

From: [Smith, Randy](#)
To: [Jenkins, David](#); [Babcock, Jennie](#)
Cc: [Leite, Fabio](#); [Reed, Katie](#); [Smith, Randy](#); [Griffiths, Rob](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Wiser, Beth](#); [Bittner, Brandi](#); [Lemon, Jason](#); [Karandikar, Sharvari](#); [Devine, Kristine](#); [Harris, Brad](#); [Zadnik, Karla](#); [Greenbaum, Rob](#)
Subject: Proposal to add a fully online baccalaureate program
Date: Thursday, March 21, 2024 1:21:32 PM
Attachments: [image001.png](#)

David and Jennie:

The proposal from the College of Social Work to add a fully online baccalaureate program was approved by the Council on Academic Affairs at its meeting on March 20, 2024. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next Annual Activities Report to the University Senate (July 2024).

Discussion before, and then during, the meeting, and that included the Office of Admissions, questioned whether the term "completion" program, that is a part of the proposal, is appropriate for what is actually being proposed. The proposal was approved as written, but with the understanding that the term "completion" would be removed. Please inform me, formally, about this change, and I will inform the Council. No other steps would be needed.

I will now notify the Ohio Department of Higher Education of this online addition.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions, please contact the Chair of the Council, Professor Fábio Leite (.11), or me.

I wish you success with this important program development.

Randy



W. Randy Smith, Ph.D.

Vice Provost for Academic Programs

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From: [Babcock, Jennie](#)
To: [Reed, Katie](#)
Cc: [Karandikar, Sharvari](#); [Lemon, Jason](#); [Griffiths, Rob](#)
Subject: Social Work Online Completion Program Proposal
Date: Wednesday, January 31, 2024 7:00:49 AM
Attachments: [Social Work Online Completion Program Proposal 1.31.24.pdf](#)
[image001.png](#)
[Jenkins LOS for CAA proposal.pdf](#)

Dear Katie,

Attached please find the College of Social Work's proposal to add a fully online baccalaureate completion program. Dr. Lemon and Dr. Griffiths are familiar with and supportive of our program proposal. The Ohio State Online MOU will be provided at a later date, once the final version is complete.

Should you require any additional information, please let us know.

Thank you,
Jennie



THE OHIO STATE UNIVERSITY

Jennie Babcock, MSW, LISW-S

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Pronouns: she/her/hers



January 31, 2024

Council on Academic Affairs
Office of Academic Affairs
University Square South
15 E. 15th Ave.
Columbus, OH 43201

Re: Proposal to add an online BSSW completion program option

Dear Dr. Smith and Leite,

This letter expresses our college's full support for the addition of a Bachelor of Science in Social Work (BSSW) online completion program option.

Adding a fully online degree completion option is beneficial for our students in many ways. It enhances student access to a BSSW degree, providing flexibility for working adults and those students with parenting/caregiving obligations, and helping to increase diverse representation in our profession. Additionally, an online degree completion option will help support our profession's significant state and national workforce development needs.

Our college is prepared to facilitate and effectively maintain a fully online BSSW completion program. We have a history of successfully developing and implementing online courses since 2012 and have successfully administered our fully online MSW program since 2016. The majority of our instructors have experience teaching online courses. Our field education program (practicum) is affiliated with approximately 1,700 placement sites and can work with online students to place them in sites in their city of residence. In preparation for implementation of our online completion program, all BSSW courses are now available in an online format.

We appreciate the support and collaboration from Ohio State Online and Dr. Lemon. We look forward to working closely with Dr. Lemon and his team in the future.

The college fully supports this proposal and is excited for this new opportunity.

Sincerely,

David Jenkins
Dean



THE OHIO STATE UNIVERSITY

COLLEGE OF SOCIAL WORK

Bachelor of Science in Social Work Online Completion Program Proposal

Introduction

The Ohio State University College of Social Work is nationally recognized as a leader in social work education. First accredited in 1919, the College is the oldest continuously accredited public social work program in the country. Our Bachelor of Science in Social Work (BSSW) degree, first conveyed in 1916 as the Bachelor of Social Service, prepares students to engage in generalist social work practice with individuals, families, groups, organizations, and communities in such practice settings as mental health and substance use, child welfare, healthcare, aging, corrections, and more. Upon completion of the degree, students become eligible for social work licensure.

