

COUNCIL ON ACADEMIC AFFAIRS

4140 University Square South

October 2, 2024

3-5 PM

MINUTES

Attendance

Faculty:

- ✓ Dr. Ann Allen (Department of Educational Studies)
- ✓ Dr. Carlos Castro (Department of Mechanical and Aerospace Engineering)
- ✓ Dr. Ann Christy (College of Food, Agricultural, and Environmental Sciences)
- ✓ Dr. Samantha Herrmann (Department of Evolution, Ecology, and Organismal Biology)
- ✓ Mr. Mike Hogan (OSU Extension)
- ✓ Dr. Neal Hooker (John Glenn College of Public Affairs)
- ✓ Dr. Nicole Kwiek (College of Pharmacy)
 - Dr. Russell Marzette (Department of Mechanical and Aerospace Engineering)
- ✓ Dr. Thomas Nelson (Department of Political Science)
- ✓ Dr. Sue Sutherland (Department of Human Sciences)
- ✓ Dr. Valarie Williams (Department of Dance)

Staff:

Ms. Margo Coates (College of Dentistry)

Students:

- ✓ Mr. Charlie Mace (CGS, Physics)
- ✓ Mr. Andrew Miles (CGS, Plant Pathology)
- ✓ Ms. Angilmarie Rivera Sanchez (IPC, Law)
 - Ms. Mykenna Roy (USG, Biology)
- ✓ Mr. Nathan Snizik (USG, International Studies)

Administrator:

- ✓ Dr. W. Randy Smith (Office of Academic Affairs), Vice Chair

Guests:

Dr. Anika Anthony (Drake Institute for Teaching and Learning)
Dr. Noelle Arnold (College of Education and Human Ecology)
Ms. Lisa Duffy (Office of the University Registrar)
Mr. Cody Grabbe (Office of Undergraduate Admissions)
Dr. Rob Griffiths (Ohio State Online)

Dr. Rob Greenbaum (John Glenn College of Public Affairs)
Dr. Ian Hamilton (Department of Evolution, Ecology, and Organismal Biology)
Mr. Ryan Hunt (Office of the University Registrar)
Ms. Lisa Kowalsky (Graduate School)
Dr. Maria Miriti (Graduate School)
Dr. Emma Read (College of Veterinary Medicine)
Dr. Eric Seiber (Center for Health Outcomes and Policy Evaluation Studies)
Dr. Tasha Snyder (College of Education and Human Ecology)
Mr. Peter Spreitzer (University Exploration)
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)
Dr. Michelle Wisecup (Department of Veterinary Clinical Sciences)

The meeting came to order at 3 PM

COMMENTS FROM THE CHAIR – PROFESSOR SUE SUTHERLAND

Sutherland presented the proposal to establish the Master of Cybersecurity and Digital Trust at the University Senate meeting on September 19, 2024. The proposal passed and will go to the Board of Trustees for action at its meeting in November. It will also go to the Ohio Department of Higher Education for final approval.

COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH

Smith complimented Sutherland on her presentation at the University Senate meeting on September 19, 2024.

The Office of Academic Affairs (OAA) hosted the annual University Assessment Conference on September 20, 2024. The conference had its largest attendance to date. The plenary sessions focused on the assessment of General Education and the University's Transfer Student **Quality Initiative**. Smith would like to incorporate students in the future.

The City and Regional Planning program in the Knowlton School of Architecture had an accreditation site visit on September 23-25, 2024. Upcoming academic program reviews include Otolaryngology, Speech and Hearing Science, and Food Science and Technology.

The Office of Academic Affairs is in the final hiring stages for a new Director of the College Credit Plus Program.

Associate Dean Meg Daly and Smith met with the President Jane Wood and Vice President Alex Sider of Bluffton University on September 26, 2024. The meeting was to discuss next steps with the possible dual degree program that will be offered by Bluffton and Ohio State. Both universities are making sure that their General Education and major courses align.

Smith has monthly touch base meetings with the President and Vice President of Undergraduate Student Government (USG). His first meeting of the 2024-25 academic year was on September 27, 2024. He is interested in working with USG on getting feedback on the new General Education program.

The IT Pathway Work Group met on September 30, 2024. The group continues to work on developing an IT pathway between Columbus State Community College and Ohio State.

Smith chaired the Big Ten Academic Alliance Accreditation Network meeting on October 1, 2024, in Chicago. Mitsu Narui, from our Office of Institutional Research and Planning, accompanied Smith. The annual meeting is an opportunity for each institution's accreditation officer to meet with peers to discuss common issues. President Barbara Gellman-Danley and Eric Martin, Executive Vice President, from the Higher Learning Commission (HLC) attended the meeting. Ohio State's decennial accreditation visit is in 2026-27.

