



THE OHIO STATE UNIVERSITY

COLLEGE OF
EDUCATION AND HUMAN ECOLOGY

Academic Affairs

College of Education and Human Ecology
A458 PAES Building
305 Annie & John Glenn Ave
Columbus, OH 43210
614-292-3180 Phone

Memo

May 16, 2019

To: Alicia L. Bertone, Dean of the Graduate School and Vice Provost for Graduate Studies
Shari Speer, Associate Dean for Academic Affairs

CC: Danielle Brown, Curriculum Development Specialist

From: Bryan Warnick, Associate Dean

**RE: NEW PROGRAM PROPOSAL-PROFESSIONAL CERTIFICATION PROGRAM (5B)-OHIO
ALTERNATIVE LICENSURE PROFESSIONAL DEVELOPMENT INSTITUTE FOR WORLD LANGUAGE
EDUCATION**

The faculty and administration of the College of Education and Human Ecology (EHE) approved the proposal from the Department of Teaching and Learning to create a new professional certificate. The proposed Ohio Alternative Licensure Professional Development Institute for World Language Education professional certificate program would use existing coursework in the World Language Education licensure program. The EHE Curriculum Committee unanimously approved the proposal on May 16, 2019.

If there are any questions, please contact me at Warnick.11@osu.edu or our curriculum coordinator, Danielle Brown, at brown.2199@osu.edu.



May 6, 2019

Dr. H. Folden
Curriculum Committee Chair
College of Education and Human Ecology

Dear Dr. Folden:

I am writing in support of the enclosed proposal for the "Alternative Licensure Program in World Language Education" presented by the faculty in the Department of Teaching and Learning. The proposed alternative licensure program is designed for individuals who have been granted licensure through the Ohio Department of Higher Education's Alternative Licensure Program for World Language Education. Thus, the program addresses a current need in the state.

The Graduate Studies Committee unanimously approved the proposal on August 31, 2018. The Undergraduate Studies Committee also unanimously approved the proposal on August 31, 2018. The faculty hopes to begin offering the certificate in the autumn 2019 semester. The proposal, with rationale and supporting letters, is attached. There are currently no negative budgetary implications to the programs, and no additional funds or human resources are necessary for execution of this certificate. Students would be easily integrated into the existing World Languages program courses. The administration of the department fully supports this proposal.

If you have any questions or need additional information, do not hesitate to contact me.

Sincerely,

Ruth McKoy Lowery, Ph.D.
Associate Chair and Professor
Department of Teaching and Learning
614-292-4925
Lowery.163@osu.edu

College of Education and Human Ecology

Department of Teaching and Learning
333 Arps Hall, 1945 N. High Street
Columbus, OH 43210-0711
614-292-1257 Phone
614-292-7695 Fax

tl.ehe.osu.edu



THE OHIO STATE UNIVERSITY

June 4, 2018

Dr. Ruth Lowery
Professor and Associate Department Chair
Department of Teaching and Learning
College of Education and Human Ecology
Ohio State University

Dear Professor Lowery,

I'm writing, as Convener of the Foreign, Second and Multilingual Language Education (FSMLE) Area of Study, to support the request for the "Alternative Licensure Program in World Language Education." In our view, this proposal addresses a need in the state of Ohio and is a well-designed response to that need.

Sincerely yours,
Alan Hirvela, PhD
Professor and FSMLE Convener
Department of Teaching and Learning
College of Education and Human Ecology
Ohio State University



THE OHIO STATE UNIVERSITY

**Department of Teaching and Learning
Request for Program Proposal**

Ohio Alternative Licensure Professional Development
Institute for World Language Education: Professional
Certificate Program

8/27/18

Dr. Francis Troyan

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List the supplement or supplements included with the proposal and attach as separate files

***Additional Information concerning curriculum review and procedures can be found at:
<http://portal.ehe.osu.edu/assessment-and-curriculum>***

REQUEST FORM:
Completed by faculty and Curriculum Committee Staff member

Date of Submission: 6/4/18

Level/ Career: *Post- Bach*

Program Type: *Professional Certificate Program*

If a Graduate Certificate, how will it be offered (check all that apply):

- ☒ As a stand-alone experience
- ☒ While concurrently enrolling in an EHE degree program
- ☒ While concurrently enrolling in a degree program at OSU outside of EHE

Delivery Sites Intended: *Columbus*

Alternative delivery options: *{Columbus and/or regional campuses}*

- ☐ More than 50% of the program will be offered using a fully online delivery model
- ☐ More than 50% of the program will be offered using a hybrid/blended delivery model
- ☐ More than 50% of the program will be offered using a flexible or accelerated delivery model

