COUNCIL ON ACADEMIC AFFAIRS

200 Bricker Hall

July 12, 2019
10 AM - NOON

MINUTES

Attendance

Faculty:
✓ Dr. Rebecca Andridge (Public Health)
✓ Dr. Anika Anthony (Educational Studies)
✓ Dr. Eric Bielefeld (Speech and Hearing Sciences), Chair
✓ Dr. Kevin Evans (School of Health and Rehabilitation Sciences)
  Dr. Sara Fowler (College of Dentistry)
  Dr. Debbie Guatelli-Steinberg (Anthropology)
  Dr. Curtis Haugtvedt (Marketing and Logistics)
✓ Dr. Jennifer Higginbotham (English)
  Dr. Roberto Myers (Material Science Engineering)
✓ Dr. Melvin Pascall (Food Science and Technology)

Students:
  Mr. Nat Crowley (USG, Finance)
✓ Ms. Kate Greer (USG, German and History)
  Ms. Neethi Johnson (CGS, MBA)
✓ Mr. Blake Szkoda (CGS, Chemistry and Biochemistry)
  Mr. William Vu (IPC, Dentistry)

Administrator:
✓ Dr. W. Randy Smith (Academic Affairs), Vice Chair

Guests:
Ms. Megan Avellana (Moritz College of Law)
Dr. Amy Barnes (Department of Educational Studies)
Ms. Danielle Brown (College of Education and Human Ecology)
Dr. Laura Fernández-Alvarez (Moritz College of Law)
Dr. Steve Fink (College of Arts and Sciences)
Dr. Robert Griffiths (Office of Distance Education and eLearning)
Dr. Kate Hallihan (John Glenn College of Public Affairs)
Ms. Christi Harkins (Office of the University Registrar)
The meeting came to order at 10:01 a.m.

COMMENTS FROM THE CHAIR – PROFESSOR ERIC BIELEFELD

Bielefeld thanked Council members for attending a second summer meeting.

Bielefeld reported that the University Senate approved a change to the Council’s composition. The Council’s membership will increase from 16 to 18. A staff member will be appointed by Dr. Beth Hume, Vice Provost for Undergraduate Studies and Dean of Undergraduate Education, and a college curricular dean will be appointment by Dr. Bruce McPherson, Executive Vice President and Provost.

COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH

Smith noted that Greer, Guatelli-Steinberg, Haugtvedt, and Vu are rotating off the Council.

The General Education (GE) Program Implementation Committee had its first meeting on July 2, 2019. The committee is being co-chaired by Blaine Lilly, Professor, Department of Mechanical and Aerospace Engineering and Laura Podalsky, Chair, Department of Spanish and Portuguese. The committee will meet throughout the summer. The committee is assisted by a GE Support Team that is composed of administrators and staff. The goals is to have answers to most of the implementation issues by mid-November. If the final version of the GE is approved, courses may start to be reviewed in January 2020.

The proposal to create an undergraduate program in eSports and Gaming will come to this Council sometime in 2019-20. The proposal is currently with the College of Arts and Sciences Curriculum Committee. The program will be mostly made up of existing courses. Interested students will be able to start taking courses in 2019-20.

The Syllabus Review Working Group developed a template with required pieces. It is important to note that this is not an academic freedom issue—it is an academic responsibility issue.

A subcommittee of this Council we be discussing next steps for distance education.
INFORMATIONAL ITEMS – PROFESSOR W. RANDY SMITH

The Department of Otolaryngology would like to use the term “center” to establish The Ohio State University College of Medicine Voice Center.

The interdisciplinary graduate program in Biostatistics made some minor changes to its PhD program. The program reduced its Methodology and Public Health Specializations by one credit-hour each.

The Knowlton School of Architecture established a non-credit, online Certificate of Completion Course: Planning and Zoning Fundamentals for Elected and Appointed Leaders.

No concerns were expressed by the Council.

PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS ERIC BIELEFELD AND W. RANDY SMITH

- Proposal to create an undergraduate minor in Higher Education and Student Affairs – College of Education and Human Ecology

Guest: Amy Barnes, Assistant Professor-Clinical, Department of Educational Studies

The Department of Educational Studies proposes an undergraduate minor in Higher Education and Student Affairs (HESA).

