

## **COUNCIL ON ACADEMIC AFFAIRS**

### **ZOOM**

**June 1, 2020**

**3-5 PM**

### **MINUTES**

#### **Attendance**

##### **Faculty:**

- ✓ Dr. Rebecca Andridge (Public Health)
- ✓ Dr. Anika Anthony (Educational Studies)
- ✓ Dr. Eric Bielefeld (Speech and Hearing Sciences), Co-Chair
- ✓ Dr. Kevin Evans (School of Health and Rehabilitation Sciences)
- ✓ Dr. Sara Fowler (College of Dentistry)
- ✓ Dr. Jennifer Higginbotham, Co-Chair (English)
- ✓ Dr. Roberto Myers (Materials Science and Engineering)
- ✓ Dr. Melvin Pascall (Food Science and Technology)
- ✓ Dr. Maria Pruchnicki (College of Pharmacy)
- ✓ Dr. Paul Rose (College of Law)
- ✓ Dr. Karl Whittington (Department of History of Art)

##### **Staff:**

Mr. Peter Spreitzer (University Exploration)

##### **Students:**

- Mr. Nat Crowley (USG, Finance)
- ✓ Mr. Ryan Slechta (CGS, Computer Science and Engineering)
  - ✓ Mr. Blake Szkoda (CGS, Chemistry and Biochemistry)
  - ✓ Mr. Sridhar Uppalapati (USG, Engineering Physics)
  - ✓ Mr. William Vu (IPC, Dentistry)

##### **Administrator:**

- ✓ Dr. W. Randy Smith (Office of Academic Affairs), Vice Chair

##### **Guests:**

Dr. Tami Augustine (Department of Teaching and Learning)  
Dr. Caroline Clark (Department of Teaching and Learning)  
Dr. Paulette Curtis (College of Education and Human Ecology)  
Ms. Lisa Delaney (Office of the University Registrar)

Dr. Rob Griffiths (Office of Distance Education and eLearning)  
Dr. Kate Hallihan (John Glenn College of Public Affairs)  
Ms. Jill Hampshire (Office of Enrollment Services)  
Dr. Tina Henkin (College of Arts and Sciences)  
Dr. Garrett Heysel (College of Arts and Sciences)  
Dr. David Horn (College of Arts and Sciences)  
Dr. Alan Kalish (Office of Academic Affairs)  
Dr. Andrew Martin (Office of Academic Affairs)  
Dr. Marcia Nahikian-Nelms (School of Health and Rehabilitation Sciences)  
Dr. Wendy Panero (School of Health and Rehabilitation Sciences)  
Ms. Rosie Quinzon-Bonello (College of Engineering)  
Dr. Shari Speer (Graduate School)  
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)  
Dr. Tiffany Wild (Department of Teaching and Learning)

**The meeting came to order at 3 p.m.**

#### **COMMENTS FROM THE CO-CHAIR – PROFESSOR JENNIFER HIGGINBOTHAM**

Higginbotham wished everyone safety and health.

#### **COMMENTS FROM THE CO-CHAIR – PROFESSOR W. RANDY SMITH**

The Council of Graduate Students appointed new Council representatives for 2020-21. Smith is still waiting to hear from the University Senate, Undergraduate Student Government, and the Inter-Professional Council for their new members.

The following items are on the agenda of the Board of Trustees meeting on June 3, 2020: Name changes for the Department of Family Medicine and Graduate Programs in Comparative and Veterinary Medicine and Amend the Cap on Clinical Faculty in the College of Veterinary Medicine.

Smith is leading an administrative team reviewing proposals to bring back students to campus for clinical programs. So far, the group has approved proposals from the following Colleges: Dentistry, Medicine, and Veterinary Medicine. The team is reviewing proposals from the following Colleges: Nursing, Optometry, and Pharmacy. Smith thanked Bielefeld and Higginbotham for serving on the administrative team.

