

COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

January 17, 2018

4-5 p.m.

MINUTES

Attendance

Faculty:

- ✓ Dr. Rebecca Andridge (Public Health)
- ✓ Dr. Anika Anthony (Educational Studies)
- ✓ Dr. Eric Bielefeld (Speech and Hearing Sciences)
- ✓ Dr. Debbie Guatelli-Steinberg (Anthropology)
- ✓ Dr. Curtis Haugtvedt (Marketing and Logistics)
- ✓ Dr. Jennifer Higginbotham (English)
- ✓ Dr. Laurice Joseph (Educational Studies)
- ✓ Dr. Maria Miriti (Evolution, Ecology, and Organismal Biology), Chair
- ✓ Dr. Roberto Myers (Material Science Engineering)
- ✓ Dr. Melvin Pascall (Food Science and Technology)

Students:

- Mr. Mario Belfiglio (USG, Biology)
- ✓ Ms. Kate Greer (USG, German and History)
- ✓ Mr. Daniel Puthawala (CGS, Linguistics)
- ✓ Mr. Blake Szkoda (CGS, Biochemistry)
- ✓ Ms. TaLeitha Varner (IPC, Pharmacy)

Administrator:

- ✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:

- Dr. Avi Benatar (Department of Materials Science Engineering)
- Dr. Elliot Bendoly (Fisher College of Business)
- Dr. Michael Bisesi (College of Public Health)
- Ms. Danielle Brown (College of Education and Human Ecology)
- Dr. Milos Bujisic (Department of Human Sciences)
- Mr. Emery Dravec (College of Engineering)
- Dr. Gene Folden (Department of Human Sciences)
- Dr. Rob Griffiths (Office of Distance Education and eLearning)

Dr. Daryl Hamamoto (College of Dentistry)
Dr. Alan Kalish (University Center for the Advancement of Teaching)
Dr. Melinda McDonald (Fisher College of Business)
Ms. Rosie Quinzon-Bonello (College of Engineering)
Mr. Mark Runco (Office of Enrollment Services)
Dr. Jen Schlueter (Graduate School)
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)
Dr. John Walters (College of Dentistry)
Dr. John Wanzer (Office of Undergraduate Education)
Dr. Patrick Woliver (School of Music)

The meeting came to order at 4:02 p.m.

COMMENTS FROM THE CHAIR—PROFESSOR MARIA MIRITI

Miriti attended the Faculty Cabinet meeting on January 12, 2018. The Cabinet is creating a subcommittee to review Senate rules to make sure that they are in alignment with policies set by the Office of Human Resources.

COMMENTS FROM THE VICE CHAIR—PROFESSOR W. RANDY SMITH

The General Education (GE) Review Coordinating Committee is wrapping up its work. The committee is looking at implementation issues. Its final report and proposed structure will go to all colleges for review.

Effective January 18, 2018, Smith will act as administrative coordinator for the Graduate School until a new Vice Provost/Dean is appointed. Smith will focus on the fellowship program, overseeing the curricular review/approval process, and interactions with the Graduate Council and the Council of Graduate Students. The Graduate School has a dedicated professional staff who will help during the time of transition. Smith suggested that the hope is have a permanent person in the position as early as May 1, 2018.

PROPOSAL FROM SUBCOMMITTEE D—PROFESSORS MARIA MIRITI AND W. RANDY SMITH

- Proposal to establish an Enrollment Limitation Plan—Fisher College of Business

Guest: Elliot Bendoly, Associate Dean, Fisher College of Business

The Fisher College of Business (FCOB) proposes to establish an Enrollment Limitation Plan (ELP) that caps the total number of students to 7,400. The ELP applies only to undergraduate students considering the Bachelor of Science in Business Administration (BSBA) degree program.

FCOB is one of the largest colleges at the University with close to 8,350 students in its graduate and undergraduate programs. Currently, there are 7,359 undergraduate students enrolled (Autumn 2017), either as students admitted to the major program or as those intending to major in business administration. The number of students has grown appreciably over the decade. Between Autumn 2008 and Autumn 2017, the undergraduate student population in FCOB jumped from 5,333 to 7,359 (a nearly 40% increase).

