

From: [Smith, Randy](#)
To: [Gerber, Carri](#); [Osborne, Jeanne](#)
Cc: [Leite, Fabio](#); [Reed, Katie](#); [Smith, Randy](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Boone, Kristina](#); [Christy, Ann](#); [Kress, Cathann](#)
Subject: Proposal to deactivate the Food Business Management – AS
Date: Friday, June 21, 2024 8:06:50 PM
Attachments: [image001.png](#)

Carri and Jeanne:

The proposal from Ohio State ATI to deactivate the Food Business Management Associate of Science degree program was approved by the Council on Academic Affairs at its meeting on June 14, 2024. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next [Annual Activities Report](#) to the University Senate (July 2024).

The Office of the University Registrar will work you with any implementation issues.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Fábio Leite (.11), or me.

Randy



W. Randy Smith, Ph.D.

Vice Provost for Academic Programs

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From: [Osborne, Jeanne](#)
To: [Smith, Randy](#)
Cc: [Violet, Cynthia](#); [Reed, Katie](#); [Gerber, Carri](#); [Christy, Ann](#)
Subject: Deactivation of Food Business Management AS major
Date: Wednesday, April 10, 2024 4:40:42 PM
Attachments: [Deactivation of Food Business Management - AS.pdf](#)
[image001.png](#)

Dear Dr. Smith,

The College of Food, Agricultural, and Environmental Sciences is requesting Council on Academic Affairs approval for the deactivation of the Food Business Management - AS, currently offered at CFAES Wooster/Ohio State ATI in the College of Food, Agricultural, and Environmental Sciences. In their letter, the Agricultural Technical Institute cites issues with staffing to teach specialized courses as well as continued low enrollment. Courses required to support the current student enrolled in the major will be managed so that the student is able to successfully complete their AS degree and transition to the corresponding BS major at the Columbus campus.

This proposal has been approved by the Academic Affairs Committee of CFAES Wooster/Ohio State ATI and by the College Academic Affairs Committee. Please let me know if any additional information is needed in support of this request.

Thank you,

Jeanne



Jeanne M. Osborne | *Pronouns: She, Her, Hers*

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'Unexpected kindness is the most powerful, least costly, and most underrated agent of human change' (Bob Kerrey)

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March 14, 2024

Ms. Jeanne Osborne
Assistant Dean for Academic Affairs
100E Agricultural Administration Building
2120 Fyffe Rd
Columbus, OH 43210

Dear Ms. Osborne,

This letter is a request to deactivate the FOOD BUSINESS MANAGEMENT Associate of Science degree program at Ohio State ATI.

Background

Prior to the change in the General Education structure in Autumn 2022, the curriculum for the Food Business Management Associate of Science (AS) degree program had no unique courses. All courses required for the major were already taught at Ohio State ATI and required by other majors. The 2+2 pathway from AS to Bachelor of Science (BS) led to the Food Business Management program in the College of Food, Agricultural, and Environmental Science's Department of Food Science and Technology.

At the GE change (AU22), the program was restructured following the goals below:

- The AS should mirror as close as possible the first 2 years of the BS; thus "No matter which CFAES campus a student starts on; they will have the same excellent experience."
- Major specific courses that occur in the first two years of the BS program should be included in the AS program, allowing students to progress with their cohort.
- Directed courses that fall into the BS "free elective" category should be avoided.
- If minor, minor equivalents, or major electives are in the first 2 years of the BS, it is appropriate to include them in the AS.

By mirroring the first two years of the Food Business Management BS and including major specific courses in the first two years, the Food Business Management added three FST courses to the AS curriculum.

Enrollment History

Since the establishment of the Food Business Management program, enrollment has been consistent low. Prior to 2022, there were no unique courses in the Food Business Management curriculum; thus, low enrollment in the program was not an issue. New student enrollment over the last five years is as follows: two students in 2019, one in 2020, zero in 2021, one in 2022 and one in 2023. After 2022, with three major specific courses and lacking a food science specialist among the faculty, Ohio State ATI is challenged to address adequately the needs of the industry, to teach the specialized food science courses, and to promote the major.

Action Taken

Arts, Science, and Business Division faculty were cognizant of the current enrollment and staffing situation. *At the December 7, 2023, Arts, Science, and Business Division faculty meeting, the faculty approved the deactivation of the Food Business Management program. On January 26, 2024, the Ohio State ATI Academic Affairs Committee voted to approve this proposal. The Ohio State ATI faculty voted in favor of this proposal on February 9, 2024.*

Plans Ahead

We request the deactivation of the Food Business Management AS major effective Autumn 2024.

Ohio State ATI is committed to protecting the academic progress of students. Currently, there is 1 first year and no continuing students enrolled in the Food Business Management program. No new students will be enrolled. This proposed program deactivation will not disrupt progress toward degree. Working closely with a faculty advisor and the Ohio State ATI academic affairs office, the student who is currently enrolled can complete an AS degree by successfully completing online FST and other courses (using substitutions).

Deactivating the Food Business Management program will have little impact on Ohio State ATI. The three unique FST courses, which have never been taught on our campus, will be removed from our bulletin.

Please let me know if there are questions or if additional information or documentation is required to accompany this submission. We look forward to hearing from the FAES Academic Affairs Committee regarding next steps in the approval process.

Sincerely,



Carri A. Gerber
Associate Director
Ohio State ATI