum builds upon the foundation of a Bachelor of Science degree in Respiratory Therapy and utilizes existing graduate-level courses in the School of Health and Rehabilitation Sciences (SHRS) and College of Nursing (CON).

The prospective enrollment is 15 students per year.

An additional 1.5 FTE clinical faculty member will be needed for the program. The program will use existing facilities in SHRS and CON.

The Council noted that this will be the only graduate-level program in the country.

Sergakis and Varekojis explained the difference between a post-baccalaureate certificate in respiratory therapy and the MRT. The MRT will allow an individual to become an advanced-level respiratory therapist with additional clinical duties.

The Council noted that a part-time program may appeal to prospective students.

Lilly moved approval of the proposal; it was seconded by Begun and it carried in favor with one abstention.

Smith noted that the proposal will next go to the University Senate, the Board of Trustees, and the Ohio Department of Higher Education.

- **Proposed Occupational Therapy Doctorate Curricular Change – College of Medicine**

Guest: Deborah, Larsen, Director, School of Health and Rehabilitation Sciences

The School of Health and Rehabilitation Sciences proposes a curricular change to the Occupational Therapy doctoral program. The proposal has been reviewed and approved by the joint CAA/Graduate Council committee.

The Occupational Therapy program curriculum will increase by one credit hour. This change is necessitated by an increase of one credit hour in Anatomy 6000 from four to five credit hours. This change would cause the first term of the program to increase from six to seven total credits, and the total credits of the program to increase from 97 to 98 credits.

The Council did not have any discussion points.

Lilly moved approval of the proposal; it was seconded by Zerby and it carried in favor with one abstention.

- **Change of Delivery for the Existing Master of Science in Pharmacology — College of Medicine**

Guest: Joe Kitzmiller, Assistant Professor, Department of Biological Chemistry and Pharmacology

The Department of Biological Chemistry and Pharmacology seeks permission to change the existing Master of Science program in Pharmacology from an in-person delivery to an online delivery. The proposal has been reviewed and approved by the joint CAA/Graduate Council committee.

While this degree program has been in existence for many years, it has been temporarily suspended with the introduction of the Master of Applied Clinical and Preclinical Research (MACRP) program and its Clinical Pharmacology specialization. Though the MACRP has been successful, the department has lost prospective students because many still want a true Master of Science and others wish to pursue online training. The goal of this delivery change is to expand the program to more potential students.

The online MS Pharmacology program will overlap and complement the MACRP program, with many courses being offered in both curricula. The current plan is to discontinue the MACRP Clinical Pharmacology specialization once the MS Pharmacology is approved.

The program anticipates an enrollment of 12-24 students per year.

Herness noted that the Graduate School recently received an inquiry about suspending the MS Pharmacology program. Kitzmiller confirmed that there should be no suspension.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried with all in favor.

Smith noted that the Ohio Department of Higher Education will need to approve this change to online delivery.

- **Proposal to add a customized technical track to the Master of Global Engineering Leadership degree – College of Engineering**

Guests: Avraham Benatar, Associate Professor, Department of Materials Science Engineering; Bob Mick, Program Director, College of Engineering

The College of Engineering seeks approval to add a customized technical track in the Master of Global Engineering Leadership program. The proposal has been reviewed and approved by the joint CAA/Graduate Council committee.

This change will allow one student in the program to pursue an individualized track in Power Systems. The technical track will consist of four, three credit hour courses for a total of twelve credit hours. This meets the program requirements that each technical track consist of 11-13 credit hours.

Since this is a customized track and a one-time change, it was noted that this Council did not need to review the proposal. A petition to the Graduate School would have sufficed.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried in favor with one abstention.

- **Proposal to revise the Romance Studies major, Bachelor of Arts degree – College of Arts and Sciences**

Guest: Janice Aski, Professor, Department of French and Italian

The College of Arts and Sciences proposes revisions to the Bachelor of Arts in Romance Studies.

This major was first approved by the Council on Academic Affairs and the program now seeks several changes to the major to improve inconsistencies and inefficiencies.

Apart from a few house-cleaning details, the major revisions are the following:

- Each primary language will have an Arts and Sciences advisor and a faculty advisor.
- The assessment plan has been revised in order to make it easier to implement. The most significant change is that each department will be responsible for the direct assessment (oral and written) of graduating seniors who have chosen their language as their primary language. The director of the program will implement the indirect measures, which include an exit survey and the evaluation of grades in students' secondary and tertiary languages.
- The major focus tracks in the primary languages have been removed from French, Italian, Spanish and Portuguese to increase flexibility and facilitate advising.

- The declared total number of credits listed for the major has been clarified: the total number of credits is 41-48 hours. This does not count the prerequisites for the primary and secondary language. However, note that the 1000-level language course prerequisite hours for the primary or secondary language count for the Open Option GE. In addition, many students test out of any number of elementary-level language options.
- For Italian as a primary language, the requirement to have one 5000-level course will be replaced by an additional 4000-level course requirement.

Aski noted that these changes are being made after the first cohort graduated. She also remarked that the program is popular and the class size of 20-25 students is perfect.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried with all in favor.

- **Proposal to revise Track 2 of the current Design Minor – College of Arts and Sciences**
- **Proposal to create a new minor program in Design Thinking – College of Arts and Sciences**

Guest: Mary Anne Beecher, Chair, Department of Design

The Department of Design proposes to revise Track 2 of the current Design Minor and to create a new minor program in Design Thinking. Since the latter proposal depends on the approval of the former, Lilly will present them together.