Proposed Start Term: *SU19*

Is this an adjustment to an existing program? *No*

Licensure or endorsement: *Yes, alternative license component*

CURRICULUM COMMITTEE REVIEW COMMITTEE ONLY

Date reviewed by the T&L Curriculum Committee:

Decision:

Follow-up needed:

Date reviewed by EHE Curriculum Committee:

Decision:

Follow-up needed:

Date reviewed by University Curriculum Committee:

Decision:

Follow-up needed:

Final Approval Date:

SECTION 1: LETTER REQUESTING REVIEW
Completed by faculty member

- See attached Appendix A

SECTION 2: CURRICULUM
Completed by faculty member

Description: *Designed for individuals who are granted licensure through the Ohio Department of Higher Education's Alternative Licensure Program for World Language Education (P-12). This program meets the university coursework requirement for Alternative Resident Educator licensees to acquire a Professional license in accordance with Ohio Department of Education policy. The full list of requirements can be found at: <http://education.ohio.gov/Topics/Teaching/Licensure/Resident-License-Options/Alternative-Resident-Educator-Licenses/Alternative-Resident-Educator-License-for-World-La>.*

List courses that are already in existence that will be utilized as requirements or electives:

- **12 semester hours of professional education coursework:**
 - **EDUTL 5646:** Language as a Resource: The Functions of Language in Teaching and Learning - 3 hrs
 - **EDUTL 5612** Secondary Methods in WL Education - 3 hrs
 - **EDUTL 5613** Core Practices in WL Education - 3 hrs
 - **EDUTL 5614** Teaching WL in the Elementary School - 3 hrs
- **3 semester hours of reading in the content area:**
 - **EDUTL 5442** Teaching Reading Across the Curriculum- 3 hrs

List any courses that will need to be developed for this program: EDUTL 5646 currently in review

Program sheet: *see attached*

Off-campus program components (check all that apply):

- | | | |
|--|---|--------------------------------|
| <input type="checkbox"/> Co-op/Internship/Externship | <input type="checkbox"/> Student Teaching | <input type="checkbox"/> Other |
| <input type="checkbox"/> Field Placement | <input type="checkbox"/> Clinical Practicum | |

SECTION 3: ADMISSIONS
Completed by faculty member (consultation by Curriculum Committee Staff member)

- Describe the admissions requirements necessary for this program:**
- 2.75 GPA in all undergraduate coursework

- A current, Ohio Alternative Teaching License in World Language Proof of Alternative License

Describe the admissions process necessary for this program: The Professional Certificate program will utilize the Graduate non-degree platform and is administrated by Teaching and Learning Academic Services (TLAS).

Plan Code: suggestion WLALT

Describe any unique funding opportunities that a student in this program should be made aware of: none

SECTION 4: HUMAN RESOURCES

Completed by faculty member

Provide a list of existing faculty that will instruct in this program: Dr. Francis Troyan

Provide a list of staff members necessary to support this program: TLAS

Will additional faculty, staff, or graduate associate support be necessary? Please explain. none

LETTER OF DEPARTMENTAL SUPPORT:

Completed by Area of Study, Department Chair, and Curriculum Committee Staff member

The faculty member submitting the proposal is in charge of obtaining Area of Study (AOS) approval. This documentation should be submitted with the proposal as an attachment. Either a formal letter or email from the AOS Convener are acceptable.

Two letters of support should be submitted upon departmental approval. As supplemental documents attach the letters addressed to:

College of Education and Human Ecology Curriculum Committee
College of Education and Human Ecology Academic Affairs
172 Arps Hall
1945 N High Street
Columbus, OH 43210

Letter from the Chair: *{state that the program has been approved, is supported by the department, and the department is aware of any financial and/or staffing implications necessary for this program}*

Letter from T&L Curriculum Committees Sample:

Dear College Curriculum Committee,

I am writing on behalf of the members of the Department of Teaching and Learning _____ Studies Committee who, on _____, have unanimously approved _____. Our department proposes the program be effective as of _____. In conjunction with this letter, _____, Interim Chair of the

Department of Teaching and Learning, has provided a letter of approval concerning any resources that this program will require.

It is our hope that you will be able to review the proposed program in your next meeting. Please let us know if anything further is needed.

