

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

January 18, 2017

3-5 p.m.

DRAFT MINUTES

Attendance

Faculty:

- ✓ Dr. Eric Bielefeld (Speech and Hearing Sciences)
- ✓ Dr. John Buford (School of Health and Rehabilitation Sciences)
- Dr. Jill Bystydzienski (Women's, Gender and Sexuality Studies)
- Dr. Debbie Guatelli-Steinberg (Anthropology)
- Dr. Curtis Haugtvedt (Marketing and Logistics)
- ✓ Dr. Karen Irving (Teaching and Learning)
- ✓ Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology)
- ✓ Dr. Susie Whittington (Agricultural Communication, Education and Leadership)
- ✓ Dr. Celia Wills (Nursing)

Students:

- ✓ Mr. Mario Belfiglio (USG, Biology)
- Ms. Emily Clark (USG, Public Affairs)
- ✓ Mr. Daniel Puthawala (CGS, Linguistics)
- ✓ Mr. Jordan Vajda (IPC, Medicine)
- ✓ Mr. Alex Wesaw (CGS, City and Regional Planning)

Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:

- Dr. Steve Fink (College of Arts and Sciences)
- DR. Rob Griffiths (Distance Education)
- Dr. Kate Hallihan (John Glenn College of Public Affairs)
- Jill Hampshire (Undergraduate Admissions)
- Dr. Scott Herness (Graduate School)
- Dr. Alan Kalish (University Center for the Advancement of Teaching)
- Mr. Rand McGlaughlin (Office of University Registrar)
- Marcia Nahikian-Nelms (Health and Rehabilitation Services)

The meeting came to order at 3:00 pm

COMMENTS FROM THE CHAIR – PROFESSOR JOHN BUFORD

Buford will present the History of Art new MA degree program in “Contemporary Art and Curatorial Practice” to the University Senate on January 19, 2017. There are proposals being reviewed in subcommittees: please prepare updates and continue to work on them. A proposal may be coming from undergraduate students on the “>18 Hours” fee rate. If so, considerable discussion needs to occur. There are financial consequences.

COMMENTS FROM THE VICE CHAIR—PROFESSOR W. RANDY SMITH

Smith told the Council that the President will be speaking at the forthcoming Senate meeting. The Provost will address the Senate at the March meeting.

He met with the Senate Steering Committee on January 12, 2017, regarding general education review, and on January 16, 2017, he met with the co-chairs of the General Education Review Coordinating Committee: Professors Larry Krissek, College of Arts and Sciences and Catherine P. Montalto, College of Education and Human Ecology to discuss next steps. He also met with Institutional Re-affirmation Committee on January 17, 2017 as it is near the end of its work.

Smith spoke to Vice Provost Kay Wolf and Professor Kay Halasek regarding attending a Council meeting to discuss issues relating to teaching and learning.

PROPOSAL FROM SUBCOMMITTEE D – PROFESSOR W. RANDY SMITH

- **Proposal for a New Plan B Option for MS in Allied Medicine**

Guest: Marcia Nahikian-Nelms, Clinical Professor, Health and Rehabilitation Services, College of Medicine

The comprehensive case study projects require an in-depth assessment and synthesis of the information from the core curriculum, current evidence, and clinical or management practice guidelines in relation to a specified case. Case studies will foster your analytic skills for patient/client/program management through the Clinical Care Process of gathering and evaluating information, assessment, diagnosis, developing care plans, monitoring outcomes, and integrating prevention and wellness strategies to optimize the health and clinical status of the patient.

Selecting a Case

Potential case report topics and cases must be discussed and approved with the research advisor prior to initiation of the project. You will identify the area of research for your case study during your plan of study. Examples of experiences that may inform your selection include: education practicum,

management practicum, food service management, community wellness, or medical nutrition therapy rotation (acute care or outpatient clinic).

Guidelines for the Written Case Study within the Non-Thesis Plan B Process

The following describes the information needed to develop and format the Non-Thesis (Plan B) written Case Study Report document. Sample case studies will be provided for student reference.

The purpose of the case is to describe an interesting case and how it impacts some aspect of clinical practice. You will examine the literature to discuss the evidence behind the care you provided as well as describe the outcomes obtained within the context of the current evidence. Alternate treatment plans and adaptations should also be described as part of the evaluation of outcomes.

