

## COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

October 19, 2016

3-5 p.m.

### DRAFT MINUTES

#### Attendance

##### Faculty:

- ✓ Dr. Eric Bielefeld (Speech and Hearing Sciences)
- ✓ Dr. John Buford (School of Health and Rehabilitation Sciences)
- ✓ Dr. Jill Bystydzienski (Women's, Gender and Sexuality Studies)
- ✓ Dr. Debbie Guatelli-Steinberg (Anthropology)
- ✓ Dr. Curtis Haugtvedt (Marketing and Logistics)
- ✓ Dr. Karen Irving (Teaching and Learning)
- ✓ Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
  - Dr. Susie Whittington (Agricultural Communication, Education and Leadership)
  - Dr. Celia Wills (Nursing)

##### Students:

- ✓ Mr. Mario Belfiglio (USG, Biology)
- ✓ Ms. Emily Clark (USG, Public Affairs)
- ✓ Mr. Daniel Puthawala (CGS, Linguistics)
- ✓ Mr. Jordan Vajda (IPC, Medicine)
- ✓ Mr. Alex Wesaw (CGS, City and Regional Planning)

##### Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

##### Guests:

- Dr. Anika Anthony (Department of Educational Studies)
- Ms. Natalie Cripe (Undergraduate Student)
- Dr. Steve Fink (College of Arts and Sciences)
- Dr. Rob Griffiths (Office of Distance Education and eLearning)
- Ms. Jill Hampshire (Office of Enrollment Services)
- Dr. Scott Herness (Graduate School)
- Dr. Alan Kalish (University Center for the Advancement of Teaching)
- Mr. Rand McGlaughlin (Office of University Registrar)

Ms. Sarah Odum (College of Education and Human Ecology)  
Dr. Jennifer Schlueter (Graduate School)  
Dr. Bryan Warnick (College of Education and Human Ecology)  
Ms. Quinn Weinberger (Undergraduate Student, Exploration Program)

**The meeting came to order at 3:00 pm**

**COMMENTS FROM THE CHAIR – PROFESSOR JOHN BUFORD**

Buford thanked Council members serving on extra committees.

Buford noted that the Council still does not have many proposals in the queue. During the downtime, the Council will hear reports from subcommittees and start the review of centers/institutes and clinical faculty appointments.

**COMMENTS FROM THE VICE CHAIR—PROFESSOR W. RANDY SMITH**

Smith convenes a meeting of individuals from the Office of Academic Affairs (OAA) and the Office of the University Registrar (OUR) once per semester to discuss curricular matters. The group met on October 6, 2016. The main focus was on aligning each office’s record of undergraduate programs. OUR also provided updated data on low course enrollments.

A subgroup of the curricular deans, known as the Academic Program Advisory Committee (APAC), has been meeting to discuss distance education at the University: what is the next level of distance education here? Is there a next level? The subgroup has drafted a report and shared it at the APAC meeting on October 11, 2016. This draft report is being shared with several groups over the next month. Smith will bring it to this Council soon.

During this academic year, this Council will ask for updates from Dean Cheryl Achterberg and Smith on the University Teacher Education Council (UTEC) and from Senior Vice President Javaune Adams-Gaston and Vice Provost Wayne Carlson on the Second-Year Transformational Experience (STEP) Program.

Smith recently attended accreditation site visits for programs in our College of Public Health, and the Aviation program.

The Ohio Department of Higher Education (ODHE) is hosting a meeting on October 26, 2016 to discuss the Ohio Guaranteed Transfer Pathways Initiative (also known as the Two-Plus-Two Initiative). This initiative will guarantee transfer pathways from two-year to four-year degree programs in an equivalent field by December 1, 2018. The meeting will focus on next steps.

OAA, led by Smith, is conducting a review of the University’s nutrition programs. He is convening a group of six faculty—three from the College of Education and Human Ecology and three from the College of

Medicine—on October 28, 2016 to begin discussions. Animal Nutrition in the College of Food, Agricultural and Environmental Sciences is not part of this review.

Herness introduced his new faculty fellow in the Graduate School: Jennifer Schlueter, Associate Professor, Department of Theatre. She will be handling curricular matters in the Graduate School. She will also oversee the Graduate School/Council on Academic Affairs Committee. The representatives from this Council on GS/CAA are Bielefeld, Irving, Wesaw, and Wills.

