**COUNCIL ON ACADEMIC AFFAIRS**

**200 Bricker Hall**

**March 6, 2019**

**3-5 PM**

**DRAFT MINUTES**

**Attendance**

**Faculty**:

**✓** Dr. Rebecca Andridge (Public Health)

**✓** Dr. Anika Anthony (Educational Studies)

**✓** Dr. Eric Bielefeld (Speech and Hearing Sciences), Chair

Dr. Kevin Evans (School of Health and Rehabilitation Sciences)

**✓** Dr. Sara Fowler (College of Dentistry)

 Dr. Debbie Guatelli-Steinberg (Anthropology)

**✓** Dr. Curtis Haugtvedt (Marketing and Logistics)

**✓** Dr. Jennifer Higginbotham (English)

Dr. Roberto Myers (Material Science Engineering)

**✓** Dr. Melvin Pascall (Food Science and Technology)

**Students**:

Mr. Nat Crowley (USG, Finance)

**✓** Ms. Kate Greer (USG, German and History)

Ms. Neethi Johnson (CGS, MBA)

**✓** Mr. Blake Szkoda (CGS, Chemistry and Biochemistry)

Mr. William Vu (IPC, Dentisty)

**Administrator**:

**✓** Dr. W. Randy Smith (Academic Affairs), Vice Chair

**Guests**:

Dr. Betty Lise Anderson (Department of Electrical and Computer Engineering)

Dr. David Barker (Department of Horticulture and Crop Science)

Ms. Lisa Delaney (Office of the University Registrar)

Dr. Caryn Filson (Department of Agricultural Communication, Education, and Leadership)

Dr. Steve Fink (College of Arts and Sciences)

Ms. Carrie Gerber (Ohio State ATI)

Ms. Jill Hampshire (Office of Student Academic Success)

Ms. Jenny Heckscher (Fisher College of Business)

Dr. Alan Kalish (Office of Academic Affairs)

Dr. Andrew Martin (Office of Academic Affairs)

Ms. Jeanne Osborne (College of Food, Agricultural, and Environmental Sciences)

Ms. Rosie Quinzon-Bonnello (College of Engineering)

Dr. Mary Rodriguez (Department of Agricultural Communication, Education, and Leadership)

Dr. Anne Specht (Department of Agricultural Communication, Education, and Leadership)

Dr. Shari Speer (Graduate School)

Mr. Peter Spreitzer (University Exploration)

**The meeting came to order at 3:03 p.m.**

**COMMENTS FROM THE CHAIR – PROFESSOR ERIC BIELEFELD**

There was a Faculty Cabinet meeting on March 1, 2019. The Cabinet received a report from the Distance Education, Libraries, and Information Technology (DELIT) Committee and an update on the General Education (GE) revision.

DELIT reported that it is working with Undergraduate Student Government on guidelines for instructors who use Carmen. Students would like—and need—a reliable place to find important dates, deadlines, etc. DELIT is soliciting feedback on the guidelines.

The College of Arts and Sciences (ASC) Faculty Senate will soon vote on the revised GE proposal. There is some concern that non-ASC faculty did not have the same amount of time as ASC faculty to digest the proposal and its possible effects on curriculum, students, budgets, etc. When this Council receives the GE proposal, it can discuss the issue of faculty feedback/involvement.

The Senate needs to discuss an approval timeline for the GE proposal. If the proposal is not ready for the April 18, 2019 University Senate meeting, it will have to wait until an Autumn 2019 meeting, which will mean new senators without deep knowledge of the proposal.

**COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH**

This Council will soon see a proposal for a new interdisciplinary undergraduate program in eSports and Gaming. The Bachelor of Science degree will be housed in the College of Arts and Sciences. The Department of Design and the Department of Computer Science and Engineering will co-run the program.

Rob Griffiths (Office of Distance Education and eLearning), Norman Jones (OSU Mansfield), and Smith are visiting the college curriculum committees to talk about next steps with distance education.