Our BSSW degree is currently offered on the Columbus, Lima, Mansfield, Marion, and Newark campuses through a blend of on-campus and online coursework. The college is now seeking to include the option of a fully online baccalaureate completion program to further enhance student access to the degree and reach a larger population of qualified and diverse learners, strengthen our ability to respond to the workforce development needs of our profession, and remain competitive nationally, regionally, and in Ohio. We anticipate interest from the adult learner with full-time employment, parenting students/those balancing family obligations, and students who have completed associate or applied degrees in social work and human services. The online completion option will also alleviate some of the financial barriers affecting students, such as travel to and from campus and the associated demands on student time. As a completion program, marketing and recruitment efforts will be aimed at attracting students who meet the above-referenced characteristics. Our college has significant online program experience, having administered a fully online MSW program since 2016, with a current enrollment of 840 students.

Connection to Ohio State's Mission

The University's mission, framed with an understanding that diversity and inclusion are essential components of excellence, emphasizes dedication to preparing a diverse student body to be leaders and engaged citizens. Embedded within the university's commitment to diversity and inclusion are goals to increase access to higher education and reduce the financial burden experienced by students wishing to obtain a baccalaureate degree. Our online completion program's reach across multiple and diverse communities supports the university and our college's commitment to increase the availability of baccalaureate prepared social workers who will advance and espouse a culture of evidence-based practice across a local, state, regional,

and national context. The online completion program will alleviate barriers to educational access and success for diverse student populations.

Planning Process

The College of Social Work’s Associate and Assistant Deans of Academic Affairs, BSSW Committee, and Educational Technology team collaborated with Ohio State Online to explore and plan for the development and implementation of a fully online completion program option. Additionally, the Associate and Assistant Deans for Academic Affairs met with the University’s Vice Provost and Dean for Undergraduate Education to discuss planning and goals for a fully online completion program.

As outlined in the table below, the following items were addressed during the planning process, including the consideration of multiple data sources, online course development, the program design, staffing, and the online delivery of support services.

Planning for the BSSW Online Program Option

Consideration of Data	Online Course Development	Online Program Design	Staffing	Online Student Support Services
Survey assessing student interest in online program	Faculty and associated faculty availability for online course development	Individual course design and ratio of asynchronous vs synchronous course offerings	Administration of the online program option	Virtual academic advising practices
Occupational outlook for social work nationally and in Ohio	Educational Technology team and OSO availability to support online course development efforts	Transparency re: synchronous learning expectations (days of week/times of day) and access to instructor office hours	Full-time and part-time faculty and associated faculty; online teaching experience among faculty and associated faculty	Access to virtual orientations, tutoring/ academic mentoring, career services
Historical creation of online baccalaureate programs nationally and in Ohio	# of courses that require online development	Field Education processes: online seminars, virtual orientations, and liaison visits	Academic advising for online students	Virtual field liaison visits and synchronous online field seminars
College of Social Work enrollment trends/goals	Cost to fund online course development	Online availability of the University’s General Education curriculum	Field Education: online placement coordinators and liaisons	Virtual participation in student organizations and college events

	Timeline for completion of online course development	Access to specialized programs (Title IV-E Child Welfare, Global Option, Minors)	IT and Educational Technology support	Access to college scholarships
		Admission process and cost to students	Communications and Marketing	Virtual access to college's embedded clinician for counseling (in-state online students) or counseling referrals (out-of-state online students)

