

From: [Smith, Randy](#)
To: [Stanutz, Katie](#)
Cc: [Andridge, Rebecca](#); [Reed, Katie](#); [Smith, Randy](#); [Orr, James](#); [Duffy, Lisa](#); [Williams, Susan S.](#); [Vankeerbergen, Bernadette](#); [Martin, Andrew](#); [Renga, Dana](#)
Subject: Proposal to revise the English minor
Date: Friday, May 19, 2023 1:27:17 PM
Attachments: [image001.png](#)

Katie:

The proposal from the Department of English to revise the English minor program was reviewed by the Council on Academic Affairs at its meeting on May 16, 2023, and electronically approved by the Council on May 19, 2023. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal approval is necessary. This action will be included in the Council's next Annual Activities Report to the University Senate (July 2023).

The Office of the University Registrar will work you with any implementation issues.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Rebecca Andridge (.1) or me.

Randy



W. Randy Smith, Ph.D.

Vice Provost for Academic Programs

Office of Academic Affairs

203 Bricker Hall, 190 North Oval Mall, Columbus, OH 43210

614-292-5881 Office

smith.70@osu.edu

From: [Vankeerbergen, Bernadette](#)
To: [Smith, Randy](#); [Reed, Katie](#)
Cc: [Martin, Andrew](#); [Jenkins, Mary Ellen](#); [Steinmetz, Brad](#)
Subject: Revision to the English Minor
Date: Monday, April 10, 2023 4:12:06 PM
Attachments: [EnglishMinorRevisionCoverLetter\(1\).docx](#)
[image001.png](#)
[English Minor Advising Sheet Track Changes w Panel Recs\(1\).docx](#)
[English minor Revisions Letter of motion.pdf](#)

Dear Randy and Katie,

Please find attached a proposal to revise the English Minor. The changes were approved on Friday April 7, 2023 by the ASC Curriculum Committee (ASCC).

We are now advancing the proposal for review by CAA. The attached documents are: (1) the letter from the Dept of English, (2) the annotated advising sheet for the minor, and (3) the Arts and Humanities Panel cover letter to ASCC .

Please use this email as a cover letter indicating that the proposal has been duly reviewed and approved by the appropriate ASC curricular bodies (including the full ASC Curriculum Committee).

The contact for the proposal is Beth Hewitt, Director of Undergraduate Studies for the Department of English.

Please let me know if you have any questions.

Best regards,
Bernadette



Bernadette Vankeerbergen, Ph.D.

Assistant Dean, Curriculum

College of Arts and Sciences

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Phone: 614-688-5679

<http://ascas.osu.edu>



April 7, 2023

Associate Professor Brad Steinmetz
Chair, Arts and Sciences Curriculum Committee

RE: Changes to the English minor

Dear Brad and Members of the Arts and Sciences Curriculum Committee,

At its meeting on March 23, 2023, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed and unanimously approved the following changes to the English minor:

- 1) To reduce the minor's current 15 credit hour requirement to 12 credit hours. This change in credit hours will align the English minor to other minors such as Asian American Studies, Classical Humanities, History, and Women's, Gender, and Sexuality Studies, which require 12 credit hours.
- 2) To add new courses developed for the GEN to the writing requirement portion of the minor.

We believe that the proposed changes to the English minor will make the program consistent with other programs in the College of Arts and Sciences; therefore, we advance the proposed revision to the English minor with a motion to approve.

Regards,

Dr. Eugenia R. Romero
Associate Professor of Iberian Studies
Vice-Chair and Director of Undergraduate Studies
Department of Spanish and Portuguese
The Ohio State University
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Department of English

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February 27, 2023

Dear Vice Provost Smith,

The English Department is proposing to make small changes to the English Minor:

- 1) The English Minor currently requires 15 credit hours, and we would like to reduce this to 12 credit hours. This reduction will put us much more in line with our peers: Asian American Studies, Classical Humanities, History, and Women's, Gender, and Sexuality Studies all have minor programs consisting of 12 credit hours.
- 2) We would like to add new courses developed for the GEN to our writing requirement portion of the minor.

Included is the current minor program form with the requested changes made in tracked changes in margins. We would like to implement the proposed changes in Autumn 2023. Current students in the minor would be grandfathered into the new program requirements at the time of implementation.

On behalf of the Department of English, thank you for your consideration.

