**COUNCIL ON ACADEMIC AFFAIRS**

**4140 University Square South**

**September 18, 2024**

**3-5 PM**

**MINUTES**

**Attendance**

**Faculty**:

**✓** Dr. Ann Allen (Department of Educational Studies)

**✓** Dr. Carlos Castro (Department of Mechanical and Aerospace Engineering)

**✓** Dr. Ann Christy (College of Food, Agricultural, and Environmental Sciences)

**✓** Dr. Samantha Herrmann (Department of Evolution, Ecology, and Organismal Biology)

**✓** Mr. Mike Hogan (OSU Extension)

**✓** Dr. Neal Hooker (John Glenn College of Public Affairs)

**✓** Dr. Nicole Kwiek (College of Pharmacy)

**✓** Dr. Russell Marzette (Department of Mechanical and Aerospace Engineering)

**✓** Dr. Thomas Nelson (Department of Political Science)

**✓** Dr. Sue Sutherland (Department of Human Sciences)

**✓** Dr. Valerie Williams (Department of Dance)

**Staff:**

**✓** Ms. Margo Coates (College of Dentistry)

**Students**:

Mr. Charlie Mace (CGS, Physics)

**✓** Mr. Andrew Miles (CGS, Plant Pathology)

**✓** Ms. Mykenna Roy (USG, Biology)

**✓** Mr. Nathan Snizik (USG, International Studies)

**Administrator**:

**✓** Dr. W. Randy Smith (Office of Academic Affairs), Vice Chair

**Guests**:

Mr. Aaron Bagent (College of Education and Human Ecology)

Ms. Lisa Duffy (Office of the University Registrar)

Dr. Alvaro Garcia Guerra (Department of Animal Sciences)

Dr. Rob Griffiths (Ohio State Online)

Dr. Rob Greenbaum (John Glenn College of Public Affairs)

Dr. Wuyang Hu (Department of Agricultural, Environmental, and Development Economics)

Dr. Julie Humbel-Courtney (University Honors and Scholars)

Mr. Ryan Hunt (Office of the University Registrar)

Mr. Michael Knisely (College of Engineering)

Dr. Andrew Martin (College of Arts and Sciences)

Ms. Jeanne Osborne (College of Food, Agricultural, and Environmental Sciences)

Dr. Anna Parkman (Department of Agricultural, Environmental, and Development Economics)

Dr. Peter Paul (Department of Educational Studies)

Ms. Rosie Quinzon-Bonello (College of Engineering)

Dr. George Rush (Department of Art)

Mr. Peter Spreitzer (University Exploration)

Dr. Bernadette Vankeerbergen (College of Arts and Sciences)

**The meeting came to order at 3:02 PM**

**COMMENTS FROM THE CHAIR – PROFESSOR SUE SUTHERLAND**

Sutherland thanked Smith for chairing the first meeting while she was out on international travel. Sutherland also thanked Castro, Kwiek, and Marzette for agreeing to serve as subcommittee chairs.

The Council’s annual dinner with the Provost will be on **October 16, 2024**. The dinner will be held at Vitria on the Square, directly after that afternoon’s Council meeting.

**COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH**

Smith noted that—due to space restrictions—observers will now be joining Council meetings by Zoom. Council members should continue to attend in person.

The proposal to establish a Master of Cybersecurity and Digital Trust is on the agenda of the University Senate meeting on September 19, 2024. After Senate approval, the proposal needs to be reviewed and approved by the Board of Trustees and the Ohio Department of Higher Education.

The University’s Annual Assessment Conference is on September 20, 2024. The plenary sessions will focus on the assessment of General Education and the University’s Transfer Student Quality Initiative. Contact Reed or Smith if you would like to attend.

Smith has convened a work group to review the Office of Academic Affairs (OAA) Academic Organization and Curriculum Handbook.

Michele Brown, Director of the College Credit Plus Program, is retiring at the end of the month. A search is currently underway for a new Program Director. College Credit Plus reports to Smith and will give an annual report to this Council.

Efforts are being made to strengthen the University’s relationship with Columbus City Schools (CCS). The University would like to increase the number of CCS students who attend Ohio State.

Smith continues to work with Professor Lee Strang on the proposal to establish the Salmon P. Chase Center for Civics, Culture, and Society. He will be the Director. The goal is to present the proposal at the December Council meeting.

Efforts are also being made to strengthen the University’s Continuing Education programs.

Ohio State is accredited by the Higher Learning Commission (HLC). The University’s decennial accreditation site visit will occur in 2027. Smith will form a Steering Committee in December. Contact Smith if you are interested in becoming a HLC peer reviewer.