Examination of Supporting Data

The occupational outlook for social work is positive nationally, as data examined indicates employment opportunities for social workers are projected to grow 13.6 percent between 2023 and 2033, faster than the average for all occupations.¹ Employment projections at the state level are also expected to be positive with employment opportunities for social workers projected to grow by 7.3 percent, slightly higher than the adjusted national average of 7 percent.² Additionally, in Ohio, the need for child, family, and school social workers is expected to grow by 7.7 percent through 2033, higher than the adjusted national average of 5.8 percent.³ Through an analysis of job postings from August 2022 to August 2023, Ohio has seen a higher-than-average posting intensity for jobs mapped to the social worker occupation. This could indicate that employers are putting more effort into hiring for these positions, as employers are repeatedly posting job descriptions on multiple websites to attract talent. Moreover, a 2021 study completed by the Ohio Governor's Office found that demand for behavioral healthcare services in Ohio increased 353 percent from 2013 to 2019 while the size of the workforce increased only 174 percent over that same time.⁴ Increasing access to degree completion through a fully online option will help support growing state and national workforce needs.

To determine student interest in a fully online program option, the BSSW Committee implemented a survey that was distributed to current Ohio State University social work

¹ [Lightcast™ Report \(2023\) Social Workers in United States](#)
² [Lightcast™ Report \(2023\) Social Workers in Ohio](#)
³ [Lightcast™ Report \(2023\) Child Family and School Social Workers in Ohio](#)
⁴ [The Ohio Council Whitepaper: Breaking Point](#)

students and Columbus State Community College (CSCC) and Central Ohio Technical College (COTC) students enrolled in the two-year Social Work & Human Services programs. One hundred and sixty-eight (168) Ohio State social work students participated in the survey, as well as 34 CSCC and COTC students. The most frequently identified factors influencing interest in online degree completion were increased access and flexibility, improved time to degree, navigating full-time and part-time employment schedules, distance/travel time to and from campus, and family caregiving responsibilities.

Our baccalaureate program enrollment trends and ability to remain competitive nationally, regionally, and in Ohio were considered in the planning process. There are currently 539 Council on Social Work Education accredited baccalaureate social work programs (<https://www.cswe.org/accreditation/about/directory/>), with 108 of these programs offering a fully online option. Ohio has 27 accredited programs, of which seven now have fully online options. The implementation of the fully online completion program is expected to strengthen the College's ability to maintain its enrollment goals. Over the past five years, our highest total enrollment across our five campuses (855) occurred in Autumn 2020 when all courses were offered fully online due to the impact of the pandemic, and our lowest total enrollment (614) occurred in Autumn 2023. Enrollment on the Columbus campus has ranged from a high of 477 in Spring 2021 to a low of 392 in Autumn 2022. Our Autumn 2023 enrollment was 400. Our regional campus Autumn 2023 enrollment total was 214, in comparison to a prior high of 401 in Autumn 2020.

Online Course Development and Online Program Design

Our college is prepared to facilitate and effectively maintain a fully online completion program option, as we have a history of successfully developing and implementing online courses since 2012. Most of our full-time faculty and associated faculty have experience teaching both in-person and online courses. Our college supports an Educational Technology team of three FTE. That team has created and facilitated numerous training modules to enhance instructors' online teaching skills, and our online courses follow a consistent model that allows our students to become familiar and at ease with the online course footprint. Our Educational Technology team and the Ohio State Online team worked with identified faculty and associated faculty to develop online versions of the required social work major courses as well as increase the number of social work electives offered in an online modality. Our program prerequisites are attainable online or in-person at Ohio State, or by transfer. Our Educational Technology team will continue to collaborate with Ohio State Online to provide support regarding online course maintenance and updates, as well as training for instructors and students in the use of our Carmen Canvas course management system.

Staffing and Student Support Services

Administration

Our college makes a strong commitment to supporting the administrative time of our program directors, providing 100% assigned time for the BSSW director to administer all BSSW program options. The BSSW program director, with the support and supervision of the Assistant Dean of Academic Affairs, is responsible for ensuring the curriculum remains current and consistent across all program options, maintaining transfer pathways with our partner two-year institutions, and supervising our academic advisors. The BSSW program director's assigned time is sufficient to provide effective leadership for administration of the online program option once it is implemented.