Smith noted that Brad Myers is retiring after nearly 20 years as the University Registrar. Jack Miner will take his place.

#### **PROPOSAL FROM SUBCOMMITTEE D – PROFESSORS JOHN BUFORD AND W. RANDY SMITH**

- **Revision to the Principal Licensure and MA Plus Principal Licensure – College of Education and Human Ecology**

Guests: Anika Anthony, Associate Professor, Department of Educational Studies; Bryan Warnick, Associate Dean, College of Education and Human Ecology

The College of Education and Human Ecology proposes revisions to the Principal Licensure and Master of Arts Plus Principal Licensure within the Educational Administration specialization in Educational Studies the Department of Educational Studies. The proposal has been reviewed and approved by the joint CAA/Grad Council committee.

Three changes are requested: offering three grade bands rather than two to align with each licensure grade band—Grades PK-6, Grades 4-9, and Grades 5-12; creating a specific field experience for each licensure grade band—ESEADM 6189.01, 6189.02, and 6189.03; and, replacing ESQREM 6661 with ESEADM 6374.

The University's current principal licensure program offers two levels of licensure; ages 3 through 14 and ages 8 through 21. These two licensure levels were established to align with the two principal licensure levels that were granted by the Ohio Department of Education (ODE). These two levels were Grades PK-8 (corresponding to ages 3 to 14 years (and Grades 7-12 (which included ages 8 to 21). More recently, ODE eliminated the two licensure levels and replaced it with three; Grades PK-6, Grades 4-9, and Grades 5-12. Because the two licensure levels no longer exist, OSU must align its program to reflect the three principal licensure levels offered by ODE.

In addition to meeting ODE's teaching experience and teaching license requirements, students must also complete the principal licensure coursework that includes a 3 credit hour field experience. The field experience must be completed in the grade level where licensure is sought under a site supervisor. With the change to three licensure levels, students must select which level they are seeking and complete a supervised field experience within the grade level. The University will offer three field

experience courses associated with each level: ESEADM 6189.01, 6189.02, and 6189.03. If a student meets ODE's teaching and teaching licensure requirements and desires to obtain more than one principal license, he/she must complete additional field experience requirements.

Finally, ESQREM 6661 will be replaced with ESEADM 6374. Individuals working or preparing to work in a K-12 building leadership position need to know how to effectively use a variety of student and school related data to guide educational decision-making. Leaders must have the skills to engage in a cycle of improvement planning to assess effectiveness and identify areas of focus. This involves the ongoing analysis of data to inform decisions. The urgency to use data to drive school improvement has been heightened in recent years by the accountability provisions of state and federal legislation.

ESEADM 6374 is designed to assist building leaders in their understanding and ability to systematically use a variety of student and school related data to guide educational decision-making. This course will also emphasize ways in which school leaders can collaboratively work with stakeholders to use data to inform school improvement. It is believed that this course is needed to effectively prepare aspiring building leaders to make data based decisions.

The Council did not have any questions for the representatives from the College of Education and Human Ecology. Warnick will confirm whether these revisions need to be approved by the Ohio Department of Higher Education.

Buford moved approval of the proposal; it was seconded by Wesaw and it carried with all in favor.

#### **OVERVIEW OF GRADUATE EDUCATION REVIEW PROCESS – PROFESSOR SCOTT HERNESSE, Interim Vice Provost and Dean of the Graduate School**

The Office of Academic Affairs, initiated by Provost McPherson, is looking at the future of graduate education at the University. Herness is leading The Campus Conversation on Graduate Education: The Decade Ahead. Herness emphasized that this is a review of graduate education—not the Graduate School.

This will be a data-driven, faculty-driven conversation that engages stakeholders: faculty, graduate students, and employers. A similar conversation occurred with the Extension program in 2015.

There are three phases to the review with an ambitious timeline. Phase One is occurring in Autumn 2016. During Phase One, the Steering Committee will talk to graduate faculty and students through meetings and surveys. Out of these discussions, the committee will determine the top three conversation topics. Phase Two will occur in Spring 2017 and will focus on these top three conversation topics. Phase Three is to develop a document of consequence, hopefully finished by Summer 2017.