Outcome Measures – pre and post – will be required to document the impact of care provided, consistent with the Clinical Care Process guidelines for a clinical case. The outcome measures you choose must be supported by the scientific evidence or standards of practice.

Selection of Graduate Exam committee members

The MS student and advisor will mutually decide on faculty to ask to serve on the Case Study Committee. Selection of members of the committee will be based on their expertise as it relates to the clinical topic; the goal is that these members provide support and advice to develop a sound and valid case study. The HRS MS graduate program requires that the case study committee be comprised of at least 3 graduate faculty, including the student's advisor, with M or P status. One committee member must be outside the student's discipline and/or division. Non-graduate faculty members may be appointed to the case study committee by approval of the MS Graduate Studies Committee and by petition to the Graduate School. Non-graduate faculty will serve in addition to the required 2 Ohio State graduate faculty. The student will ask the committee members and will proceed with scheduling the meeting once a full committee has been formed. When asking the committee members, the student should be able to articulate the purpose and scope of the case study. In addition, potential faculty members often need to know the student's timeline in order to plan their own workload.

Oral Presentation of Case Study

The case study oral examination will be administered by the Graduate Exam Committee and will be a 10 - 15-minute case study presentation followed by a question and answer period. A detailed rubric for assessment of passing or non-passing grade will be utilized to standardize the evaluation process and address interrater reliability. A Graduate Exam Committee, consisting of at least three faculty members with M status will administer the oral examination. The Committee will be formed according to the guidelines above. One retest will be permitted if the student's oral examination is deemed to be non-passing by the Graduate Exam Committee.

The Committee discussed the transition with the guest.

Smith moved approval of the proposal; and it carried with all in favor.

SECOND-YEAR TRANSFORMATIONAL EXPERIENCE PROGRAM PRESENTATION – DR. JAVAUNE ADAMS-GASTON, PROFESSOR WAYNE CARLSON AND DR. LINDA MARTIN

Dr. Adams-Gaston and Dr. Carlson gave an overview of the program.

Ohio State's Second-year Transformational Experience Program (STEP) was developed as a continuation of the university's effort to redefine the student experience. STEP is designed to focus on student success and development and allow students the opportunity to engage in activities that cater to their individual interests and needs. Through interaction with faculty, students are able to develop tools for life and build essential network connections. By fulfilling the program requirements, students are eligible to receive a fellowship of up to \$2,000 to use towards a STEP Signature Project they might otherwise not be able to do.

Students sign up during housing contracting and students/faculty are matched into cohorts using location and schedule-based information. Faculty are engaged across the university. Findings show that 50% of seniors never interact with faculty and only 20% engaged in an on-going way.

During the discussion with Council, the guests noted that we need to raise awareness with faculty, and work to ensure that participating faculty are getting recognition from their departments, and that this kind of work gets acknowledged through Promotion and Tenure considerations. Students questioned how information was getting to students about his program and the guests explained that it is very accessible to all second year students, and also those living off campus. Several suggestions were made and the Council was assured that they will be taken under advisement. They are still learning and making changes. Buford asked what the Council could do to support STEP. It was suggested that all Council faculty might want to participate or help their colleagues better understand the program. As the program grows more faculty will be needed..

Smith commented that the Office of Academic Affairs' Guidelines for program development could be better aligned to support programs such as STEP.

DISTANCE EDUCATION REVIEW REPORT – PROFESSOR W. RANDY SMITH

Smith noted that a group of associate deans, led by Professor Norman Jones (OSU-Mansfield) had worked on a document outlining issues facing the further development of distance education on campus and presenting suggestions for next steps.

This topic may be discussed at the February 1, 2017 meeting and we will invite Norman Jones to attend.

GENERAL EDUCATION REVIEW UPDATE – PROFESSOR W. RANDY SMITH

Smith distributed draft the list of the Committee membership - another undergraduate student may be added. He met with the co-chairs on process and moving forward. The Committee will be meeting in the next two or three weeks and then possibly every other week from April to June. Listening sessions will be scheduled across campus. They will come up with ideas of what general education program might be. In the Autumn, the Committee will go back to all groups with potential model(s). A proposal will be forwarded to this Council and then on to the University Senate. The process is expected to extend through 2017 and into 2018. Smith also would like to send out a continuous electronic communication during the process

The Council discussed possible groups to meet with, and the possibility of adding another undergraduate student to the membership.

The meeting adjourned at 4:34 pm.

Respectfully submitted,

W. Randy Smith

Ann Lawrence