Teaching

Our college has ample faculty and staff to support the addition of the online baccalaureate completion program. The college accomplishes its teaching mission through the work of a varied group of instructors, and as noted previously, the majority have online teaching experience. Our college has 39 tenure track faculty and four clinical faculty who teach across the baccalaureate and master's curriculum and assume responsibility for the leadership of our curriculum through their services on academic program committees. In addition, twenty-four of our MSW-degreed professional staff, to include field faculty and academic affairs staff, teach practicum seminars and other courses in the baccalaureate curriculum. And finally, we employ 65 skilled and accomplished social work practitioners who bring their professional experience and expertise to our BSSW classrooms as associated faculty. Our baccalaureate program has a full-time equivalent faculty-to-student ratio of 1:20, meeting our accrediting body's requirement of a ratio not greater than 1:25. Upon implementation of our online completion program, our projected ratio is 1:22, assuming initial enrollment of sixty students.

Academic and Professional Advising

In order to create a successful learning environment, each BSSW student is assigned both an academic advisor and a faculty mentor from our college, and this practice will carry over to our online students. Online students will be able to engage in virtual meetings with their advisors and faculty mentors via phone, Zoom or Teams. Academic advisors will play a key role in assisting online students in developing their academic plan, and in monitoring, supporting, and providing resources to students who are struggling academically or who are experiencing barriers that may negatively impact their performance. Consistent meetings and intentional direction will be a premise in the advising of our online students. Our advisors will proactively reach out to students during crucial parts of the semester, alert and consult with the program director and assistant dean regarding student needs and keep current advising notes. Faculty

serve in a mentorship role regarding professional development and graduate school exploration, participate with the program offices in performance review meetings when students require additional support, and provide students the opportunity to engage in supervised individual study.

The BSSW program director, two full-time academic advisors, and a recruitment and enrollment specialist are located on the Columbus campus, with each advisor currently carrying a load of approximately 200 students. Our current Columbus enrollment of 400 is well below our past enrollment high of 477. Additional academic advisors may be hired to support the online program option should the increase in enrollment dictate such a need. Our BSSW Program office will be able to support the addition of fully online students.

Additional Supports and Connections

Online students can obtain additional academic support by requesting virtual tutoring through the college's Academic Mentoring Program (AMP). Our full-time embedded Counseling & Consultation clinician is available to provide virtual counseling to online students residing in Ohio as well as connect our out-of-state online students to a mental health professional in their area. Our Career Services Director is accessible via virtual appointments and teaches an online *Social Work Career Development* course. Our college scholarships are available to students in all program options, including this proposed online BSSW completion program.

Online BSSW Completion Program Overview

The program offers the opportunity for students to complete their BSSW degree fully online once they have achieved a minimum of 30 credit hours, inclusive of 18 credits of program prerequisites. These credits may be completed at Ohio State or by transfer from another institution. The online completion program is an ideal opportunity for working and/or parenting adults, and students who have completed a two-year associate degree in social work or other behavioral science or an applied degree in social work and human services. Our program has long-standing transfer pathway relationships in place with co-located two-year institutions on the regional campuses, as well as Columbus State Community College and Zane State, and is exploring transfer pathways with additional two-year institutions. As noted previously, marketing and recruitment efforts will target prospective students who meet the above-referenced characteristics.

A combination of asynchronous and synchronous online instruction will allow for meaningful contact between instructors and students and among student peers. Meeting patterns for synchronous experiential practice labs will remain consistent from semester to semester to maximize options for students to participate on a known schedule. During the final year in the program, students gain real-world experience through the completion of a 400-clock hour field practicum and become eligible for social work licensure. Our Field Education office, which has

affiliation agreements with 1700 local and national agencies, will match students with a field practicum agency in their state and city of residence.

Degree Requirements

Our social work major is comprised of 120 credit hours:

- 61 credits of General Education, survey, pre-requisite, and free elective courses
- 46 credits of social work major courses
- 13 credits of social work electives

Consistent with generalist practice, our curriculum is grounded in both a liberal arts perspective and a person-in-environment perspective. Students acquire breadth of knowledge in a variety of disciplines through the GE curriculum, and expertise in generalist social work practice in the professional curriculum.