INFORMATIONAL ITEMS – PROFESSOR ROB GREENBAUM

- **Change to the Civil Engineering and Environmental Engineering majors – College of Engineering**

The Department of Civil, Environmental, and Geodetic Engineering will now permit the substitution of ENGR 2301 for ENGR 1300, which is a required course in the Civil Engineering and Environmental Engineering majors. This change will give students greater flexibility as ENGR 1300 has an exclusion clause preventing students with credit for English 1109 and 1110.OX from enrolling in the class.

The Council did not have any questions or concerns.

- **Creation of a Non-Credit, Certificate of Completion Workforce Development Training Program, Aircraft and Vehicle Maintenance Technician Leadership Certificate – College of Engineering**

The College of Engineering created a non-credit Aircraft and Vehicle Maintenance Technician Leadership Certificate (AVMTLC). The certificate is a non-credit, Certificate of Completion Workforce Development Training Program (category 4). The AVMTLC will prepare current maintenance technicians for a leadership role in an aircraft or vehicle maintenance service center.

The program is 100% online.

Greenbaum noted the proposal originally listed this as the Aircraft and Vehicle Maintenance Technician Leadership Certification. The College of Engineering agreed to change the title to Aircraft and Vehicle Maintenance Technician Leadership Certificate to better reflect the program as a certificate of completion rather than a certification.

The Council did not have any questions or concerns.

- **Change to the Master’s Degree with Thesis in the Department of Materials Science and Engineering – College of Engineering**

The Department of Materials Science and Engineering changed the Master’s Degree with Thesis option, reducing the number of semesters to serve as a Teaching Assistant (TA) from two to one. This change will allow participants to focus more on research.

CENTER REVIEW: CENTER FOR HEALTH OUTCOMES AND POLICY EVALUATION STUDIES – PROFESSOR SUE SUTHERLAND

Guests: Eric Seiber, Director, Center for Health Outcomes and Policy Evaluation Studies

Sutherland presented the review of the Center for Health Outcomes and Policy Evaluation Studies (HOPES), which was conducted by Subcommittee A in the 2023-24 academic year.

During the 2023-24 academic year, the Center submitted a self-study to CAA Subcommittee A. The self-study focused on the Center’s activities over a 5-year period from 2018-19 to 2023-24. After reviewing the self-study, Subcommittee A identified and met with Center administration and key stack holders to gain insight on the operation of the Center. Upon completion of the discussion, the chair of Subcommittee A compiled the report and received input and feedback from Subcommittee A members.

Subcommittee A’s report is based on the five areas for review for university-level centers: Mission, Faculty and Student Involvement and Contribution, Administrative Structure and Responsibilities, Budget, and Evaluative Criteria and Benchmarks. Subcommittee A determined that the Center is fulfilling its stated mission, is working within its own budgetary constraints, and is meeting its own evaluative criteria and benchmarks. Sutherland applauded the Center for its work and its dedicated and quality staff. She added that she enjoyed learning about the Center and commented that HOPES is a hidden gem at Ohio State.

Seiber told the Council that the Center found the review process helpful and constructive, especially the review of the Pattern of Administration (POA).

Sutherland invited the Council to comment. Discussion included the following points:

- The Council commented that the Center should do more self-promotion as several people were unfamiliar with HOPES and its mission.
- The Council applauded the Center for having supportive stakeholders.
- The Council recommended that the Center diversify its budgetary portfolio.
- The Council encouraged the Center to find a better way to support direct costs.
- The Council commented that the Director’s FTE seems too low.

Smith informed the Council that the University Senate gave this Council authority to review university-level centers. This Council will decide on continuation, conditional continuation with a follow-up in less

than four years, and termination. If approved for continuation, the Center will be reviewed again in another four years.

Sutherland moved approval of the recommendation of continuation; it was approved unanimously.

CHASE CENTER UPDATE – PROFESSOR W. RANDY SMITH

Smith gave the Council background on the establishment of the Salmon P. Chase Center for Civics, Culture, and Society, including how the Center was formed, the search for an Executive Director, and the hiring of Lee Strang as the Executive Director.

Currently, Strang is socializing the Center with different stakeholders (student groups, individual faculty, college discussions, etc.). Trevor Brown, Dean of the John Glenn College of Public Affairs, and Smith are joining Strang at the college discussions.

Strang is also working on the formal proposal to establish the Chase Center. The proposal will ask for two exceptions: to have the Chase Center to be a Tenure Initiating Unit (TIU) and to have the Center offer curriculum.

The OSU Board of Trustees would like an update on the Center at its February 2025 meetings. To be on the agenda of the February Trustees meeting, the proposal will need to be reviewed at the University Senate meeting on January 23, 2025, at the latest. This Council will need to review the proposal before it goes to the University Senate.

Smith reminded the Council that the establishment of this Center is a State mandate, but he emphasized that the establishment still needs to follow Ohio State's approval procedures. Once the proposal is approved, the Center can move forward with hiring faculty and developing curriculum.

Like with all university-level centers, the Chase Center will need to submit a four-year review to this Council as well as submit a status review in two years.