The goal of the HESA minor is to enhance the knowledge and practice of undergraduate student leaders who are currently serving students in para-professional roles on campus. Additionally, the minor will be a great bridge to connect students to higher education graduation programs and will prepare them for the academic knowledge that is essential to the field.

The department anticipates that students who are currently working on campus within a Student Life office and student leaders in related areas will be interesting in pursuing the minor. Students who are interested in pursuing the HESA master’s program would be excellent candidates for the HESA minor.

Concurrences were received from the Department of Teaching and Learning, as well as units within the College of Arts and Sciences.

The minor consists of two required courses and two elective courses for a total of 12 credit hours. When a student completes the HESA minor, he/she will gain:

- Awareness of the experience and specific needs of diverse student populations.
- Understanding of student development theories and student development theorists.
• Historical and philosophical foundations of student affairs.
• Knowledge of research about college students and their social and physical environments.
• Reflection opportunities for practical work experience in student affairs.

The Council asked if there is any concern about too few or too many students. Barnes replied that there is no concern about too few students because there is a lot of interest. The college thinks that it can handle the demand. The dean is supportive of the minor and he is encouraging graduate faculty to teach undergraduate courses.

Greer commented that she anticipates considerable interest from undergraduate students.

Barnes noted that HESA is currently only a graduate program. The minor will be good exposure for undergraduate students who may want to pursue the graduate program.

Bielefeld moved approval of the recommendation; it carried unanimously.

• Proposal to add an academic specialization within the Master in the Study of Law – Moritz College of Law

Laura Fernandez, Assistant Dean, Moritz College of Law

The Moritz College of Law is proposing six academic specializations within its Master in the Study of Law. This proposal has been reviewed by the GS/CAA Combined Curriculum Committee.

The Master in the Study of Law (MSL) is designed for working professionals who need to improve their knowledge of the law, legal practices, and regulations in order to advance their careers. The degree does not qualify individuals to take a bar exam or practice law. MSL students simply sit along JD students in the same classes, with the flexibility of designing a curriculum that best fits their background and professional goals.

The MSL degree requires the completion of 30 law credits, including three required courses for JD students. Students in the MSL program almost always have specific planned academic and professional pathways when they enroll in the program. Therefore, the college would like to allow MSL students to be able to add specializations and transcript designations in the following six areas: Alternative Dispute Resolution; Corporate Law; Criminal Law; Employment and Labor Law; Intellectual Property and Technology Law, and; International and Comparative Law. In order to obtain the specialization, a student must complete 15 of the required 30 credits within the specific areas of concentration.

Fernandez noted that these specializations already exist within the Master or Law program (LLM).
The Council did not express any concerns.

Smith informed the Council that the College of Law has a new dean. He asked Fernandez if she anticipates any curricular changes with new leadership. Fernandez responded that the college is conservative and it has been slow to change. The new dean has a lot of interest in the MSL. To increase enrollment in the MSL, the admissions requirements would likely need to change. Currently, entry to the MSL requires a graduate degree. Fernandez also noted that the college needs to increase its presence in distance education. To date, faculty have been hesitant to expand to online classes.

Bielefeld moved approval of the recommendation; it carried unanimously.

Smith noted that we not typically see many curricular changes from Law, Optometry, or Veterinary Medicine.

- Proposal to revise the MA in Arts Policy and Administration – College of Arts and Sciences

Guest: Lauren Pace, Program Coordinator, Department of Arts Administration, Education, and Policy

The Department of Arts Administration, Education, and Policy proposes to revise the MA in Arts Policy and Administration. This proposal has been reviewed by the GS/CAA Combined Curriculum Committee.

There are two main goals for the proposed program changes: better synthesize the Art Education program and the Arts Policy and Administration program, and to lessen the overall required credit hours for graduation. The proposed changes were identified by students, a department ad hoc curriculum committee, and recommendations by external program reviewers.

A number of minor changes to the curriculum are proposed including adding new requirements, removing old requirements, renaming of sections, and decreasing the total hours for graduating from 49-51 to 43-47.

