COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

January 23, 2019
3-5 PM

MINUTES

Attendance

Faculty:
✓ Dr. Rebecca Andridge (Public Health)
✓ Dr. Anika Anthony (Educational Studies)
✓ Dr. Eric Bielefeld (Speech and Hearing Sciences), Chair
✓ Dr. Kevin Evans (School of Health and Rehabilitation Sciences)
✓ Dr. Sara Fowler (College of Dentistry)
   Dr. Debbie Guatelli-Steinberg (Anthropology)
✓ Dr. Curtis Haugtvedt (Marketing and Logistics)
✓ Dr. Jennifer Higginbotham (English)
   Dr. Roberto Myers (Material Science Engineering)
   Dr. Melvin Pascall (Food Science and Technology)

Students:
✓ Mr. Nat Crowley (USG, Finance)
✓ Ms. Kate Greer (USG, German and History)
   Ms. Neethi Johnson (CGS, MBA)
✓ Mr. Blake Szkoda (CGS, Chemistry and Biochemistry)
   Mr. William Vu (IPC, Dentistry)

Administrator:
✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:
Dr. Erynn Beaton (John Glenn College of Public Affairs)
Dr. Ramiro Berardo (School of Environment and Natural Resources)
Dr. Jonathan Burgoyne (Department of Spanish and Portuguese)
Ms. Lisa Delaney (Office of University Registrar)
Dr. Lou DiMauro (Department of Physics)
Dr. Rob Greenbaum (John Glenn College of Public Affairs)
Ms. Jill Hampshire (Office of Student Academic Success)
Ms. Logan Kelly (Department of Theatre)
The meeting came to order at 3:02 p.m.

COMMENTS FROM THE CHAIR – PROFESSOR ERIC BIELEFELD

There was a Faculty Cabinet meeting on January 11, 2019. Alicia Bertone, Dean of the Graduate School, was the guest. She discussed recent changes at the Graduate School, including the removal of the GRE as an admissions requirement and its effect on fellowships.

Celia Wills, Associate Professor in the College of Nursing, chaired the Council’s subcommittee that recently reviewed three University-level centers/institutes. Wills is drafting a guideline document for future reviews. There is an issue with the faculty rule that defines the review process. The rule needs to better clarify the definition of when a two-year review occurs—at the beginning of the second year or at the end of the second year.

COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH

The University is hosting its annual Assessment Conference on February 1, 2019 at the Fawcett Center. The conference’s theme is Building a Flourishing Academic Community with Assessment. Approximately 200 people attend each year.

Undergraduate Student Government hosted its annual State of the University Address on January 15, 2019. Smith was grateful to receive an invitation to attend.

The Office of Academic Affairs (OAA) is conducting three college dean searches: Arts and Sciences, Law, and Public Health. Smith is the OAA representative on the Arts and Sciences search.

Curriculum development on leadership and eSports and Gaming continues.

The Ohio State finalists working on the Alliance for the American Dream competition will present at the Schmidt Futures National Board Review meeting on January 28-29, 2019. Schmidt Futures will select its finalists at the meeting.
There have been some recent leadership changes in the Office of Academic Affairs. Kay Wolf is now a Senior Vice Provost. Ryan Schmiesing is the new Vice Provost for Outreach and Engagement. Andrew Martin will be the new Associate Vice Provost reporting to Smith. Initially he will focus on State-level initiatives and the revisions to the general education curriculum. Martin is currently Director of Undergraduate Studies in the Department of Sociology.

PROPOSAL FROM SUBCOMMITTEE D – PROFESSORS ERIC BIELEFELD AND W. RANDY SMITH

- Proposal to rename the Spectroscopy Institute – Office of Research

Guest: Lou DiMauro, Professor, Department of Physics; Jan Weisenberger, Senior Associate Vice President, Office of Research

The Office of Research proposes to rename the existing Spectroscopy Institute to The Institute for Optical Sciences.