There are ongoing discussions about Autumn 2020.

Requests for courses to receive temporary distance approval for Summer 2020 have been approved. A course assurance review process is underway.

The following Colleges have endorsed the revised General Education (GE) structure: Arts and Sciences, Education and Human Ecology, Pharmacy, Public Affairs, and Public Health.

Shari Speer, Associate Dean of the Graduate School, has accepted a new position in the College of Arts and Sciences. Speer will be the Associate Executive Dean for Faculty Affairs. Smith congratulated Speer on her new position and thanked her for her contributions to this Council.

Rob Griffiths, Associate Vice President in the Office of Distance Education and eLearning, was one of 12 staff members to receive a 2020 Distinguished Staff Award. Smith congratulated Griffiths on the achievement.

#### **INFORMATIONAL ITEM – W. RANDY SMITH**

- **Workforce Development Certificate - Remote Pilot Exam Prep Training – College of Engineering**

The College of Engineering created a Workforce Development Certificate of Completion program, entitled, Remote Pilot Exam Prep Training. The course is designed for individuals who want to either earn their Federal Aviation Administration (FAA) Remote Pilot Certificate or simply gain new knowledge in order to operate their small unmanned aerial vehicle with more confidence. The course will prepare participants to take the FAA Remote Pilot written test.

The certificate is a category 4, non-credit certificate and stand-alone program. The course is 100% online.

The Council did not have any concerns or questions.

#### **PROPOSAL FROM SUBCOMMITTEE B – PROFESSORS KEVIN EVANS, ERIC BIELEFELD, ROBERTO MYERS; MR. PETER SPREITZER; MR. NAT CROWLEY AND MR. BLAKE SZKODA**

- **Proposal to add a clinical faculty track – College of Arts and Sciences**

Guest: Tina Henkin, Associate Executive Dean, College of Arts and Sciences

The College of Arts and Sciences proposes to add a Clinical/Teaching/Practice Faculty Track.

The College of Arts and Sciences is composed of 38 tenure-initiating units, organized into three divisions: Arts and Humanities, Natural and Mathematical Sciences, and Social and Behavioral Sciences. Three units within the Division of Social and Behavioral Science already have clinical faculty appointments: Speech and Hearing Sciences, Communication, and Psychology. These three units were approved for clinical faculty positions prior to the merger of colleges that resulted in the formation of the College of Arts and Sciences (ASC).

Within in ASC, Clinical/Teaching/Practice faculty members will be appointed for an initial term of three, four, or five years on a probationary basis, and then can be reappointed for a three, four, or five year term. The percentage of clinical faculty for the College will not exceed 20% of the total of the tenure-track in the college. In individual tenure-initiating units (TIU), the number of clinical faculty will be fewer than the number of tenure-track faculty. Individual units can choose to set lower limits.

Clinical faculty can be appointed to the Columbus campus or a regional campus, though a regional appointment will require a joint appointment from the TIU and regional campus.

At the end of each year of the probationary period, a clinical faculty member will be notified by the TIU head as to whether he/she will be reappointed for the following year. During a faculty member's penultimate year of his/her probationary term, he/she will undergo a review so that it may be determined whether it is appropriate to renew the individual's appointment for a new appointment term. The review will follow the same procedures as a review for tenure-track faculty.

The College will permit a tenure-track faculty member to transfer to a clinical position if the request is approved with a 2/3 vote from all tenure-track faculty in the TIU.

Higginbotham reported that the proposal was approved by the majority of the voting faculty in the College of Arts and Sciences.

Henkin added that, historically, ASC faculty have been resistant to the idea of clinical appointments. Many faculty had fears that adding clinical appointments would undermine tenure. There was also concern that the term 'clinical' was the incorrect term. The recent expansion by the University of the previous clinical faculty to clinical/teaching/practice faculty has eased concerns about the latter.

Henkin remarked that the College wants to recruit, support, and sustain quality teachers.