Program Prerequisites and Admission

Students may declare and be admitted to the online completion program in either the Autumn or Spring Semester. Admission is contingent upon successful completion of 30 credit hours, inclusive of the 18-credits of pre-requisite courses, and maintaining a cumulative and pre-requisite GPA of 2.0 or above.

Prerequisite Course Title	Credits (18)
Social Work 1120 Introduction to Social Welfare	3
Social Work 1130 Introduction to Social Work	3
Social Work 3301 Lifespan Development (or equivalent)	3
Psychology 1100 Introduction to Psychology	3
Sociology 1101 Introduction to Sociology	3
Writing & Information Literacy GE	3

Remaining GE requirements and free electives may be completed prior to or concurrently with social work major coursework.

Remaining GE/Free Elective/Survey Requirements	Credits (43)
Social Work 1140 Social Justice Issues (or other REGD course)	3
Literary/Visual & Performing Arts	3
Historical/Cultural Ideas	3
Math/Quantitative Reasoning	3
Natural Science	4
Citizenship Theme	4 - 6
Theme of Choice	4 - 6
Bookend(s)	1 - 2
Free Electives	12 - 17
Social Work 1100 Survey or equivalent	1

Students may complete GE and prerequisite courses at Ohio State or by transfer from another institution. Courses completed at other institutions will be evaluated for equivalency per Ohio State’s transfer equivalency process.

Prospective students submit the BSSW Declaration Form between February 1 and August 1 to start the online completion program in Autumn Semester and between September 1 and December 15 to start the program in the Spring Semester. Once approved for the online program, students will meet with their assigned social work academic advisor to complete a degree projection plan and enroll in classes. Inability to meet admission conditions will void acceptance to the major. Should this occur, students may resubmit a declaration form for a later term.

Admitted online students attend the August or January *Social Work Major Orientation* via synchronous Zoom and complete additional online Carmen-Canvas orientation modules.

Professional Program Requirements

Upon completion of 30 credit hours, inclusive of the prerequisites, students may enter the professional program. Our professional program curriculum is organized around the nine Council on Social Work Education competencies, with instruction in social work values and ethics; social, racial, economic, and environmental justice; anti-racism, diversity, equity, and inclusion; research and critical thinking; the social policy context of practice; and engagement, assessment, intervention, and evaluation of practice with individuals, families, groups, organizations, and communities. Entry into the field practicum provides the opportunity for these core competencies to be reinforced through application. The program provides online asynchronous and synchronous learning opportunities, and courses are offered in a variety of semester, term, and session lengths.

Students must earn a C grade or higher in all social work major and social work elective coursework, successfully complete a 400 clock-hour field practicum and maintain a cumulative GPA of 2.00. The required social work major coursework is listed below, and all courses are now available either in-person or online.

Social Work Major Course	Credits	Terms Available
3101 Professional Values & Ethics	3	AU, SP, SU
3201 Social Justice & Social Welfare Policy	3	AU, SP, SU
3401 Research & Stats for Social Work Problems	3	AU
3402 Research & Stats for Social Work Intervention	3	SP, SU
3501 Building Engagement & Interpersonal Skills	3	AU, SP
3502 Practice with Individuals	4	AU, SP
3503 Practice with Diverse Populations	3	SP
3600 Psychopathology & Social Work Interventions	3	AU, SP, SU
4501 Practice with Families	3	AU
4502 Practice with Groups	3	AU

4503 Practice with Organizations & Communities	3	AU, SP
4188 Field Seminar	2	AU, SP, SU
SWK 4189 Field Practicum	10	AU, SP, SU
SWK Elective (transfer credit accepted)	0 - 13	AU, SP, SU

Social Work Electives

Students complete 13 credits of social work electives to complement the generalist focus of the program and support overall professional goals and interests. Of note, students completing applied degrees in social work and human services from our transfer pathway partner institutions receive transfer credit for all social work electives. Students in both the traditional and online program may replace their social work elective requirements with the completion of a minor or certificate program to explore specific areas of interest and consider relevant application to their social work career. The *Substance Misuse & Addiction* minor and *Child Abuse & Neglect* minor administered by the College of Social Work can be completed fully online.