The change in name is to reflect the evolving mission of the Institute and the changing scientific landscape. Shifts and advancements in the frontiers of interdisciplinary optical science lessened the impact of the Institute on campus and as an external flagship for Ohio State. The primary aim to rebrand the Institute is to reorganize, identify, and facilitate Ohio State faculty to capitalize on national interdisciplinary initiatives in the optical sciences. The new Institute for Optical Sciences casts a broader net then in the past and will maintain sufficient fluidity to emerging areas.

Bielefeld noted that Subcommittee D asked for concurrence from the College of Optometry, which was granted.

The Council noted that the Institute should probably changes its acronym (iOS) to not infringe on Apple’s operating system (iOS).

Bielefeld moved approval of the recommendation; it carried unanimously.

- Proposal to revise the Master of Arts (MA) and Doctor of Philosophy (PhD) Programs in Theatre Performance/History/Theory – Department of Theatre, College of Arts and Sciences

Guests: Logan Kelly, Academic Program Coordinator, Department of Theatre; Jen Schlueter, Associate Professor, Department of Theatre
The Department of Theatre proposes to revise its MA and PhD programs. This proposal was reviewed and approved by the Combined Council/Graduate School Curriculum Committee and the Graduate Council.

The major change is a shift away from a core curriculum bound by chronology and focused on inculcating a complete sweep for students and towards a curriculum that leans in to methodology as its organizing principle. The methodologies chosen by the faculty reflect the ones driving scholarship in theatre: historiography, performance studies, and practice as research.

The majority of core courses will decrease from four to three credit hours. The hope is that this reduction will improve the ability of students outside of the department to enroll in theatre courses and to make it more possible for theatre students to enroll in courses outside the department.

In addition to the above changes, there will be a new colloquia requirement as well as a new pedagogy course in the PhD program.

For students who entered the program under a previous handbook, the department will automatically substitute the new required courses for current required courses up to the necessary credits in that category. All other courses and requirements will be continued as under the previous handbook.

Courses that were part of the current core will be retained and deployed as electives on an as-needed basis.

Bielefeld noted that the side-by-side comparison charts for the programs were very helpful. The Council agreed.

Bielefeld moved approval of the recommendation; it carried unanimously.

• Proposal to revise the Andean and Amazonian Studies Minor – Department of Spanish and Portuguese, College of Arts and Sciences

Guests: Jonathan Burgoyne, Associate Professor, Department of Spanish and Portuguese; Fernando Unzueta, Professor, Department of Spanish and Portuguese

The Department of Spanish and Portuguese (SPPO) proposes to revise the Andean and Amazonian Studies (AAS) Minor.

The department would like to update the course offerings and recognize the relevance of a new study abroad program in Ecuador.
Courses that are no longer offered or taught will be eliminated from the advising sheet. The department also wants to clarify when certain courses fulfill core vs. elective requirements. With some courses, the AAS content can vary depending on the instructor or topic of the course. When a student takes one of these courses, he/she must present documentation to have it approved as an elective or core course towards completion of the minor.

SPPO also wants to showcase how a study abroad program can serve as a pathway to complete the minor. Pachaysana in Ecuador is a 12 credit-hour study abroad program that students complete in a semester. After taking at least one AAS course at Ohio State, a student could participate in the semester-long program and complete the AAS minor.

Students can also complete the minor without going abroad, by taking coursework at the University.

The proposers noted that the study abroad program is through a third-party vendor. Since more students are participating in the program, the department wants students to be aware of the opportunity to complete the minor in minimal time. There is no foreign language requirement to participate in the study abroad program.

The Council did not express any concerns.

Bielefeld moved approval of the recommendation; it carried forward with one abstention.

• Proposal to revise the Master of Science (MS) S program in Entomology – Department of Entomology, College of Food, Agricultural, and Environmental Sciences

Guests: Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences; Celeste Welty, Associate Professor, Department of Entomology

The Department of Entomology proposes to revise the MS program in Entomology. This proposal was reviewed and approved by the Combined Council/Graduate School Curriculum Committee and the Graduate Council.