The growing size of the undergraduate program negatively impacts the educational experience of students. Students have difficulty getting into classes needed for degree completion and classes are enrolled beyond reasonable capacity levels. Physical capacity has also been entirely utilized with the only recourse in accommodating student involving the use of off-complex room usage.

Still more challenging, the college has been unable to increase its ranks to meet the growth in enrollment. The student to faculty ratio is currently 47/1, greater than peer institutions. The result has been a liberal use of overload teaching, which in turn cuts into the research mission of the college as well as the ability of faculty to engage with students in discretionary service roles. The college also now operates with an advisory/student ratio of approximately 600/1, cutting into the potential to serve individual students. Career management staff and other support resources are similarly strained.

The plan will limit the enrollment of the undergraduate program to 7,400 students through setting more rigorous admission criteria for non-business, current Ohio State students who want to change their major to business. The limit is proposed to occur in three phases to be implemented over three years:

Phase I (Effective 2017)

Changes to Students Changing Majors—Intra-University Transfers (IUT)

1. Effective June 2017, FCOB will no longer accept current, non-business students in the college as pre-business (Columbus campus only). Instead, students interested in pursuing a degree in business must complete all admission requirements to be eligible to apply for admission to the major program and specialization.
2. Students will no longer be given the opportunity to enroll in six hours of core business courses while enrolled in a college outside of business.

Maintain Pre-Business and Direct Admission Criteria for New First-Year Students (NFYS) and Transfer

1. All criteria for Direct Admission for incoming freshman and transfer students will remain the same for the Columbus campus.
2. Students who are admitted with the designation of pre-business at admission will be reviewed holistically and, if selected, will be directly admitted to the major program with a goal of enhancing the profile of the freshman class. This review is intentional and places value on the educational benefits of diversity for FCOB students.

Phase II (Effective Autumn 2018)

Changes to Students Changing Majors—IUT

1. Students applying Autumn 2018 and forward, who are pursuing a degree in business must complete all requirements listed below to be eligible to apply for admission to the major program and specialization:
 - Minimum OSU GPA of 3.2 or better (previously a 3.0 GPA or better)
 - Completion of 26 semester hours of course work
 - Completion of a minimum of 12 semester hours of OSU letter-graded earned hours
 - Completion of English 1110 or equivalent with a grade of B or better (previously a grade of C or better)
 - Completion of Math 1131 or 1151 or equivalent and prerequisites with grades of B or better (previously a grade of C or better)
2. Admission to the major program and to each specialization will be based on capacity and will fluctuate each admission cycle. The number of students admitted will be based on the number of students directly admitted to the program each autumn (NFYS and transfer) and the number of students graduating each term. Admission is not guaranteed.
3. Students who are caught in the middle (were under the old criteria upon admission to the University) may petition to apply for admission

Phase III (Effective Autumn 2019)

Maintain Pre-Business and Direct Admission Criteria for NFYS

1. All criteria for Direct Admission for incoming freshman will remain the same for the Columbus campus
2. Students who are not admitted under the direct admit criteria but are admitted to the University and indicated an interest in business (previously pre-business) will be reviewed holistically and, if selected, will be directly admitted to the major program with a goal of enhancing the profile of the freshman class

Changes to the Direct Admission Criteria for Transfer Students

1. Current direct admission criteria for transfer students is a 3.0 GPA, a C or better in English 1100 and Math 1131/1151 (or equivalent) and 26 earned credit hours. Beginning Autumn 2019, all incoming transfer students must meet a more rigorous direct admission criteria that includes: GPA = 3.2, English 1100 and Math 1151/1131 (or equivalent) with a B or better, and 26 earned credit hours.

Students who are not able to gain admission to FCOB have the option to pursue one of five business minors or the BSBA degree with a specialization in Business Management at a Regional campus (under

consideration). People resources have been increased to provide better attention to underrepresented student populations.

Smith noted that he convened a meeting to discuss what happens to students who are not admitted to FCOB with the curricular deans from the Colleges of Business; Arts and Sciences; Education and Human Ecology; Food, Agricultural and Environmental Sciences; and Public Affairs. All the colleges were supportive of the FCOB enrollment limitation plan. Bendoly is helping to create career paths for students outside of FCOB who are interested in business.

Bendoly noted that FCOB is hoping to increase online course options for the business minors.