The University participates in the State-mandated College Credit Plus (CCP) Program in the following ways: The Academy, special relationships with local high schools such as the Metro School, online versions of a set of general education courses, and helping to prepare 12th grade teachers to teach CCP courses. The College of Arts and Sciences has an interest in increasing participation in CCP. It is working on a position paper that will include implementation steps/issues. The position paper will come to this Council.

This morning (March 6, 2019), Smith convened a meeting with the following colleges to discuss the College of Arts and Sciences’ revised GE proposal: Business, Dentistry, Engineering, EHE, FAES, Medicine, Nursing, Pharmacy, Public Affairs, Public Health, and Social Work. There were concerns about the revised proposal, but Smith feels that we are closer towards a new structure. He is meeting with the College of Arts and Sciences on March 7, 2019 to discuss the other colleges’ concerns.

There are many GE implementation issues that need to be resolved. A University-wide committee to look at the issues will be established.

**INFORMATIONAL ITEM: REQUEST TO CHANGE ADMISSIONS FOR THE HIMS – PROFESSOR W. RANDY SMITH**

The School of Health and Rehabilitation Sciences would like to remove Chemistry 1210 as a perquisite for admission to the Health Information Management and Systems (HIMS) undergraduate program. The Department of Chemistry is aware of this request.

Smith is tabling the other request from the school until further rational is explained.

The Council did not express any concerns.

**PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS ERIC BIELEFELD AND W. RANDY SMITH**

* **Proposal to revise the Bachelor of Science in Electrical and Computer Engineering – College of Engineering**

Guest: Betty Lise Anderson, Professor, Department of Electrical and Computer Engineering

The Department of Electrical and Computer Engineering (ECE) propose to revise the Bachelor of Science in Electrical and Computer Engineering.

The revision has two parts. First, the department proposes to replace the current requirement of ECE 3080 (Ethics and Professionalism) with Philosophy 1332 (Ethics in Professions: Introduction to Engineering Ethics). The change is proposed for both the Electrical Engineering and Computer Engineering Programs.

The rationale behind this change is to eliminate overlap between ECE 3080 and Philosophy 1332. Many students took Philosophy 1338 to fulfill the College of Engineering’s GE ethics requirement. Students who took both ECE 3080 and Philosophy 1332 received much of the same content twice. By replacing the ECE 3080 requirement with Philosophy 1332, students will no longer have content overlap and will actually see the content more in depth.

The Department of Philosophy has agreed to open more sections of PHILOS 1332 to accommodate ECE and students. Since PHILOS 1332 is offered more frequently than ECE 3080, an added benefit is more scheduling flexibility for students.

If approved, the ethics requirement change will go into effect in Autumn 2019. The department has a transition plan for current students and student who transfer into ECE or are currently ECE-PRE.

Second, the department proposes to reduce the minimum college-level Mathematics and Basic Science requirement by two credit hours. This change was prompted by a requirement change with the college’s accrediting body, ABET. ABET is decreasing the required credit hours for college-level math and basic science from 32 to 30. This change will mainly benefit transfer students who were often required to take an additional course to satisfy ABET’s previous requirement. Curriculum content will not change with this revision.

There is no change to the total number of credit hours to degree (128) with the two revisions.

The Council was confused about the transition plan for students transferring into the ECE program. It is unclear to the Council if there is room for substitutions if a student has taken an ethics course that is not listed in the proposal.

Bielefeld moved that the Council approve the proposal with contingency that the substitution policy be clarified. Bielefeld will work directly with the department.

Bielefeld moved approval of the recommendation; it carried unanimously.

* **Proposal to revise the Community Leadership major program– Department of Agricultural Communication, Education, and Leadership, College of Food, Agricultural, and Environmental Sciences**

Guests: Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences; Mary Rodriguez, Assistant Professor, Department of Agricultural Communication, Education, and Leadership

The Department of Agricultural Communication, Education, and Leadership (ACEL) proposes to revise the Community Leadership major.