Bielefeld noted that the GS/CAA Combined Curriculum Committee did ask about concurrence from the John Glenn College (JGC) of Public Affairs. The college responded that it has been involved since the inception of the program. Hallihan confirmed that JGC has been very involved and supportive of the changes.

The Council asked about the transition plan for current and new students. Pace responded that all current students are graduating this Summer 2019. As of Autumn 2019—when the changes are implemented—all students will follow the revised program.

Bielefeld moved approval of the recommendation; it carried unanimously.
Smith commented that program reviews typically focus on the quality of an academic unit’s research, academic programming, and faculty. External reviewers often challenge a unit to think about why it is offering its curriculum in a certain format and if there are opportunities for change. That occurred here.

- **Proposal to establish a new graduate certificate in Health and Wellness Coaching – College of Nursing**

Guest: Celia Wills, Associate Professor, College of Nursing

The College of Nursing proposes a new graduate certificate in Health and Wellness Coaching (category 3A). This proposal has been reviewed by the GS/CAA Combined Curriculum Committee.

The purpose of the certificate is to provide contemporary evidence-based content in health and wellness coaching, targeted to healthcare professionals who are interested in becoming health and wellness coaches and/or using coaching strategies in a variety of healthcare and community settings in which health promotion and wellness are a focus.

The College of Nursing offers a similar certificate program that focuses on coaching content. The Nurse Coaching Graduate Certificate targets Registered Nurses while the Health and Wellness Coaching Certificate targets individuals with a bachelor’s in a health science profession who are non-nurses.

The Health and Wellness Coaching Certificate consists of four courses for a total of 12 credit hours. Courses are offered in a variety of delivery formats.

An MOU was established with the Office of Distance Education and eLearning.

The Council asked how the college will define professionals in health care who are non-nurses. Wills replied that the definition will be very broad. The certificate will have an admissions committee and that committee will review the student’s application/background.

Bielefeld moved approval of the recommendation; it carried unanimously.

- **Proposal to revise the Master of Healthcare Innovation – College of Nursing**

Guest: Celia Wills, Associate Professor, College of Nursing

The College of Nursing proposes to revise the Master of Healthcare Innovation. This proposal has been reviewed by the GS/CAA Combined Curriculum Committee.

The fully online Master of Healthcare Innovation (MHI) degree was successfully initiated in January 2017. The first graduates completed the program in Summer 2018. After the initial cohort graduated,
the college took the opportunity to review the program’s curriculum and make appropriate revisions. Revisions are based on faculty and student feedback.

Revisions include:

- Suspension of the full-time program option based on lack of applicant interest
- Adjustments to the program coursework sequencing from three years to six consecutive semesters
- Minor adjustments to course credits to achieve credit-neutral accommodation of a new 2-credit healthcare design thinking course
- Revision of the credit distributions of the three-course Capstone Project course series to achieve three fixed credits for each Capstone course

Overall, there is a reduction in program credits.

The Council asked when the changes will apply. Wills responded that the changes will apply to the cohort that started this summer. While the students already started, the curricular changes are not part of a student’s first semester.

Smith asked what is next for the College of Nursing. Wills replied that they are finishing a proposal to establish an online, professional Doctorate of Nursing Education. This would be a completely new degree type for Ohio State, which may require approval by the Higher Learning Commission. In addition to this new degree, the college is working on some additional certificates.

Bielefeld moved approval of the recommendation; it carried unanimously.

- Proposal to change the Master of Science in Health and Rehabilitation Sciences degree name – College of Medicine

Guest: Marcia Nahikian-Nelms, Director of Academic Affairs, School of Health and Rehabilitation Sciences

The School of Health and Rehabilitation Sciences (SHRS) proposes to change the MS Health and Rehabilitation Sciences degree name. This proposal has been reviewed by the GS/CAA Combined Curriculum Committee.

SHRS would like to change the name of its current degree from MS Allied Medicine to MS Health and Rehabilitation Sciences. The new degree name is more reflective of the school’s current curriculum content and will be better recognized by the health care industry.