Sincerely,

SECTION 6: APPENDICIES

Completed by faculty and Curriculum Committee Staff member

{List any supplemental documents, such as: recruitment materials, program sheet, curriculum sheet, course syllabi, faculty CVs, letters of support}

<i>Document title</i>	<i>Description (if needed)</i>
<i>Appendix A Alternative Licensure Letter</i>	<i>Departmental approval (Lowery)</i>
<i>Appendix B WL ALT program sheet</i>	
<i>Appendix C Ohio World Language Alt License PDI Proposal Proposal Letter</i>	<i>Proposal letter (Trojan)</i>
<i>Appendix D OSU World Language Educator Alternative Licensure Professional Development Institute</i>	
<i>Appendix E Letter of Support for Professional Development Institute Proposal</i>	<i>AOS letter of support</i>

Department of Teaching and Learning

Ohio Alternative Licensure Professional Development Institute for World Language Education: Professional Certificate Program

Designed for individuals who are granted licensure through the Ohio Department of Higher Education's Alternative Licensure Program for World Language Education (P-12). This program meets the university coursework requirement for Alternative Resident Educator licensees to acquire a Professional license in accordance with Ohio Department of Education policy.

College of Education and Human Ecology
Department of Teaching and Learning
Academic Services
Arps Hall, 1945 N. High Street, Columbus, OH 43210; 614-292- 2332

Required courses (12 credits):

- 1) **EDUTL 5646:** Language as a Resource: The Functions of Language in Teaching and Learning (3 hrs)
- 2) **EDUTL 5612:** Secondary Methods in WL Education (3 hrs)
- 3) **EDUTL 5613:** Core Practices in WL Education (3 hrs)
- 4) **EDUTL 5614:** Teaching WL in the Elementary School (3 hrs)
- 5) **EDUTL 5442:** Teaching Reading Across the Curriculum (3 hrs)

A letter grade of a B- or better is required in all coursework.

Learning outcomes:

- 1) Develop an understanding of the functions of language in the teaching and learning of a world language.
- 2) Develop an understanding of content-area language and literacy.
- 3) Demonstrate an understanding of current theories of world language acquisition.
- 4) Integrate the nationally recognized World Readiness Standards for Learning Languages and the Ohio Learning Standards: World Languages into daily lesson plans for K-12 world language learners.
- 5) Describe and apply the American Council on the Teaching of Foreign Languages (ACTFL) Proficiency Guidelines.
- 6) Design and implement standards-based assessment of world language development.
- 7) Enact current world language teaching practice in the classroom with students.

Eligible candidates

Minimum requirements for admission include:

- 2.75 GPA in all undergraduate coursework
- A current, Ohio Alternative Teaching License in World Language

Cost

The total cost of the program is based on the number of credit hours and current OSU tuition and fees.

How to Apply

Graduate and Professional Admission website (<https://gp admissions.osu.edu/programs/>)

- Ohio Alternative Licensure Professional Development Institute for World Language Education: Professional Certificate Program

Provide the following materials:

- Transcripts from all previous institutions you attended.

Credit hours required

A minimum of 15 credit hrs.

Transfer credit hours

- Students may transfer 6 credits from a certificate program to a degree granting program. Students interested in pursuing a Master of Arts or Doctor of Philosophy in Education program, should consult with the Teaching and Learning Office of Academic Services.
- No credits from other institutions will be allowed to fulfill certificate requirements.



August 25, 2018

Dear Undergraduate Studies Committee,

The Faculty in Foreign and Second Language Education (FSLED) in the Department of Teaching and Learning propose to establish the Alternative Licensure Program in World Language Education.

Name of Proposed Program: Ohio Alternative Licensure Professional Development Institute for World Language Education: Professional Certificate Program

Academic Level: Post Bac

Proposed Implementation Date: Summer 2019

Academic units responsible for administering the certificate program: College of Education and Human Ecology, Department of Teaching and Learning

Rationale:

- The certificate program is designed for individuals who have been granted licensure through the Ohio Department of Higher Education's Alternative Licensure Program for World Language Education. In essence, this would not be a "program" in the traditional sense, as we would only offer the coursework. The ODHE handles the rest. To be fully licensed, the teacher complete the Ohio State Professional Development Institute (PDI) for World Language Education.
- Our participation as a PDI is a response to a growing demand for alternative pathways in the state. It is our position that we need to participate in the process and offer rigorous, high quality coursework before other non-academic entities take up the work in our place.

Relationship to Other Programs

- The Ohio State Alternative Licensure PDI would use existing coursework in the World Language Education licensure program. By entering the Alternative Licensure Program in World Language Education, teachers would later be able to apply to the Graduate Certificate in Core Practices in World Language Education.

Student Enrollment

- We anticipate enrolling cohorts of 10 students each year at no additional cost, as the participants would fill existing courses in the program.

Appropriate candidates for the certificate program:

- Any teacher admitted to the World Language PDI by the ODHE.