The Council asked if a clinical faculty member could move into a tenure-track position. Henkin replied that, per Office of Academic Affairs (OAA) rules, a clinically faculty member cannot automatically transfer into a tenure-track position, but he/she can apply if there is an open faculty search.

The Council asked if all TIUs in the College will participate. Henkin answered that she expects about half to incorporate clinical faculty, a fourth are still considering, and a fourth are not interested.

Higginbotham remarked that many ASC faculty have become supportive of the proposal because of new leadership in the College office.

Henkin affirmed that the proposal explicitly states that a TIU can decide the percentage of clinical faculty in its unit as long as there are not more clinical faculty than tenure-track faculty.

Slechta asked if there has been a decrease in the number of tenure-track faculty in the Colleges with clinical faculty appointments. Smith responded that we do not have any data available right now, but it is data that should be monitored. Higginbotham added that many faculty view professors of teaching as a better alternative to no faculty.

Higginbotham added that this proposal shows that the College recognizes that associated faculty do the vast majority of introductory teaching. This will give those individuals more security and possibly an increase in salary.

The Council asked if clinical faculty will have any role in research. Henkin responded that the proposal did not address research.

Slechta expressed concerned over how the College will track the number/percentage of clinical faculty. Smith agreed that it will need to occur. At any time, this Council could ask for an update.

Higginbotham moved approval of the recommendation; it carried forward with one opposed and four abstentions.

#### **PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS JENNIFER HIGGINBOTHAM AND W. RANDY SMITH**

- **Proposal to establish certificates in Marine Science, Hydrogeology, Petroleum Geology, and Natural History Museum Curation – School of Earth Sciences, College of Arts and Sciences**

Guest: Wendy Panero, Professor, School of Earth Sciences

The School of Earth Sciences proposes to establish certificates in Marine Science, Hydrogeology, Petroleum Geology, and Natural History Museum Curation.

The Hydrogeology Certificate (category 1, 2, and 3) will provide students with a competitive advantage in beginning a career in the hydrogeological fields or pursuing entrance into a graduate degree program in fields related to hydrogeology. The certificate is designed to enhance both critical thinking and the technical skills for practicing hydrogeology.

The Hydrogeology Certificate consists of 12-15 credit hours. Students will take a required course in groundwater, a course in surface water, and at least two electives.

The Marine Science Certificate (category 1 and 3) will provide students with a competitive advantage in pursuing careers in marine science in the private and public sectors or pursuing entrance into a graduate degree program in marine science. The certificate is designed to enhance both critical thinking and the technical skills in marine science.

The Marine Science Certificate consists of 12-13.5 credit hours. Students will take one required core course and at least three electives.

The Petroleum Geology Certificate (category 1, 2, and 3) will provide students with a competitive advantage in beginning a career in the oil and gas industry or pursuing entrance into a graduate degree program within the field of petroleum geoscience. The certificate is designed to enhance both critical thinking and the technical skills for practicing petroleum geoscience.

The Petroleum Geology Certificate consists of 13-15 credit hours. Students will take two required course courses and at least two electives.

The Natural History Museum Curation Certificate (category 1, 2, and 3) will prepare students for employment as a museum curator or curatorial assistant. The certificate is designed to provide both disciplinary expertise and curatorial training in museum curation.

The Natural History Museum Curation Certificate consists of 12-14 credit hours. Students will take at least two disciplinary courses, one course in curatorial and/or museum management experience, and participate in a museum internship.

Hampshire asked when the School would like the certificates to be effective. Panero responded that they would like the effective term to be Autumn 2020. Smith added that the Office of the University Registrar will help with any implementation issues.

The Council did not have any questions or concerns.

Higginbotham moved approval of the recommendations; they carried unanimously.

Higginbotham expressed excitement over the Natural History Museum Curation Certificate. The certificate will help students obtain exciting, but competitive jobs.