The MS in Entomology was last revised in 2010. The proposed changes focus largely on the formatting and presentation of course and content required to instill fundamental knowledge, professional development, and training within the program. The learning goals remain the same.

The revisions are in curriculum content and changes in the format of how the requirements are presented. Changes include: the additional of two courses in the ‘Fundamentals’ category; elimination of the ‘Hands-on Research Methods’ category (content is going to Fundamentals); eliminating Entomology 7940, and; moving currently required courses to a new ‘Supplemental Training’ category.
Students pursing a MS in Entomology Plan A will now be required to take a minimum of 22 credit hours of required coursework and 8 credit hours of electives. Students pursuing a MS in Entomology Plan B are now required to take a minimum of 21 credit hours of required coursework and 9 credit hours of electives.

Welty noted that these revisions are driven by faculty and student feedback as well as changing faculty expertise.

The Council asked about a transition plan for current students. The proposers responded that the department will work individually with current students. No transition problems are anticipated. The proposers noted that the College has a rule that no students are harmed during a transition. Smith reiterated that no student should be delayed in progress because of curriculum change.

Bielefeld moved approval of the recommendation; it carried unanimously.

- Proposal to revise the Doctor of Philosophy (PhD) program in Entomology – College of Food, Agricultural, and Environmental Sciences

Guests: Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences; Celeste Welty, Associate Professor, Department of Entomology

The Department of Entomology proposes to revise the PhD program in Entomology. This proposal was reviewed and approved by the Combined Council/Graduate School Curriculum Committee and the Graduate Council.

The revisions to the PhD in Entomology were motivated by the same factors as the changes to the MS in Entomology.

The changes to the PhD are the same as the changes to the MS. Students pursuing a PhD in Entomology are now required to take a minimum of 22 credit hours of required coursework and 58 credit hours of electives.

The Council discussed whether the changes to the MS and PhD programs were more than 50%, which would require submission to the Ohio Department of Higher Education (ODHE). Smith informed the Council that we typically let the unit decide the percentage of change. In this case, Entomology did not feel that more than a 50% change. Smith also noted that ODHE is concerned with content changes—not course/schedule shifts. The Council agreed that it would be helpful to have written guidelines about the 50% threshold.

Andridge remarked that she would like to see assessment plans with all proposals. Smith agreed to work with the Department to do so. The approval of this proposal was not contingent upon it.
Bielefeld moved approval of the recommendation; it carried unanimously.

- **Proposal to revise the Nonprofit Studies Minor – John Glenn College of Public Affairs**

Guests: Erynn Beaton, Assistant Professor, John Glenn College of Public Affairs; Rob Greenbaum, Associate Dean, John Glenn College of Public Affairs; Kate Hallihan, Assistant Dean, John Glenn College of Public Affairs

The John Glenn College of Public (JGC) Affairs proposes to revise and rename its undergraduate Nonprofit Studies minor.

The college would like to update the current minor to better reflect current course offerings, the emphasis on management of nonprofit organizations, and ultimately enhance students’ relevant knowledge and experience gained through the minor.

The proposed new name of the minor is “Nonprofit Management,” which JGC feels more accurately reflects its content.

Changes to the curriculum include: adding a second required course, allowing students to choose from a list of core courses, eliminating the mandatory internship, and updating the electives list. The goal is to increase the emphasis on management and decrease the time to complete the minor.

Students declaring the minor starting in Summer 2019 will be held to the new standards. Current students in the minor will be converted over to the new requirements, but course substitutions for requirements would be made on a case-by-case basis to ensure that no student’s time to completion of the minor is negatively impacted by the changes.

Concurrences were received.

Anthony asked if JGC sought concurrence from the College of Education and Human Ecology during the development of its new course. The proposers replied in the affirmative.

Bielefeld moved approval of the recommendation; it carried unanimously.