Smith invited questions from the Council. The discussion included the following points:

- The Council asked Smith to compare the Center's structure to other units on campus. Smith replied that the Chase Center will function like a small academic department that reports directly to the Provost.
- Smith confirmed that all college deans are aware of the Chase Center and will have the opportunity to meet about the Center.
- Strang plans to meet with a variety of student organizations, including Undergraduate and Graduate Student Government.
- The Council asked if the other institutions (five in total) that were asked to create a center were on the same timeline as Ohio State. Smith responded that he believes the other institutions are not quite as far along, but does not know for sure..

- The Council asked about funding for the Center. Smith replied that the Center has received \$10 million for two years. Future funding is yet to be determined at this time.
- Smith informed the Council that the State requires the Chase Center to submit an annual report to it. If of interest, the report could be shared with CAA and other bodies. Smith added that the nature of the report is still to be determined.

PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS SUE SUTHERLAND AND W. RANDY SMITH

- **Proposal to establish a Category 1b Certificate in Research Methods in Biological Sciences – College of Arts and Sciences (Ian Hamilton.598)**

Guest: Ian Hamilton, Professor, Department of Evolution, Ecology, and Organismal Biology

The Department of Evolution, Ecology, and Organismal Biology (EEOB) proposes to establish a Certificate (category 1b) in Research Methods in Biological Sciences.

The certificate program aims to train students in logical and quantitative reasoning, research designs, data collection, and statistical analyses commonly used in ecology and evolutionary biology. All aspects of the research process are covered in the program, including methods, ethics, protocols, grant writing, dissemination of results, and exploring career opportunities that require research skills in biological sciences

The certificate requires the completion of a minimum of 12 credit hours (three required courses and two elective courses). Most participants will be able to complete the certificate in two years.

EEOB anticipates an initial enrollment of 15 students for the first year of the program.

An assessment plan and concurrences were provided. Sutherland noted that the Department incorporated feedback received during the concurrence process.

The effective term will be Spring 2025.

The Council asked if participants would have the opportunity to count research towards the certificate. Hamilton responded that research credits do not count towards certificates, but that many of the certificate's courses have research components.

The Council asked when the Department anticipates that students will apply for the certificate. Hamilton responded that they will likely not apply until later in the program, but that advising will encourage participation.

The Council asked how the Department determined the 50% retention metric. Hamilton responded that it was a best guess.

Sutherland moved approval of the recommendation; it was approved with one abstention.

- **Proposal to establish a Category 3b Spectrum of Care Certificate – College of Veterinary Medicine**

Guests: Emma Read, Associate Dean, College of Veterinary Medicine; Michelle Wisecup, Assistant Professor-Clinical, Department of Veterinary Clinical Sciences

The College Veterinary Medicine proposes to establish a Spectrum of Care Certificate (category 3b).

The goal of the certificate program is to offer concentrated training in the Spectrum of Care (SOC) approach, an approach that is being led by the College of Veterinary Medicine at Ohio State. SOC is defined by providing a broad range of care options for patients and clients (from high-cost advanced care to lower less-resource intensive care) that help meet them where they are at, while not detracting from the practice's ability to maintain profitability.

Doctor of Veterinary Medicine (DVM) students will be able to earn this certificate by taking specific coursework within the framework of the DVM program, that simultaneously fulfills the core requirements for their DVM degree. Participants will need to complete a minimum of 15 credit hours. Courses are offered both online and in-person.

CVM anticipates a projected enrollment of 15-20 students per academic year. The certificate may be of particular interest to students who plan to go into primary care.

Sutherland informed the Council that this will be the first SOC program offering in the United States. Read added that certificates are still relatively new to veterinary academic programming.

The Council noted that there are no large animal courses in the SOC curriculum. Will that be an issue for those who want to go into large animal practice? Wisecup responded that she does not anticipate any issues as small animal business practices crossover well to large animal business practices.

The Council asked if there is a market for a stand-alone certificate. Read replied that this would be a challenge with accreditors as accreditors have forced a stop to online education. This could be an option one day, though.

Read noted there is a national shortage of veterinarians, so there is a clear workforce need for this program.

Smith asked Reed and Wisecup to share some information on the state of veterinary medicine education in the United States. Read replied that there are only 33 veterinary colleges in the United States, though there are 15 planned for online offerings. Ohio State offers the only program in this region, though there are plans to bring programs to Indiana and Illinois. Read added that there only five programs in Canada.

Sutherland moved approval of the recommendation; it was approved by all.

ADDITIONAL INFORMATION – PROFESSOR W. RANDY SMITH

Smith said this Council needs to take inventory of certificates that have been approved to date. How are enrollments, are they helping with student success, etc.?

The next Council meeting is on October 16, 2024. An update from the SEI Re-envisioning Committee will be on the agenda. The Council's annual dinner with the Provost will directly follow the meeting.

The Meeting adjourned at 4:14 pm

Respectfully submitted,

W. Randy Smith
Katie Reed