Sincerely yours,

Elizabeth Hewitt

**The Ohio State University
College of Arts and Sciences**

English Minor (ENGLISH-MN)

Contact: Rachael Speck (speck.61@osu.edu)

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614-292-6065
english.osu.edu

Undergraduate Studies in English prepares students to think critically about texts; to construct sound arguments based on evidence; to write elegantly and persuasively; and to understand the historical and cultural contexts in which texts are produced, disseminated, and received. Through the Department of English, undergraduates have access to over 120 courses on topics ranging from Shakespeare to digital media studies, from Romanticism to popular culture, from 20th-century fiction to contemporary disability studies, from traditional grammar to literary publishing, from folklore to narrative theory, from creative nonfiction to business and professional writing, and from rhetoric to film analysis. Although minor programs are not required for graduation, students are encouraged to pursue them. Minors are especially useful to pre-professional students to indicate a breadth of interest that goes beyond narrow specialization. For further information and/or to have your English minor program approved, please schedule an appointment with the English Advisor listed above.

The minor in English consists of 12 hours at the 2000-level or above, which must include:

- One of the following writing courses: English 2367.05, 2367.07S, 3020, 3304, 3305, 3379, 3398, 3405, or 3467S. Since either English 3379 or 3398 is required of all English majors, English minors who wish to enroll in 3379 or 3398 must seek permission of the instructor or an English Advisor, who will sign the student into the course as space allows.
- At least one literature course [see attached list]
- At least 6 hours of coursework at the 3000-level or above.

For more information or to declare a minor:

go.osu.edu/engminors

English minor program guidelines

The following guidelines govern this minor:

Credit hours required A minimum of 12 credit hours. 1000 level courses shall not be counted toward the minimum. At least 6 credit hours must be 3000-level courses or above.

Transfer and EM credit hours allowed A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination.

Overlap with the GE A student is permitted to overlap up to 6 credit hours between the GE and the minor.

Overlap with the major and additional minor(s)

- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

Grades required

- Minimum C- for a course to be counted on the minor.
- Minimum 2.00 cumulative GPA for all minor course work.
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.

X193 credits No more than 3 credit hours.

Minor approval: The minor is complete if a student takes the above coursework and meets the requirements on this sheet. Meeting with an advisor in the academic unit offering the minor is not required.

Changing the minor Any changes must be approved by the college/school advisor.

College of Arts and Sciences
Curriculum and Assessment Services
306 Dulles Hall 230 Annie and John Glenn Ave
<http://artsandsciences.osu.edu>

Update 11-7-22 BV **Literature Courses for English Minor**

2201(H): British Lit: Origins to 1800
2202(H): British Lit: 1800 to Present
2220(H): Intro to Shakespeare
2221: Introduction to Shakespeare, Race, and Gender
2281: Intro to African American Lit
2290: Colonial & US Literature to 1865
2291: US Lit: 1865–Present
2381: Intro to the Black Atlantic
2581: Intro to US Ethnic Literatures
§ 3110: Citizenship, Justice, and Diversity in Literature
§ 3264: Monsters Without and Within
3273: Modernist Thought & Culture
3331: Thinking Theoretically
§ 3340: Reimagining Climate Change
§ 3350: Time & Space Travel in SF
§ 3360: Ecopoetics
3361: Narrative & Medicine

3364: Topics in Popular Culture
D 3372: Topics in SF/Fantasy
H 3378: Topics in Film & Lit.
6 § 3395: Literature & Leadership
1
8 4321: Environmental Lit, Culture, and Media
- 4400: Literary Locations
1
8 4450: Lit & Culture of London
D 4513: Intro to Medieval Lit.
H
2 4514: Middle English Lit
- 4515: Chaucer
7
1 4520.01: Shakespeare
- 4520.02: Topics in Shakespeare
9
D 4521: Renaissance Drama
H 4522: Renaissance Poetry
4 4523: Topics in Ren. Lit & Culture
- 4531: Restoration & 18th c. Lit
2 - 4533: Early British Novel
2
0 4535: Topics in 18th c. Lit/Culture
D 4540: 19th c. British Poetry
H
8 4542: 19th c. British Novel
- 4547: 20th c. Poetry
2
8 4550: Colonial & Early Nation Lit. of US
- 4551(E): 19th c. US Lit
2
2 4552: American Poetry through 1915
0
D 4553: 20th c. US Fiction
H 4559: Intro to Narrative & Narrative Theory
6
- 4563: Contemporary Lit
9 4564.01: Major Author, Med & Renaissance
- 4564.02: Major Author, 18th & 19th c. British
2
1 4564.03: Major Author in Am. Lit to 1900
4564.04: Major Author in 20th c. Lit.
4575: Special Topics in Lit Forms & Themes
∞4578: Special Topics in Film
4580: Special Topics in LGBTQ Lit & Culture
4581: Special Topics in US Ethnic Lit
4582: Special Topics in African American Lit
4583: Special Topics in World Lit
4586: Studies in American Indian Lit & Culture
4587: Studies in Asian American Lit & Culture
4588: Studies in Latino/a Lit & Culture
4589: Studying the Margins: Language, Power, and Culture
4592: Women in Literature & Culture
4595: Literature & Law
5664: Studies in Graphic Narrative
5710: Intro to Old English Lang & Lit
5720: Grad Studies in Shakespeare
5721: Grad Studies in Renaissance Drama
5722: Grad Studies in Renaissance Poetry
5723: Grad Studies in Renaissance Lit & Cult