The President and Provost’s Diversity Lecture is scheduled on September 26, 2024. Dr. Lisa Cook is the featured speaker. Cook is a member of the Board of Governors of the Federal Reserve System.

**INFORMATIONAL ITEMS – PROFESSOR ROB GREENBAUM**

* **Revision to the Advanced Writing Embedded Literacy requirement for the Theatre BA major – College of Arts and Sciences**

The Department of Theatre, Film, and Media Arts revised its Advanced Writing Embedded Literacy requirement for the Theatre major leading to the Bachelor of Arts degree, changing the requirement from Theatre 3731 and 3732 to Theatre 5771.XX.

The Council did not have any questions or concerns.

* **Update to the Fashion and Retail Studies Minor – College of Education and Human Ecology**

The Department of Human Sciences updated the Fashion and Retail Studies Minor, adding five 5000-level courses as options to complete the elective requirement in Part C.

The Council did not have any questions or concerns.

* **Update to the Medical Laboratory Science Minor – College of Medicine**

The School of Health and Rehabilitation Sciences updated the Medical Laboratory Science Minor, adding MEDLBS 4150 as a course option.

The Council did not have any questions or concerns.

**PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS SUE SUTHERLAND AND W. RANDY SMITH**

* **Proposal to revise the Studio Art Minor – College of Arts and Sciences**

Guest: George Rush, Professor, Department of Art

The Department of Art proposes to revise the Studio Art Minor.

Basic housekeeping changes include updating course numbers and titles, adding new course options, removing courses that are no longer offered, and evening the number of courses offered in each area (Art Foundations, Art and Technology, Ceramics, Film/Video, Glass, Painting/Drawing, Photography, and Printmaking). The Department also reorganized the information on the advising sheet to help clarify the course offerings.

Sutherland noted that the Minor had not been assessed in many years.

Rush noted that all eight areas in the Department will now be reflected in the Studio Art Minor, giving students the flexibility to take a variety of courses or allowing students to concentrate on a specific area (i.e., photography).

The Council did not have any questions or concerns.

Sutherland moved approval of the recommendation; it was approved unanimously.

* **Proposal to deactivate the P-5 Licensure Programs in Special Education – College of Education and Human Ecology**

Guest: Peter Paul, Professor, Department of Educational Studies

The Department of Educational Studies proposes to deactivate the following P-5 licensure programs in Special Education:

* Early Childhood Intervention Specialist Licensure Program
* P-5 Primary Intervention Specialist Program—Licensure Only
* P-5 Primary Intervention Specialist Add-on Licensure in the Masters degree program
* P-5 Primary Intervention Specialist Program, undergraduate

The Department is deactivating the licensure programs due to low or no enrollment, or they do not meet new State licensure requirements.

The Council asked if students still have the opportunity to pursue this field at Ohio State. Paul responded in the affirmative. New program options are available for students interested in similar programs. Paul added that there is market demand for the new licensure programs. Currently, there are 11 students enrolled, by the Department expects an increase in enrollment.

Paul confirmed that currently enrolled students will be able to complete their programs.

Sutherland moved approval of the recommendation; it was approved with two abstentions.

Smith informed the Council that academic units must ensure no negative impacts for current students when deactivating a program.

* **Proposal to revise the College of Engineering's Honors program – University Honors and Scholars Program**

Guests: Michael Knisely, Senior Academic Advisor, College of Engineering; Julie Humbel-Courtney, Program Director, University Honors and Scholars Center

The College of Engineering proposes to revise its Honors program.

Changes include the following:

* Replacement of a three-schedule structure with a five-section structure and reduction of points in the Engineering Honors Contract program.
* Removal of the Honors Research Distinction program.
* Replacement of a three-category structure with a five-category structure in the Integrated Business and Engineering Honors program.

These changes will put the College of Engineering’s Honors Program in alignment with other Honors programs at Ohio State.

Current students can pursue the legacy or new Honors program.

The Council asked if this change would impact how Engineering students are involved in research. Knisley responded that while the Honors Research Distinction program was removed, students could still pursue Research Distinction. The overall research experience will be similar—it will just be listed differently on diplomas and transcripts. Knisley added that the changes may increase research participation as the minimum GPA requirement went from a 3.0 to a 2.0. with faculty approval.

Sutherland moved approval of the recommendation; it was approved by all.

* **Proposal to establish an undergraduate certificate (category 1a) in Sustainable Energy and the Economy – College of Food, Agricultural, and Environmental Sciences**

Guests: Wuyang Hu, Professor, Department of Agricultural, Environmental, and Development Economics; Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences; Anna Parkman, Professor-Clinical, Department of Agricultural, Environmental, and Development Economics

The Department of Agricultural, Environmental, and Development Economics proposes to establish an undergraduate certificate (category 1a) in Sustainable Energy and the Economy.

