

From: [Smith, Randy](#)
To: [Paul, Peter](#)
Cc: [Sutherland, Sue](#); [Reed, Katie](#); [Smith, Randy](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Bagent, Aaron](#); [Locascio, Pete](#); [Snyder, Anastasia](#)
Subject: Proposal to deactivate the BS Special Education, P-5 Primary Intervention Specialist program
Date: Wednesday, September 18, 2024 4:22:02 PM
Attachments: [image001.png](#)

Peter:

The proposal from the Department of Educational Studies to deactivate the BS Special Education, P-5 Primary Intervention Specialist program was approved by the Council on Academic Affairs at its meeting on September 18, 2024. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next [Annual Activities Report](#) to the University Senate (July 2025).

The Office of the University Registrar will work you with any implementation issues.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Sue Sutherland, or me.

Randy



W. Randy Smith, Ph.D.

Vice Provost for Academic Programs

Office of Academic Affairs

University Square South, 15 E. 15th Avenue, Columbus, OH 43201

614-292-5881 Office

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Assisted by:

Katie Reed

Executive Assistant

(614) 292-5672

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Memo

April 19, 2024

To: W. Randy Smith, Vice Provost – Council on Academic Affairs

From: Aaron Bagent, Curriculum Specialist

RE: PROGRAM DEACTIVATION: BS Special Education, P-5 Primary Intervention Specialist, Department of Educational Studies.

Please find materials included in this proposal related to the deactivation of the BS Special Education, P-5 Primary Intervention Specialist program. The department would like to deactivate this program due to low enrollment and the implementation of the Primary Education and Intervention Specialist dual licensure program. This was approved by the EHE Curriculum Committee on April 18, 2024.

If there are any questions, please contact me at bagent.14@osu.edu.



April 19, 2024

Dr. W. Randy Smith, PhD
Vice Provost for Academic Programs
203 Bricker Hall
190 N. Oval Mall
Columbus, OH 43210

Dear Vice Provost Smith,

I am writing on behalf of the College of Education and Human Ecology's (EHE) Office of Academic Affairs. EHE supports the recent curricular change in the Department of Educational Studies that proposes to place the following P-5 licensure programs in dormancy status:

- The Early Childhood Intervention Specialist Licensure Program
- P-5 Primary Intervention Specialist Program
- P-5 Primary Intervention Specialist Licensure in the Master's degree program (licensure component only)

P-5 Primary Intervention Specialist Program, undergraduate

Some of these programs have either low or no student enrollment, or do not meet current state licensure requirements. New program options are available for students with interests in these types of programs. Thank you for considering this request.

Sincerely yours,

Anastasia R. Snyder, PhD
Associate Dean for Faculty Affairs
College of Education and Human Ecology



April 11, 2024

Dr. Binaya Subedi
Curriculum Committee Chair
College of Education and Human Ecology

Dear Dr. Subedi:

I am writing in support of the following dormancy proposals for P-5 licensure programs in Special Education. Specifically, proposals to be put into dormancy are:

- The Early Childhood Intervention Specialist Licensure Program (no students enrolled and does not meet current state licensure requirements)
- P-5 Primary Intervention Specialist Program - licensure only options
New program options are available for students, including the new general ed /spec ed licensure and mild/intensive dual license. No students enrolled in this option
- P-5 Primary Intervention Specialist Licensure (add on) in the Masters degree program (only the licensure component).
The new Special Ed MA has this option wrapped in, so this is not needed. No students enrolled.
- P-5 Primary Intervention Specialist Program, undergraduate

There are no negative budgetary implications and no additional funds or human resources necessary for execution of this change.

If you have any questions or need additional information, do not hesitate to contact me.

Sincerely,

Ann Allen, Ph.D.
Interim Associate Chair, Department of Educational Studies
Associate Professor, Educational Policy
The Ohio State University
614-292-0289 | Allen.952@osu.edu



CHANGE REQUEST FORM PROGRAM INACTIVATION

Institutions may use this form to notify the Chancellor of programs that are scheduled for inactivation.

All requests should be submitted to Matt Exline, director of program approval operations at mexline@highered.ohio.gov. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents.

Please submit your request **at least 60 days before the program is to be deactivated**. The institution will be notified that the request was received and assigned an institutional mentor within seven business days of submitting its request. The institutional mentor will contact the individual listed on the form to discuss the request.

Date of submission:

January 31, 2024

Name of institution:

The Ohio State University

Primary institutional contact for this request:

Name	Peter Paul
Title	Professor and Special Education Program Chair
Phone number	
E-mail	Paul.3@osu.edu

Name of program:

P-5 Primary Intervention Specialist Program, undergraduate

Date that the request received final approval from the appropriate institutional committee:

Proposed implementation date:

May 10, 2025

Please answer the following items:

1. *Provide a rationale for the inactivation of the program.*

Incoming students are enrolling in one of the two new dual licensure programs, making this program unnecessary. In the past two years, only two students have enrolled.

2. *If students remain in the program, provide the information for each student in the chart below.*

Student Name	Student Email	Student Phone	Anticipated Date of Graduation
Emily Whitaker	Whitaker.275		May, 2024
Abigail Baldasare	Baldasare.21		May, 2025

3. *Describe how the inactivation of the program will affect students currently in the program and explain plans for notifying students and assisting them in the completion of their degrees.*

Both students will be notified in writing that the program will be ending after their graduation and that their matriculation will not be impacted by the program's closure.

There may be some course substitutions for courses no longer offered (e.g., ESSPED/EDUTL 5124 will replace ESSPED 5761). Any course substitution will be a program-approved course that meets licensure requirements. Most courses in the program will be offered, as most of the P5 Intervention Specialist program courses are included in the dual P5 general education/intervention specialist program.

4. *Will there be a loss of faculty or staff positions because of the inactivation of the program? If so, indicate when the faculty or staff members were or will be informed.*

N/A. Faculty and staff positions will not be affected by this change.

5. *Describe the plan for communicating the inactivation of the program, including changes to the institution's catalog, website and communications with advisors, admissions officers and financial aid officers.*

The website and advising staff are our primary communication sources. The programs will be removed from the website and advising staff will be informed in writing.

6. *Indicate the final date that the program will be operational.*

May 10, 2025

(Insert name of the institution) verifies that the information in this request is truthful and accurate.

Respectfully,

Signature of the institution's Chief Presiding or Chief Academic Officer

(Insert name and title of the chief presiding or chief academic officer)