Bendoly clarified for the Council that most students will come into FCOB as freshmen. Students wanting to change majors (intra-university transfers) are the population who will be most affected by the ELP. FCOB focused on this population because there is clear evidence that shows students are more successful when they are part of a four-year cohort. He also clarified that the pre-business major will not be maintained.

Miriti moved approval of the proposal; it carried with all in favor.

- **Proposal to revise the Fashion and Retail Studies Minor—College of Education and Human Ecology**

Guest: Gene Folden, Associate Chair, Department of Human Sciences

The Department of Human Sciences proposes changes to Fashion and Retail Studies (FRST) Minor.

The goal of the FRST minor is to allow students to obtain a broad understanding of the fashion and retail industry, including market research and product development, trend analysis, textiles and apparel production, and multi-channel distribution with special emphasis on identification and solution of management problems.

The current minor requires a minimum of 15 credit hours and courses are divided into two categories—primary choices and secondary choices. The revised minor would require a minimum of 14 credit hours. The proposed changes are deletion of one credit hour, moving one new course from the secondary choice category to the primary choice category, and adding one other new course to the primary choice category.

The two new courses referenced above are two credit hours, which resulted in many students taking the correct number of courses to fulfill the minor, but not having a minimum of 15 credit hours. Students would petition to fulfill the minor with 14 credit hours, which created a lot of work for staff members. This revision will clean up the minor.

The reduction in minimum number of credit hours is still within the University guidelines for minors.

Folden noted that this is a popular minor for the department. There are around 175 students participating in the minor.

The Council did not have any concerns.

Miriti moved approval of the proposal; it carried in favor by all.

- **Proposal to revise the Doctor of Philosophy (Ph.D.) and Master of Science (MS) degree programs in Consumer Sciences, and the creation of a specialization in Hospitality and Retail Management—College of Education and Human Ecology**

Guests: Milos Bujisic, Assistant Professor, Department of Human Sciences; Gene Folden, Associate Chair, Department of Human Sciences

The Department of Human Sciences proposes revisions to the PhD and MS in Consumer Sciences, and creation of a specialization in Hospitality and Retail Management. This proposal has been reviewed by the combined Graduate School / Council on Academic Affairs (GS/CAA) Subcommittee.

The department would like to establish a specialization in Hospitality and Retail Management (HRM) in Consumer Sciences. This specialization will increase synergies related to hospitality and fashion retail management, and attract graduate students with the HRM focus. The proposed HRM specialization would be a specialization within the Consumer Sciences graduate program.

To accommodate the specialization, the department will revise the core in the graduate programs in consumer sciences and will redistribute credit hours across the research methods and statistics, major and supporting courses. This results in Consumer Sciences PhD and MS programs, which are intended for students with an interest in topics related to household decision-making.

In general, core courses are minimized to 4 or 5 hours from 7-11 hours, and major and supporting courses are given more flexibility to allow for specialization requirements, and increased requirements in research methods and statistics.

Bujisic noted that there was one unified graduate program for several years. The program is now moving to defined specializations, which should help recruit faculty and students.

The Council did not have any concerns.

Miriti moved approval of the proposal; it carried unanimously.

- **Proposal to add a Civil and Environmental Engineering track to the Masters of Global Engineering Leadership (MGEL) degree program—College of Engineering**

Guests: Dr. Avi Benatar, Associate Professor, Department of Materials Science Engineering; Mr. Emery Dravec, Program Coordinator, College of Engineering

The College of Engineering proposes the addition of a Civil and Environmental Engineering track to the Masters of Global Engineering Leadership (MGEL) degree program. This proposal has been reviewed by the combined Graduate School / Council on Academic Affairs (GS/CAA) Subcommittee.

The MGEL technical track in Civil and Environmental Engineering will provide post-graduate training in civil and environmental engineering to enhance the global engineering leadership training of participants. Students in the track are expected to be engineers drawn from business and industry; public or private sector; mid-career retraining; and engineers who want to increase their business management and leadership skills along with the technical knowledge and to do so in one degree.

Civil, environmental and geodetic engineering is about preparing professionals for service to society. This requires the skillful planning, design, construction and operation of facilities that surround us in modern life, ranging from transit systems to waste treatment facilities to space satellites.