Possible conversation topics include diversity and inclusion, professional development, international markets, graduate student teaching, and graduate education and the liberal arts. Funding would be discussed after a vision is determined. The vision will be determined by external factors.

Herness is hopeful that this process will help with other discussion at our large university. Smith noted that this is similar to the University's CUE (Committee on the Undergraduate Experience) and G-QUE (Graduate Quality University Experience) Reports from 15-20 years ago.

#### **OVERVIEW OF INTERDISCIPLINARY GRADUATE PROGRAM REVIEW PROCESS – PROFESSOR W. RANDY SMTIH**

The Office of Academic Affairs (OAA), led by Smith, is reviewing the five Interdisciplinary Programs (IGPs) offered at Ohio State. This review is part of OAA's larger conversation on student success. They are: **Ohio State Biochemistry Program; Biophysics Graduate Program; Molecular, Cellular and Developmental Biology Program; Neuroscience Graduate Program; and Environmental Sciences Graduate Program.**

Since these programs are interdisciplinary, they report directly to the Graduate School rather than an academic department/school/college. Each program has a chair/co-chair. Most programs are doctoral, though a few offer Masters degrees.

Smith met separately with the deans and chairs/co-chairs associated with the IGPs to discuss the review process. Each program will provide the following: a brief background; a description of how the program operates; an assessment on the program's students; an analysis of the program's faculty; a list of issues moving forward, prioritized. The report should be approximately 30-pages and it is due to OAA on March 15, 2017. An external review team will look at the individual programs and then the programs as a whole. The process will be inclusive—graduate committees and associated faculty will be involved.

This will be the first official review of each program.

Smith will report back to this Council during the review process.

#### **OVERVIEW OF CENTERS/INSTITUTES REVIEW PROCESS – PROFESSOR W. RANDY SMITH**

In Professor Celia Wills' absence, Smith noted that there approximately 80 centers/institutes at the university-level. University centers are often referred to as "Big C" centers. These centers cut across the university—there is not one academic home.

According to University Senate rules, centers should be reviewed by this Council every four years. This Council has the authority to tell a center whether all looks well, whether revisions need to be made, or if the center should be terminated. A review template is provided by the Senate.

This year the Council will begin a systematic review of them led by Wills. Council will review four-five centers this year to see how the process goes and then determine next steps.

Smith noted that 'center' and 'institute' is used interchangeably. The proposer(s) can decide on the name.

#### **OVERVIEW OF CLINICAL FACULTY APPOINTMENTS REVIEW PROCESS – PROFESSOR JILL BYSTYDZIENSKI**

This year the Council will review clinical faculty appointments in the non-health sciences colleges: Fisher College of Business; College of Education and Human Ecology; College of Engineering; College of Food, Agricultural and Environmental Sciences; Moritz College of Law; John Glenn College of Public Affairs; and the Division of Social and Behavioral Sciences (Communication, Speech and Hearing Science, and Psychology) in the College of Arts and Sciences. Several of these colleges have only recently established clinical faculty appointments, so we will review the more established units: Business, Engineering, Law, and Social and Behavioral Sciences.

A template was developed by Bystydzienski, Buford, Smith, and Vice Provost Kay Wolf. The template asks for information on the following: current status of clinical faculty; changes in original intent; and assessment of the future of clinical faculty in the college.

Each college has appointed a point person and Bystydzienski, Buford, Wolf and Smith are meeting with the group in November to initiate the process. Reports are due on January 9, 2017. Bystydzienski will generate a report from the templates and share it with this Council on March 1, 2017.

Smith noted that the non-medical colleges started adding clinical faculty appointments about 12 years ago. The appointments are capped at 20% of the faculty. This Council was assigned oversight of this faculty category.

There is a difference between clinical faculty and senior lecturers. Clinical faculty have voting rights and longer contracts (up to five years).

#### **ADDITIONAL ITEMS – PROFESSOR W. RANDY SMITH**

The Office of Academic Affairs is searching for an associate vice provost who will report directly to Smith. The position is a 50 percent FTE and is available as of January 1, 2017. An official announcement will be sent on October 21, 2017. Please encourage faculty whom you think would be interested to apply and contact Smith with any questions.

The Meeting adjourned at 4:13 p.m.

Respectfully submitted,

W. Randy Smith

Katie Reed