- **Proposal to establish a new certificate in Usability and User Experience in Healthcare – School of Health and Rehabilitation Sciences, College of Medicine**

Guest: Marcia Nahikian-Nelms, Director of Academic Affairs, School of Health and Rehabilitation Sciences

The School of Health and Rehabilitation Sciences proposes to establish a new certificate in Usability and User Experience in Healthcare. This proposal has been reviewed by the Combined Graduate School/Council on Academic Affairs (GS/CAA) Curriculum Committee.

The Usability and User Experience in Healthcare Certificate (category 1a and 3a) will provide advanced coursework for students and practitioners in the growing field of creating and evaluating technology, specifically healthcare technology, to assure user satisfaction.

The certificate consists of four required courses. The 5000-level courses are all online and can be taken in any order. The program can be completed over the course of two semesters, but it is more likely to be taken part-time over four semesters for working professionals.

Prospective enrollment is 20 students per year.

This is a growing area in healthcare and demand for employees is high.

Nahikian-Nelms added that the program focuses on consumer access in healthcare.

Higginbotham noted that all the necessary concurrences were received. The Registrar's Office also assisted with assigning the correct certificate categories.

The Council did not have any questions or concerns.

Higginbotham moved approval of the recommendation; it carried unanimously.

- **Proposal to revise the Bachelor of Science in Education, (BSED) Early Childhood Education, Early Childhood Education with Visual Impairments and Middle Childhood Education programs – College of Education and Human Ecology**

Guest: Tami Augustine, Associate Professor-Clinical, Department of Teaching and Learning

The Department of Teaching and Learning proposes to revise the Bachelor of Science in Education (BSED), Early Childhood Education; BSED, Early Childhood Education with Visual Impairments; and the BSED, Middle Childhood Education programs.

The proposed revision is a policy change rather than a curriculum change. The Department would like to require students in the above programs earn a grade of B- or above in each course within the major in

order to progress to student teaching. This grade requirement will demonstrate that students have accomplished the teaching competencies in their coursework in order to proceed to student teaching. Augustine added that this will bring the programs in line with other teacher preparation programs.

The Council asked how many students will be affected per year. Augustine responded that only two-three students per year. Early interventions help with keeping this number low.

Higginbotham moved approval of the recommendation; it carried unanimously.

- **Proposal to move the Orientation and Mobility Licensure Program to a new department – Department of Teaching and Learning, College of Education and Human Ecology**

Guest: Tiffany Wild, Associate Professor, Department of Teaching and Learning

The College of Education and Human Ecology proposes to move the Orientation and Mobility Licensure Program to a new department.

The Orientation and Mobility Licensure Program is moving departments because the program's faculty administrator has changed. The program, as well as its eight courses, will move from the Department of Educational Studies to the Department of Teaching and Learning.

Wild reported that there are currently six students in the program, and they are aware of the change. There are no interruptions to the program other than those caused by COVID-19.

The Council did not have any questions or concerns.

Higginbotham moved approval of the recommendation; it carried forward with one abstention.

- **Proposal to revise the BSED Integrated Language Arts English program – Department of Teaching and Learning, College of Education and Human Ecology**

Guest: Caroline Clark, Professor, Department of Teaching and Learning.

The Department of Teaching and Learning proposes to revise the Bachelor of Science in Education (BSED) Integrated Language Arts English program.

Proposed changes include: requiring one of two courses for the Second Writing Course; adding two English classes as major requirements; revising the list of courses that fulfill the English content taken by pre-majors; and, correcting errors on the advising sheet.

The Council did not have any questions or concerns.



Higginbotham moved approval of the recommendation; it carried forward with one abstention.

**ADDITIONAL INFORMATION**

The final Council meeting of the 2019-20 academic year is on June 22, 2020.

The Meeting adjourned at 4:15 PM

Respectfully submitted,

W. Randy Smith

Katie Reed