Curricular requirements

- 1) **EDUTL 5646:** Language as a Resource: The Functions of Language in Teaching and Learning (3 hrs)
- 2) **EDUTL 5612:** Secondary Methods in WL Education (3 hrs)
- 3) **EDUTL 5613:** Core Practices in WL Education (3 hrs)
- 4) **EDUTL 5614:** Teaching WL in the Elementary School (3 hrs)
- 5) **EDUTL 5442:** Teaching Reading Across the Curriculum (3 hrs)

The coursework for Ohio State Alternative Licensure PDI will not only offer a service to teachers in the field, they will also serve as a site for training our doctoral students in world language education to be teacher educators. Further, the program will serve as a space for continuing research on the development of teacher practice, the work in core practices, and teacher educator practice, as well as the efficacy of alternative licensure.

Respectfully submitted,

Francis Troyan



August 25, 2018

Dear Graduate Studies Committee,

The Faculty in Foreign and Second Language Education (FSLED) in the Department of Teaching and Learning propose to establish the Alternative Licensure Program in World Language Education.

Name of Proposed Program: Ohio Alternative Licensure Professional Development Institute for World Language Education: Professional Certificate Program

Academic Level: Post Bac

Proposed Implementation Date: Summer 2019

Academic units responsible for administering the certificate program: College of Education and Human Ecology, Department of Teaching and Learning

Rationale:

- The certificate program is designed for individuals who have been granted licensure through the Ohio Department of Higher Education's Alternative Licensure Program for World Language Education. In essence, this would not be a "program" in the traditional sense, as we would only offer the coursework. The ODHE handles the rest. To be fully licensed, the teacher complete the Ohio State Professional Development Institute (PDI) for World Language Education.
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Respectfully submitted,

Francis Troyan



Department of Higher Education

John R. Kasich, Governor
John Carey, Chancellor

ALTERNATIVE LICENSURE REVIEW Professional Development

Use this form if the program is designed to meet the requirements for alternative licensure in Ohio. The curriculum must align to [Ohio Revised Code 3319.26](#).

Questions about the form and/or your request may be directed to Jessica Mercerhill, Senior Director of Educator Preparation at jmercerhill@highered.ohio.gov or 614-387-5690.

Date of submission:

TBD after CCC approval

Name of organization:

The Ohio State University

Primary contact for this request:

Name	Francis J. Troyan
Title	Assistant Professor of WL Education
Phone number	
E-mail	troyan.14@osu.edu

1. STUDENT REQUIREMENT TRACKING

- Students must hold a current alternative license to be eligible for PDI. Please describe how you will track program completion. Provide a program check-list or similar document in the appendix if one is being used.

--

2. INSTRUCTOR INFORMATION

Name of Instructor	Full-Time or Part-Time	Degree Titles, Institution, Year Include the Discipline/Field as Listed on the Diploma	Years of Teaching Experience in the Discipline/Field	Additional Expertise in the Discipline/Field* (e.g., licenses, certification, if applicable)
<i>e.g., John Smith</i>	<i>FT or PT</i>	<i>e.g., M.S., Mathematics, ABC University, 1990</i>	<i>e.g., 6</i>	

Francis J. Troyan	FT	Ph.D., World Language Education, 2013 MA, French, 2001	20	National Board Certification: French Pennsylvania Licensure in French (K-12), Elementary Education (K-6), Endorsement in ESL (K-12)
Carolyn Kaplan	PT	Ph.D., Foreign, Second, Multilingual Language Education, 2015	10	
Melissa Kentner	PT	Ph.D., Foreign, Second, Multilingual Language Education	20	

3. CURRICULUM

- 12 semester hours of coursework covering the following topics: student development and learning, pupil assessment procedures, curriculum development, classroom management, and teaching methodology. Provide supporting documentation such as course or module syllabi or outlines. Curriculum must address the requirements in [OAC 3301-24-19](#)

See attached program sheet and accompanying course syllabi.

4. APPENDICES

- List the appendix items that are included with the request, in the order to which they appear in the proposal. Appendix items should be clearly labeled and submitted electronically as PDF documents or as Microsoft Office documents (e.g., Word or Excel).

Program Sheet.

- 1) **EDUTL 5645:** Language as a Resource: The Functions of Language in Teaching and Learning (3 hrs)
- 2) **EDUTL 5612:** Secondary Methods in WL Education (3 hrs)
- 3) **EDUTL 5613:** Core Practices in WL Assessment (3 hrs)
- 4) **EDUTL 5614:** Teaching WL in the Elementary School (3 hrs)
- 5) **EDUTL 5442:** Teaching Reading Across the Curriculum (3 hrs)