The proposed certificate will provide participants with skills to analyze the economics of sustainable energy alternatives, including solar, wind, geothermal, nuclear, fossil-based energy with offsets of carbon capture and storage, as well as emerging energy sources like hydrogen. The certificate will also provide individuals in a variety of majors, and ultimately professionals, with important economic and business skills to assess within the broader context of the sustainability of various energy sector alternatives.

Participants will be required to complete a minimum of 13-credit hours (three required courses and at least one elective).

An assessment plan and concurrences were provided.

The Council asked if students from outside the Department will be interested. Parkman responded that the Department expects a broad range of majors to participate based on concurrence discussions.

The Council asked if faculty from outside the Department will have input regarding the certificate. Osborne responded in the affirmative and said that they could serve on the Faculty Steering Committee.

The Council asked if students could petition to have other courses be counted towards the certificate. Parkman responded in the affirmative.

The Council noted that some of the required courses have prerequisites. Could the prerequisites be a deterrent to students from outside the Department? Parkman replied that it could deter students, but that is one reason why the Department made the certificate only 13-credit hours.

Sutherland moved approval of the recommendation; it was approved with two abstentions.

* **Proposal to revise the Production Agriculture Minor – College of Food, Agricultural, and Environmental Sciences**

Guest: Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

The College of Food, Agricultural, and Environmental Sciences (CFAES) proposes to revise the Production Agriculture Minor.

Changes include the following: adding new course options, updating existing course options to reflect course changes, and removing courses that are no longer offered. In addition, the description of the minor and its goals has been clarified to assist with students in understanding the purpose of the minor and to guide them in course selection.

Osborne noted that the minor has been around for a long time. Housekeeping was needed as the outdated course lists resulted in a lot of student petitions.

The Council did not have any questions or concerns.

Smith asked Osborne to provide the Council information on the College’s requirement that majors complete a minor or minor equivalent. Osborne responded that the College has had this requirement for many years as it gives students the opportunity for breadth. Most CFAES majors allow minors from any college. Osborne added that the College also requires majors to participate in an internship. Smith noted that this requirement is distinctive from other Colleges.

Sutherland moved approval of the recommendation; it was approved with two abstentions

* **Proposal to revise the Agricultural Communication Minor – College of Food, Agricultural, and Environmental Sciences**

Guest: Jeanne Osborne, Assistant Dean, College of Food, Agricultural, and Environmental Sciences

The Department of Agricultural Communication, Education, and Leadership proposes to revise the Agricultural Communication Minor.

Changes include the following: addition of a new course, removal of a course no longer offered, and realignment of courses to the group of elective options. Overall, the changes will result in the total credit hours in the minor from 15 to 16; however, the newly added course will fulfill a GE requirement.

There will be no negative impacts on current students.

The Council did not have any questions or concerns.

Sutherland moved approval of the recommendation; it was approved with two abstentions

* **Proposal to revise the undergraduate minors in the Department of Animal Sciences – College of Food, Agricultural, and Environmental Sciences**

Guests: Alvaro Garcia Guerrera, Associate Professor, Department of Animal Sciences

The Department of Animal Sciences proposes to revise the following undergraduate minors:

Animal Sciences, Dairy Science, Equine Science, Animal Nutrition, Animal Pre-Veterinary Medicine, Human and Animal Interactions, and Meat Science.

Changes include the following:

* Animal Sciences: Change in coordinator.
* Dairy Science: Change format on advising sheet, remove course that is no longer offered, and add a new course offering.
* Equine Science: Remove course that was listed in the wrong area on the advising sheet.
* Animal Nutrition: Change in coordinator, update the advising sheet format, and add new courses to the electives list.
* Animal Pre-Veterinary Medicine: Change in coordinator, change in total required credit hours from 15 to 14, and add new courses to the electives list.
* Human and Animal Interactions: Add a new course to the electives list.
* Meat Science: Remove courses that are not cross-listed in Animal Sciences, update required courses, add new course options, remove courses no longer offered, and change in total required credit hours from 15 to 14.

Osborne noted that the Department is trying to streamline its minors. Garcia Guerrero added that the Department is hoping that these changes will increase enrollment in the Meat Science minor.

The Council did not have any questions or concerns.

Sutherland moved approval of the recommendation; it was approved with two abstentions

Sutherland thanked Osborne for their strong proposals.

Smith invited the Council to contact Sutherland and/or him if there are any discussion items or presentations that it would like added to future agendas.

The Meeting adjourned at 4:02 pm

Respectfully submitted,

W. Randy Smith

Katie Reed