Online Social Work Electives		
3597	Adolescent Parenthood & Sexuality	3
3700	Social Work Practice with Digital Technology	3
5001	Writing for Agency Practice	3
5002	AIDS: Facts & Issues	3
5004	International Social Work	3
5005	Human Trafficking: Domestic & Global Perspectives	3
5007	Child Welfare I	3
5008	Child Welfare II	3
5009	Family Caregiving: Contemporary Issues, Programs & Policies	3
5011	Loss & Grief: A Social Work Perspective	2
5014	Juvenile Delinquency & Correctional Practice in Social Work	3
5015	Social Work Practice & the Law	3
5016	Affirmative Practice with LGBTQ Individuals, Couples & Families	3
5021	Summer Institute of Addiction Studies	1
5023	Family Violence: Social Work Perspectives & Interventions	3
5024	Social Work Licensure Exam Strategies & Skills	2
5029	Social Work Career Development	1
5517	Social Work Practice in Schools I	3
5805	Theories & Biological Basis of Substance Misuse	3
5806	Substance Use Screening Assessment Diagnosis & Treatment Planning	3
5807	Preventing Substance Misuse	3
5808	Group and Relationship Approaches Addressing Substance Misuse	3
5809	Intervening with Individuals Regarding Substance Misuse	3

A sample course plan can be found as an appendix.

Field Practicum

Our program offers students the flexibility to complete a field practicum in a social service organization located in the geographic area in which they reside. Our Field Education office has ten FTE staff dedicated to placing and supporting baccalaureate students, as well as 20 contract liaisons. Our staff have considerable experience and expertise in identifying, partnering with, and supporting field practicum sites throughout Ohio and the nation. The college vets all potential field practicum sites to ensure they can offer students an experience that meets eligibility for generalist social work practice. Students are not expected (nor permitted) to make their own arrangements for their field practicum. Our field office hosts Field Instruction Training (FIT) continually in an online format to ensure access for all field sites. The purpose of FIT is to prepare agency-based field instructors to assume their student supervision roles effectively.

Our students may complete either a concurrent or block field practicum. The concurrent field model requires students to complete their 400 clock-hour practicum during the Autumn and Spring Semester or the Spring Semester and Summer Term of their final year (13-15 hours per week). The block model requires students to complete 28 - 29 hours per week during the Spring Semester, or 33 hours per week during the Summer Term of their final year.

Once students are identified by the undergraduate program office as eligible to participate in field placement, they receive a field orientation during one of their major courses, *Social Work 3501 Building Engagement & Interpersonal Skills*. The online version of this course is a blend of asynchronous and synchronous teaching, and the field orientation is provided synchronously to allow for student questions and is also recorded. The orientation provides students with a detailed overview of the placement process. After orientation sessions are completed, eligible students receive a "launch email" from the field database giving them access to their field application and information on potential field agencies. Each student is also assigned to a specific field coordinator who is their point of contact for the field practicum matching and placement process.

Once placed, students are monitored by a college field liaison who will conduct virtual field visits with online students and their agency-based field instructors. The learning agreement that is executed at the beginning of each practicum serves to ensure that appropriate learning opportunities are available to demonstrate social work competencies with individuals, families, groups, and communities. All individuals involved in field education use the college's Sonia Database for tasks related to their roles, including reviewing students and field instructor submissions of assessment, and to document virtual agency visits.

While in their field practicum, students enroll concurrently in an online field seminar, which is comprised of asynchronous and synchronous learning. Students learn from and support each other's field experiences, discuss issues of professional identity, use of self, and best practices

in interventions and assessment, and engage in problem identification and resolution. The safety of students in field placement is routinely discussed. All students possess liability insurance and are placed in agencies that have completed the university affiliation agreement.

Of note from a workforce development standpoint, Ohio residents in the online program have the opportunity to apply to and complete the University Partnership Title IV-E Child Welfare Program (<https://csw.osu.edu/field-education/university-partnership-title-iv-e-child-welfare-training/>) to prepare for a career in child welfare.