The proposed changes are in response to changes in course offerings and the need to provide students content and experiences specific to their career goals, as well as continued effort to distinguish the unique aspects of the major from other leadership programs at the University.

The Community Leadership major has two specializations: Leadership, and Community and Extension Education. The elective lists for both specializations were updated, as well as students now having the choice between two major requirements (AGRCOMM 4130 or AGRCOMM 5530). Some changes were also made to the major requirements for the Leadership specialization.

Allowing students to choose from AGRCOMM 4130 and AGRCOMM 5530 will let them tailor the program to their interests. It will also give broader flexibility.

The Council asked if non-ACEL departments were notified that their courses were added to the program’s elective lists. The proposers responded in the affirmative.

Bielefeld moved approval of the recommendation; it carried unanimously.

**PROPOSALS FROM SUBCOMMITTEE B – PROFESSORS JENNIFER HIGGINBOTHAM, KEVIN EAVNS, ROBERTO MYERS; MR. NAT CROWLEY AND MR. BLAKE SZKODA**

* **Proposal to revise the Agricultural Communication major –** **Department of Agricultural Communication, Education, and Leadership, College of Food, Agricultural, and Environmental Sciences**

Guests: Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences; Anne Specht, Assistant Professor, Department of Agricultural Communication, Education, and Leadership

The Department of Agricultural Communication, Education, and Leadership (ACEL) proposes to revise the Agricultural Communication major.

The proposed changes are in response to student, alumni, and employer feedback that were provided as part of the department’s strategic planning process. Specifically, employers would like students to have more experience with writing.

Several changes were made to the curriculum including the following: addition of new courses, decimalization of internship courses, changes to existing courses (grading basis, enrollment restriction), and the addition of pubic affair courses to the electives list. The proposers noted that students have an increasing interest in public affairs, which is why courses were added to the electives list.

The changes in curriculum result in an overall reduction in the credit hours in the major from 43 to 42.

Osborne told the Council that the course changes have already been approved.

Concurrence was received from the School of Communication.

The Council did not express any concerns.

Bielefeld moved approval of the recommendation; it carried unanimously.

* **Proposal to revise the Agriscience Education major –** **Department of Agricultural Communication, Education, and Leadership, College of Food, Agricultural, and Environmental Sciences**

Guests: Caryn Filson, Assistant Professor-Clinical, Department of Agricultural Communication, Education, and Leadership; Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

The Department of Agricultural Communication, Education, and Leadership (ACEL) proposes to revise the Agriscience Education major.

Like the Agricultural Communication major, the proposed changes to the Agriscience Education major are in response to student and alumni feedback that was provided as part of the department’s strategic planning process. In addition to the strategic planning process, the proposed changes are put the major in align with current licensing requirements.

Several changes were made to the curriculum including the following: addition of new courses, removal of current courses, designating existing requirements as major courses, changes to the required minor, and updating the list of electives.

The changes resulted in an increase in credits required for the major (from 36 to 39), an adjustment in the GE (from 53-55 to 53), a decrease in the required electives (from 13-15 to 6), and a reduction in the credits for the minor (from 16 to 15). With these changes, 7 credits of free electives were added to the major. There is no net change on credits required to degree.

Osborne noted that the two new courses are in response from a study on assessment of methods courses.

The Council did not express any concerns.

Bielefeld moved approval of the recommendation; it carried unanimously.

**PROPOSALS FROM SUBCOMMITTEE A – PROFESSORS REBECCA ANDRIDGE, SARA FOWLER, MELVIN PASCALL; MS. KATE GREER AND MS. NEETHI JOHNSON**

* **Proposal to revise the Sustainable Plant Systems Major Program, Bachelor of Science in Agriculture –** **Department of Horticulture and Crop Science, College of Food, Agricultural, and Environmental Sciences**

Guests: David Barker, Professor, Department of Horticulture and Crop Science; Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

The Department of Horticulture and Crop Science proposes to revise the Sustainable Plant Systems BS major.