There are no curricular changes attached to this request.
The Council did not express any concerns.

- **Proposal to change the Master of Science in Pharmacology degree name and create two specializations – Interdisciplinary Programs**

Guests: Marjorie Neidecker, Assistant Professor-Clinical, Department of Biological Chemistry and Pharmacology

The following changes are proposed to the online, interdisciplinary Master of Science in Pharmacology: a degree name change and the creation of two specializations. This proposal has been reviewed by the GS/CAA Combined Curriculum Committee.

The program would like to change its name from the Master of Science in Pharmacology to the Master of Science in Translational Pharmacology. This name change will help clarify the program’s content and goals. The program trains students to conduct studies for drug development, not drug discovery, and therefore does not offer basic science research or laboratory training. The new change will avoid confusion with laboratory-based graduate degree programs in pharmacology which are commonly called MS in Pharmacology.

In addition to the name change, the program would like to add two specializations: Clinical Pharmacology and Clinical Trial Design, and Toxicology and Safety Pharmacology. A student who completes a specialization will receive a designation on his/her transcript.

The Office of Distance Education and eLearning supports these changes.

The Council asked if a student can retroactively receive a specialization designation on his/her transcript. Neidecker replied that she is not sure, but that current students can obtain the transcript designation.

Bielefeld moved approval of the recommendation; it carried unanimously.

- **Proposal to change the degree title for the Master of Applied Clinical and Preclinical Research Program – Interdisciplinary Programs**

Guests: Marjorie Neidecker, Assistant Professor-Clinical, Department of Biological Chemistry and Pharmacology

The Master of Applied Clinical and Preclinical Research is an online, interdisciplinary program offered by the Colleges of Nursing, Pharmacy, and Medicine. The program proposes to change the name of its degree title. This proposal has been reviewed by the GS/CAA Combined Curriculum Committee.
The program would like to change its name from the Master of Applied Clinical and Preclinical Research (MACPR) to the Master of Clinical Research (MCR). The program would like to change its name because preclinical research is no longer addressed in the degree. In addition, the current five-letter degree title is unwieldy and frequently confused with an MA degree.

Neidecker noted that the program suspects it has lost many prospective students to other universities with more straightforward degree titles for the field of study. All other peer programs offer this field as a Master of Science. When the degree was originally proposed, Ohio State decided it was not an MS, but a professional, tagged degree. This has also caused confusion.

Students currently in the program will receive the MCR degree title.

The Office of Distance Education and eLearning supports these changes.

The Council did not express any concerns.

Bielefeld moved approval of the recommendation; it carried unanimously.

ADDITIONAL DISCUSSION

Smith reported that the college curricular deans are supportive of requiring learning outcomes for certificates. They are not as supportive of requiring learning outcomes for minors. The college curricular deans would expect pushback from the academic departments. Currently, the Higher Learning Commission (HLC) does not require learning outcomes for minors. The HLC requirement could change, however.

The Council asked if, with the creation of certificates, student interest in minors is decreasing. Smith replied that he has not seen data to support a decrease.

The Council discussed the Ohio Department of Higher Education and the Higher Learning Commission’s requirement that a program whose content changes 50% or more should be approved by them. This rule also applies to changes in delivery method from classroom to online. The Council agreed that it should be an academic unit’s responsibility to inform CAA of its program’s delivery method. Smith suggested that the Office of Academic Affairs add language about delivery options to its proposal guidelines webpage.

Smith informed the Council that the Bachelor of Science in Engineering Technology degree is being reviewed by the Ohio Department of Higher Education (ODHE). Smith spoke with our Higher Learning Commission (HLC) and HLC has agreed to let the University simply inform HLC of this change, once it receives ODHE approval - given how many programs currently exist on the regional campuses.
The Office of Academic Affairs and the Office of Student Academic Success Analysis and Reporting are working on its annual check of undergraduate program offerings.

The Fisher College of Business will give a college update presentation to this Council during the 2019-20 academic year.

2019-20 is the University’s sesquicentennial year. There will be three marquee events during the academic year.

The Meeting adjourned at 11:20 AM

Respectfully submitted,

W. Randy Smith
Katie Reed