The Design Minor currently contains two tracks: Track 1 is for all majors outside of Design or Pre-Design whereas Track 2 is for Pre-Design students not accepted to a Design major. The department now wishes to turn those two tracks into separate minors.

Track 1 will be reconfigured as a new and separate minor, titled as the Design Thinking Minor. This minor will be for all majors outside of Design or Pre-Design. It will also be reduced from 18 to 15 credits, to enable easier completion by students in majors such as Engineering, who currently have difficulty completing the minor along with major requirements. This minor program is also more focused in its requirements, and eliminates four elective courses from the current Track 1 minor, along with a number of elective courses offered by other departments.

Track 2 will be re-titled as the Design Foundations Minor. This minor is for Pre-Design students who do not get accepted as a Design Major. No other changes are proposed to this minor.

The Council asked Beecher if she thought a three credit hour reduction would make the Design Thinking minor more accessible to students. While she does not have hard data, the department's advisor thought it would make a difference.

Zerby wondered if the Design Foundations Minor would be more appropriate as a certificate. Some felt that this was a mix between a certificate and a minor. Since the certificate process at Ohio State is just

in its beginning phase, the Council felt that it was appropriate to approve this as a minor and re-evaluate its status after a few years.

Lilly noted the competitiveness of the Design program. Beecher reported that 80 students are admitted into the pre-major and 54 are accepted into the actual major. The Design Foundations Minor is valuable for those students who end up in other majors like Art, Business, and Communication.

The Design Foundations Minor does not have any courses over the 2000-level. Smith noted that this minor was already approved by this Council with an exception to the University minor guidelines and that exception would be upheld, pending today's approval. Beecher commented that the courses are very rigorous for the 2000-level.

The Council asked Beecher if the department has the capacity to teach the two minors. She replied that they do and no new faculty will be needed.

Lilly moved approval of the proposal; it was seconded by Holowacz and it carried in favor with one abstention.

- **Proposal to create a Undergraduate Minor Program in Science and Technology Studies – College of Arts and Sciences**

Guest: Barry Shank, Chair, Department of Comparative Studies

The Department of Comparative Studies proposes the creation of a Science and Technology Studies Minor. The minor would be implemented in Autumn 2016.

The interdisciplinary minor in Science and Technology Studies (STS) provides students with the tools to understand and evaluate both the social contexts that give rise to particular scientific and technological developments, and the social consequences of these developments. The minor, like the STS field nationally, draws on a wide range of disciplines, particularly in the humanities and social studies. The minor is designed to appeal to two broad kinds of students: STEM majors who wish to consider the ethical, political, social, and cultural dimensions of the fields in which they work, and non-STEM majors who wish to understand and evaluate the ways science and technologies shape human possibilities in particular historical and cultural circumstances. The minor will also stimulate new course offerings in STS and increase collaboration among faculty at Ohio State who do research and teach in this area.

The minor shares a general orientation and structure with the existing STS major in the Department of Comparative Studies, but is likely to attract students who would not consider the major.

This is a 15-credit minor that requires three hours in a required gateway course, six hours in foundations courses, and six hours of electives. The list of possible electives is extensive and consists of courses from across Arts and Sciences and other colleges.

The department expects an initial group of 15-20 students and foresees an annual total of approximately 40 minors after three years.

Lilly noted his appreciation that the department noted the difference between Science and Technology.

Whipple noted that students appreciate when a course can be counted for both a major and a minor.

Hallihan stated that the John Glenn College of Public Affairs has courses that could be considered for the minor. She will send course syllabi to Shank.

Lilly moved approval of the proposal; it was seconded and carried with all in favor.

- **Proposal to create a new Undergraduate Minor program in Screenwriting – College of Arts and Sciences**

Guest: Ryan Friedman, Director, Film Studies Program

The College of Arts and Sciences proposes the creation of a new undergraduate minor in Screenwriting.

The Screenwriting Minor prepares students to develop original stories, scripts, and screenplays for production as works of moving-image art. In keeping with the interdisciplinary spirit of the Film Studies Program, this minor integrates creative practice with critical study. In addition to developing skills for writing for the screen in a variety of forms—fictional narrative film, experimental film, documentary, animation, television, and/or new media—students will garner a foundational understanding of film history and theory and of storytelling conventions across media. Through this in-depth study of art of screenwriting, students will be able to hone their own distinct voices, gaining crucial professional experience for careers in film and television writing. Administered by the Film Studies Program, the Screenwriting Minor is comprised of its courses and courses from Advanced Computing Center for the Arts and Design, English, and Theatre.

The minor requires the completion of 18 credit hours spread across with two required courses totaling six hours and electives.

Lilly noted that the proposal did not include concurrences from the Departments of History of Art and Theatre. Fink stated that concurrence requests were sent to the departments, but the departments never responded. In the College of Arts and Sciences, a department has two-weeks to answer concurrence requests. No response is interpreted as concurrence.

Students can overlap up to six credit hours between the GE and the minor. The Council noted that this would be appealing to students.

ADDITIONAL COMMENTS – PROFESSOR W. RANDY SMITH

Smith and Reed will complete the Council's 2015-16 Annual Activities Report, which is submitted to the University Senate. The report will be shared with the Council.

The Meeting adjourned at 4:53 p.m.

Respectfully submitted,

W. Randy Smith
Katie Reed