The proposed changes are in response to the department’s continued efforts to improve its curriculum. The goal of the changes is to make the curriculum clearer for students.

There is a long list of changes, but most are relatively minor and some are cosmetic. All five specializations (Agroecology, Agronomy, Horticulture, Plant Biosciences, and Turfgrass) were revised to varying degrees. Changes include the following: change course titles, reordering of course sequences, updated course numbers, add and remove courses to the electives list, etc. Two specializations increased the number of credit hours for the required courses section and reduced the number of credit hours for electives.

The Council thanked the proposers for adding a hidden prerequisite (Biology 1114) to the list of required courses. Showing hidden prerequisites is a huge help to students.

The Council asked about the impact on current students. Barker replied that current students will be grandfathered into the old curriculum.

Bielefeld moved approval of the recommendation; it carried unanimously.

* **Proposal to revise the Sustainable Plant Systems Minors –** **Department of Horticulture and Crop Science, College of Food, Agricultural, and Environmental Sciences**

Guests: David Barker, Professor, Department of Horticulture and Crop Science; Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

The Department of Horticulture and Crop Science proposes to revise the Sustainable Plant Systems Minors.

While updating its Sustainable Plant Systems BS, the department also made revisions to its Sustainable Plant System minors. The goal of the changes is to increase flexibility for students.

All three minors (Agronomy, Horticulture, Turfgrass Management) were revised to varying degrees. Changes include the following: updating coordinating advisors, added prerequisite information, updated electives lists, and updated credit hours.

The Council did not express any concerns.

Bielefeld moved approval of the recommendation; it carried unanimously.

**PROPOSALS FROM SUBCOMMITTEE C – PROFESSORS CURTIS HAUGTVEDT, ANIKA ANTHONY, DEBBIE GUATELLI-STEINBERG; MR. WILLIAM VU**

* **Proposal to revise the Animal Sciences-Horse Specialization Major – College of Food, Agricultural, and Environmental Sciences**

Guests: Carri Gerber, Interim Assistant Director, Ohio State ATI; Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

Ohio State ATI proposes to revise the Animal Sciences-Horse Specialization major leading to the Associate of Science.

One new course was added to the program (ANMLTEC 2800T) and an existing course was split into two courses (ANMLTEC 3101 became ANMLTEC 3101.01 and 3101.02). The number of technical elective credits was reduced to accommodate the addition of ANMLTEC 2800T. Osborne noted that these courses are already approved.

The goal of the changes is to better meet the needs and interests of students, and develop skills that are in increasing demand in the industry.

The Council asked how many students are enrolled in the program. Osborne replied that there are 20-25 students in the Animal Sciences-Horse Specialization major. Ohio is one of the major horse production states in this region.

The Council did not express any concerns.

Bielefeld moved approval of the recommendation; it carried unanimously.

* **Proposal to revise the Horse Production and Management Major – College of Food, Agricultural, and Environmental Sciences**

Guests: Carri Gerber, Interim Assistant Director, Ohio State ATI ; Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

Ohio State ATI proposes to revise the Horse Production and Management Major leading to the Associate of Applied Science degree.

The changes made to the Animal Sciences-Horse Specialization also apply to the Horse Production and Management Major. In addition, students will have additional options to meet the business course requirement in the Applied General Education component of the degree. The latter change should provide students a choice between courses that will most closely align with their career plans.

The Council asked how many students are enrolled in the program. Osborne replied that there are 15-20 students in the Horse Production and Management major.

The Council did not express any concerns.

Bielefeld moved approval of the recommendation; it carried unanimously.

The Meeting adjourned at 4:02 PM

Respectfully submitted,

W. Randy Smith

Katie Reed