Assessment of Competency-based Student Learning Outcomes

In support of both the Council on Social Work Education (CSWE) Educational Policies & Standards and our University requirements, we employ assessment measures to monitor program and student learning outcomes and the environment in which students live their educational experience. Our assessment measures are the same for all program options, and will include the proposed online completion program. We assess student learning outcomes through a social work competency exam complemented by measures assessed through the student's field practicum. We additionally employ an array of implicit measures to assess the educational environment experienced by our students.

Explicit Curriculum Assessment

We employ two assessment measures for each of the nine CSWE competencies and measure two or more of four dimensions for each competency (knowledge, values, skills, and cognitive and affective processes). The first measure consists of a competency exam written by our faculty and comprised of fifty-four multiple choice questions that assess student achievement of the nine competencies. The competency exam is administered via Qualtrics during the semester students are scheduled to graduate. The second measure is an evaluation of the nine competencies completed by the student's field instructor over the course of the field practicum. The Field Evaluation offers a direct measure of performance in real practice and provides us with means to assess students on their development and achievement of knowledge, values, skills, and cognitive and affective processes.

Field and competency exam data are combined for each student to determine overall achievement by competency at a student level. Student level data is then aggregated to produce overall program assessment data by competency, as well as separately for each of our five campuses. A program specialist analyzes the data and provides a report to the program directors and deans. In this same manner, assessment data will be produced specific to the online completion program option.

Implicit Curriculum Assessment

We annually administer an online survey to BSSW students across all program options to assess our performance of both the implicit and explicit curriculum. The survey queries students on a

number of different constructs associated with the preparation for the profession and the experiences in our implicit curriculum. The College has focused particular attention and resources on our implicit curriculum around diversity and thus collects robust information on diversity relevant to our curriculum and implicit educational environment.

Our annual survey currently collects information on the student experience in online coursework, and future annual surveys will be constructed to identify student feedback specific to participation in the fully online program option.

Students also complete a survey at the completion of their field practicum to provide us with feedback on their practicum experience. The survey provides us information for continuous improvement of our field practicum program, and the construct of the survey will allow us to identify satisfaction with the field experience for online program students, traditional program students, and in aggregate.

Our Career Services Office surveys alumni to learn more about their success in obtaining post-graduate employment and we will amend this survey to include all program options.

And finally, the BSSW program conducts student focus groups when we identify a need to gather additional student perspectives. The BSSW program will plan for focus groups specific to the online program option experience.

Review of Assessment Data

The BSSW Committee and the Assistant and Associate Deans of Academic Affairs review and discuss outcome data results with faculty to receive input and ideas on how we might want to make any changes to our curriculum or assessment plan.

Fiscal Resources

Our current resources fully support the development and implementation of a fully online baccalaureate program. In preparing for the program, our resources have enabled us to pay faculty and staff for online course development and we are able to hire an additional academic advisor if needed due to increased enrollment due to the online program option.

State Authorization

Our college works closely with Ohio State Online and the State Authorization team regarding our online MSW program and will expand communication to include the online BSSW completion program.

Bachelor of Science in Social Work Online Completion Plan: Sample Full-Time Schedule

Course plans and timelines will vary for students depending on needed GEs, whether students choose to enroll full-time or part-time, and whether they enroll in the summer term(s). Prospective students will meet with an academic advisor to complete an individualized course plan. **The following course plan sample demonstrates how students with the OT-36 or an Associate's degree may complete the BSSW Online Completion professional program on a full-time basis.**

Autumn Semester Year 1

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 1100: Social Work Survey (1) 3101: Professional Values & Ethics (3) 3401: Research & Stats for Social Work Problems (3) 3501: Building Engagement & Interpersonal Skills (3) 3600: Psychopathology & Social Work Interventions (3)					Assignments Due by 11:59pm
				3501 Experiential Lab 6:00-7:50pm EST		
13 Credits						