The MGEL Civil and Environmental Engineering technical track will consist of four courses at three credit hours each for a track total of 12 credit hours. All courses will be offered 100% online, but will also be taught simultaneously with (at least for initial offerings) on-campus sections.

Beyond the standard MGEL admission requirements, students in the track are required to have completed their undergraduate degree in civil or environmental engineering or hold a bachelor's degree in an equivalent discipline with significant professional expertise in the civil or environmental engineering field.

Benatar commented that the program has differential tuition. Most students are employed and their employer pays the tuition.

Griffiths noted that an MOU already exists between the College of Engineering (COE) and the Office of Distance Education and eLearning. From an ODEE perspective, a new MOU is not needed.

Smith noted that this track was advertised on COE's website before receiving approval by this body. If a unit wants to advertise a program before it is approved, it must have a note that states it is pending approval.

Miriti moved approval of the proposal; it was approved unanimously.

Miriti asked that a note about existing MOUs be included with future proposals that involve ODEE.

- **Proposal to revise the Master of Music in Piano Performance degree program—College of Arts and Sciences**

Guest: Patrick Woliver, Associate Director, School of Music

The School of Music proposes revisions to the Master of Music in Piano Performance. This proposal has been reviewed by the combined Graduate School / Council on Academic Affairs (GS/CAA) Subcommittee.

The school would like to add a piano recital requirement to the Master of Music in Piano Performance. This requirement increases the credits from 30 to 32. The piano faculty believe that this new requirement will not lengthen the program. This change includes some minor changes to course numbering, and a new course for the recital (Music 7805.02).

Woliver commented that, in theory, students are already doing the preparation associated with a recital. This new requirement would give formal credit and recognition for their work. Creating a separate course number will clear up confusion that often happens during class registration.

The Council did not express any concerns.

Miriti moved approval of the proposal; it carried unanimously.

- **Proposal to create a combined Doctor of Dental Surgery (DDS) – Master of Public Health (MPH) degree program—Interdisciplinary Programs**

Guests: Michael Bisesi, Associate Dean, College of Public Health; John Walters, Professor, College of Dentistry

The College of Dentistry and the College of Public Health propose the creation of a combined Doctor of Dental Surgery (DDS) and a Master of Public Health (MPH) degree program (DDS/MPH). Each of the two individual degree programs already exist and are approved by applicable accrediting bodies. This proposal has been reviewed by the combined Graduate School / Council on Academic Affairs (GS/CAA) Subcommittee.

The Doctor of Dental Surgery / Master of Public Health (DDS/MPH) combined degree program would simultaneously prepare students for the professional practice of dentistry as well as providing knowledge and skills in the broader population health context. Depending on the student's choice of specialization within the MPH, the program could lead to a wide variety of career options. DDS/MPH holders might assume leadership roles in academia/research, government agencies, and other health-related organizations as well as in professional practice.

The DDS requires 188 credit hours and the MPH requires 45. Nine credits may overlap in the combined degree program. It should take a student five years to complete the combined degree program.

Students who wish to pursue the DDS/MPH must apply to and be admitted separately to each program. Students will begin study in dentistry, completing the first two years of the DDS curriculum. The student then enrolls full-time in the MPH curriculum and rejoins the dentistry curriculum for years three and four of advanced practice experience rotations. The student will complete a public health practicum (field practice placement) and a culminating requirement determined by the student's field of specialization in the MPH. Because the DDS/MPH student receives nine hours of graduate credit for some work completed in the DDS curriculum, most courses for the MPH can usually be completed in one academic year, leaving 1-3 courses—including the culminating requirement—to be done after rejoining the DDS curriculum.

Students can petition for course overloads of one graduate course per semester in the final year of study.

Bisesi noted that the Public Health portion can technically be taken during any point, but the DDS program only truly has time in years three and four.

The Council did not express any concerns.

Miriti moved approval of the proposal; it carried in favor with one abstention.

OTHER BUSINESS

At a February meeting, the Council will have a 60-minute discussion on the issue of “closed door” majors. Individuals from the Office of Enrollment Services will be there to give the Council an overview of how students are admitted into the University and how we track their career paths.

The Meeting adjourned at 4:48 p.m.

Respectfully submitted,

W. Randy Smith
Katie Reed