Subject: Re: Proposals to revise the English BA and the English minor
Date: Wednesday, May 3, 2023 at 10:16:09 AM Eastern Daylight Time
From: Hewitt, Elizabeth
To: Leite, Fabio
CC: Reed, Katie, Andridge, Rebecca

Dear Professor Leite,

Thank you very much for both your support of our programmatic changes and your questions. Let me answer each of them below:

Major

1. Students typically select their Specialization (formerly Concentration) either when they first declare the major, or within a semester or two after declaring the major. In both cases, they do so with their Academic Advisor in the Department of English.
2. You are correct, there is 7.7% reduction in the major. I don't know if this was added to osu.curriculum.com or not. While I add individual courses to the portal, I did not add program changes to the portal but instead have relied on the indispensable Bernadette Vankeerbergen.
3. The reason Appendix A lists the "Specializations" as "Concentrations" is that these are our old advising sheets and we formerly called our tracks, "Concentrations." During my discussions with ASCC (and Bernadette), she suggested that the university's preference was to refer to major tracks as "specializations," since the nomenclature of "concentration" referred to something different.

Minor

1. Again, you are correct: there is 20% reduction of credit hours for the minor.
2. My apologies for the symbols. They are used on our major forms to designate courses that serve multiple functions. § = courses that are also GEN Theme courses. ∞ = a course that fulfills the EL Technology for the major. The former may make sense to keep (since many minors might like to use GEN Theme courses to fulfill courses in minor). The latter does not make sense to retain.

Would you like me to make the changes on the documents? If so, where would it be best to add the required documentation of % change?

Thank you again for CAA's help in making these changes to our major and minor!

Best,
Beth

Elizabeth Hewitt [she/her]
Professor of English & Director of Undergraduate Studies
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From: Leite, Fabio <leite.11@osu.edu>
Date: Tuesday, May 2, 2023 at 11:04 AM

To: Hewitt, Elizabeth <hewitt.33@osu.edu>

Cc: Reed, Katie <reed.901@osu.edu>, Andridge, Rebecca <andridge.1@osu.edu>

Subject: Proposals to revise the English BA and the English minor

Dear Prof. Hewitt,

I hope this email finds you well.

I write as Chair of the Council on Academic Affairs' subcommittee reviewing the aforementioned proposals, the last step of review before we move them for discussion and vote by the entire council. We are supportive of the proposals, with some questions that I believe you will be able to address and list below.

Re: major--

- When we read "All students will now be able to identify the CW Specialization when they declare the major." on pdf p. 6 (end of section 2), could you please clarify what "identify" means here by perhaps describing the process with a few more details?
- In revision proposals, we expect to see the percent of curricular change involved in the revision (this is to be compliant with ODHE requirements). Perhaps that was entered separately into curriculum.osu.edu but the pdf we have does not contain a copy of those pages. Could you please confirm that?
 - From my read, it may be 3/39 (or a 7.7% reduction) in the major.
- An editorial suggestion: If concentrations are now being referred to as specializations, why not edit Appendix A (advising sheets) to reflect that?
 - Perhaps it would make sense to add proposed advising sheets to contrast with the current ones (or highlight the changes to the current ones).

Re: minor--

- Similarly to the point above, what is the percent of curricular change here?
 - Is it a 20% reduction (3/15) in the minor?
- Could you please clarify what the new GE courses are and what the symbols before some of the course numbers represent on the last page of the pdf?

We look forward to your clarifying thoughts and commend the department for proposing these revisions aimed at attracting more undergraduate students to the major and the minor in English.

Best wishes,
Fábio

Fábio P. Leite, MBA, Ph.D.

[Pronounced lay-chee]

Associate Professor, Department of Psychology & Lima Campus

Academic Director, Brazil Gateway

Chair, Subcommittee A of Council on Academic Affairs

The Ohio State University