Spring Semester Year 1

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 3201: Social Justice & Social Welfare Policy (3) 3402: Research & Stats for Social Work Interventions (3) 3502: Practice with Individuals (4) 3503: Practice with Diverse Populations (3)					Assignments Due by 11:59pm
			3502 Experiential Lab 6:00-7:00pm EST	3503 Experiential Lab 6:00-7:00pm EST		
13 credits						

Summer Term (Enroll in GEs, social work electives and/or social work major courses as needed)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction Citizenship Theme GE (4) Social Work Electives (8)					Assignments Due by 11:59pm
12 credits						

Autumn Semester Year 2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 4501: Practice with Families (3) 4502: Practice with Groups (3) 4188.01 Field Seminar (1) Transfer Bookend GE (1)					Assignments Due by 11:59pm
	4189 Field Practicum (5): Schedule with Agency (13 – 15 clock hours/week)					
13 credits	4188 Field Seminar Bi-weekly 6:00-7:00pm EST		4188 Field Seminar Bi-weekly 6:00-7:00pm EST			

Spring Year 2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 4503: Practice with Organizations & Communities (3) 4188.02: Field Seminar (1) Social Work Electives (5)					Assignments Due by 11:59pm
	4189 Field Practicum (5): Schedule with Agency (13 – 15 clock hours/week)					
14 credits	4188 Field Seminar Bi-weekly 6:00-7:00pm EST		4188 Field Seminar Bi-weekly 6:00-7:00pm EST			

Bachelor of Science in Social Work Online Completion Plan: Sample Part-Time Schedule

Course plans and timelines will vary for students depending on needed GEs, whether students choose to enroll full-time or part-time, and whether they enroll in the summer term(s). Prospective students will meet with an academic advisor to complete an individualized course plan. **The following course plan sample demonstrates how students with the OT-36 or an Associate's degree may complete the BSSW Online Completion professional program on a part-time basis.**

Semester 1

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 1100: Social Work Survey (1) 3101: Professional Values & Ethics (3) 3401: Research & Stats for Social Work Interventions (3)					Assignments Due by 11:59pm
7 Credits						

Semester 2

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 3201: Social Justice & Social Welfare Policy (3) 3402: Research & Stats for Social Work Interventions (3)					Assignments Due by 11:59pm
6 credits						

Semester 3

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction Citizenship Theme GE (4 – 6) 3600: Psychopathology & Social Work Interventions (3)					Assignments Due by 11:59pm
7 credits						

Semester 4

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 3501: Building Engagement & Interpersonal Skills (3) Social Work Electives (4)					Assignments Due by 11:59pm
7 credits	3501 Experiential Lab 6:00-7:50pm EST					

Semester 5

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 3502: Practice with Individuals (4) 3503: Practice with Diverse Populations (3)					Assignments Due by 11:59pm
7 credits		3502 Experiential Lab 6:00-7:00pm EST		3503 Experiential Lab 6:00-7:00pm EST		

Semester 6

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction Social Work Electives (6)					Assignments Due by 11:59pm
6 credits						

Semester 7

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 4501: Practice with Families (3) 4502: Practice with Groups (3)					Assignments Due by 11:59pm
6 credits						

Semester 8

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	Asynchronous Instruction 4503: Practice with Organizations & Communities (3) Social Work Electives (3) Transfer Bookend (1)					Assignments Due by 11:59pm
7 credits						

Semester 9

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	4188.01: Field Seminar (1) 4189 Field Practicum (5): Schedule with Agency (13 – 15 clock hours/week)					Assignments Due by 11:59pm
6 credits		4188 Field Seminar Bi-weekly 6:00-7:00pm EST		4188 Field Seminar Bi-weekly 6:00-7:00pm EST		

Semester 10

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Weekly Online Modules Available	4188.01: Field Seminar (1) 4189 Field Practicum (5): Schedule with Agency (13 – 15 clock hours/week)					Assignments Due by 11:59pm
6 credits		4188 Field Seminar Bi-weekly 6:00-7:00pm EST		4188 Field Seminar Bi-weekly 6:00-7:00pm EST		