- **Proposal to create a new Category 3a graduate certificate in Criminal Justice Administration – John Glenn College of Public Affairs**

Guests: Rob Greenbaum, Associate Dean, John Glenn College of Public Affairs; David Lansdbergen, Associate Professor, John Glenn College of Public Affairs
The John Glenn College of Public Affairs proposes to create a new Category 3a graduate certificate in Criminal Justice Administration. This proposal was reviewed and approved by the Combined Council/Graduate School Curriculum Committee and the Graduate Council.

The goal of the Criminal Justice Administration graduate certificate will meet the needs of public sector mid-career professionals by providing accessible (online) criminal justice administration training for a population that may not be ready, unwilling, or unable to pursue a full master’s degree program.

The certificate will provide academic instruction and professional development for those who are familiar with working in the public sector and now need additional skills and knowledge to advance in their workplace or career. The certificate will also attract professionals who are contemplating a career change into criminal justice administration and need the skills and knowledge to make a successful transition. The intended audience is working professionals.

The certificate may act as a bridge for students who want to move into graduate school. It complements the college’s existing pre-professional MPA program, in-career MA program, and recently approval MPAL master’s degree.

The curriculum will consist of 12 credit hours of required coursework plus one elective for a minimum of 15 credit hours. The classes will all be offered 100% online, though some may be offered in-person or hybrid. No new courses need to be created for the certificate.

Admission to the certificate program is consistent with the Graduate School’s standards for admission.

Concurrences were received. An MOU with the Office of Distance Education and eLearning exists.

Greenbaum informed the Council that not a lot of similar offerings exist in central Ohio.

The Council and proposers discussed potential careers in criminal justice.

Smith remarked that this certificate is a nice bridge between JGC and the College of Arts and Sciences, which has a long history of working together.

JGC would like to be able to offer this certificate starting in Autumn 2019. Hampshire informed the Council that Admissions is working on a standard application for stand-alone certificates. The hope is that the application will be ready by Autumn.

Bielefeld moved approval of the recommendation; it carried unanimously.
Proposal to create a new Category 3a graduate certificate in Public Management – John Glenn College of Public Affairs

Guests: Rob Greenbaum, Associate Dean, John Glenn College of Public Affairs; David Lansdbergen, Associate Professor, John Glenn College of Public Affairs

The John Glenn College of Public Affairs propose to create a new Category 3a graduate certificate in Public Management. This proposal was reviewed and approved by the Combined Council/Graduate School Curriculum Committee and the Graduate Council.

The goal of the Public Management certificate is the same as the Criminal Justice Administration certificate. The Public Management certificate will also attract individuals working in the public sector who are interested in professional development or contemplating a career change.

Like the Criminal Justice Administration certificate, this certificate may act as a bridge for students who want to move into graduate school. It complements the college’s existing pre-professional MPA program, in-career MA program, and recently approval MPAL master’s degree.

The curriculum will consist of 10 credit hours of required coursework plus three credit hours of electives for a minimum of 13 credit hours of coursework. The classes will all be offered 100% online, though some may be offered in-person or hybrid. No new courses need to be created for the certificate.

Admission to the certificate program is consistent with the Graduate School’s standards for admission.

Concurrences were received. An MOU with the Office of Distance Education and eLearning exists.

If possible, JGC would like to start offering this certificate in Summer 2019.

Greenbaum told the Council that he anticipates that the college will create more certificates over the next few years.

Bielefeld moved approval of the recommendation; it carried unanimously.

Smith remarked that the nonprofit sector is strong in Columbus. Nonprofits have interest in working with Ohio State.

GENERAL EDUCATION UPDATE

The hope is to have the colleges vote on the revised general education (GE) proposal by the end of this academic year. The version that will be voted on is a recently revised version proposed by the College of
Arts and Sciences with a few changes made by other colleges. It is currently under review within that College.

There is concern that a structure will be approved without detailed guidance for implementation. Discussions are underway to address this issue. This Council will watch GE implementation issues.

The goal is to implement a new model in Autumn 2021.

The Meeting adjourned at 4:15 PM

Respectfully submitted,

W. Randy Smith
Katie Reed