

COUNCIL ON ACADEMIC AFFAIRS

4140 University Square South

October 16, 2024

3-5 PM

MINUTES

Attendance

Faculty:

- ✓ Dr. Ann Allen (Department of Educational Studies)
- ✓ Dr. Carlos Castro (Department of Mechanical and Aerospace Engineering)
- ✓ Dr. Ann Christy (College of Food, Agricultural, and Environmental Sciences)
- ✓ Dr. Samantha Herrmann (Department of Evolution, Ecology, and Organismal Biology)
- Mr. Mike Hogan (OSU Extension)
- ✓ Dr. Neal Hooker (John Glenn College of Public Affairs)
- ✓ Dr. Nicole Kwiek (College of Pharmacy)
- ✓ Dr. Russell Marzette (Department of Mechanical and Aerospace Engineering)
- ✓ Dr. Thomas Nelson (Department of Political Science)
- ✓ Dr. Sue Sutherland (Department of Human Sciences)
- ✓ Dr. Valarie Williams (Department of Dance)

Staff:

Ms. Margo Coates (College of Dentistry)

Students:

- ✓ Mr. Charlie Mace (CGS, Physics)
- ✓ Mr. Andrew Miles (CGS, Plant Pathology)
- ✓ Ms. Angilmarie Rivera Sanchez (IPC, Law)
- ✓ Ms. Mykenna Roy (USG, Biology)
- ✓ Mr. Nathan Snizik (USG, International Studies)

Administrator:

- ✓ Dr. W. Randy Smith (Office of Academic Affairs), Vice Chair

Guests:

Dr. Anika Anthony (Drake Institute for Teaching and Learning)
Dr. Noelle Arnold (College of Education and Human Ecology)
Dr. Susan Cole (Department of Molecular Genetics)
Ms. Lisa Duffy (Office of the University Registrar)
Mr. Cody Grabbe (Office of Undergraduate Admissions)

Dr. Rob Greenbaum (John Glenn College of Public Affairs)
Dr. Rob Griffiths (Ohio State Online)
Ms. Kathryn Joyce (Center for Ethics and Human Values)
Dr. Alan Kalish (Office of Undergraduate Education)
Mr. Richard Meltz (Undergraduate International Studies Program)
Dr. Jimmy Onate (School of Health and Rehabilitation Sciences)
Dr. Bishun Pandey (Ohio State Marion)
Ms. Rosie Quinzon-Bonello (College of Engineering)
Dr. Tasha Snyder (College of Education and Human Ecology)
Mr. Peter Spreitzer (University Exploration)
Dr. Piers Turner (Center for Ethics and Human Values)
Dr. Bernadette Vankeerbergen (College of Arts and Sciences)
Dr. EJ Westlake (Department of Theatre, Film, and Media Arts)

The meeting came to order at 3 PM

COMMENTS FROM THE CHAIR – PROFESSOR SUE SUTHERLAND

Sutherland thanked the subcommittees for their work as we move proposals efficiently through the review process. She anticipates that we will receive more proposals as the academic year progresses, but the Council is doing an efficient job so far.

COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH

Ravi V. Bellamkonda was named Executive Vice President and Provost. He will begin his tenure at Ohio State on January 14, 2025.

Smith reminded the Council that the annual dinner with the (Interim) Provost is directly following today's meeting. Dinner will begin at 5:15 p.m. at Vitria on the Square.

The investiture of President Walter "Ted" Carter is on November 8, 2024. A livestream is available.

The Department of Otolaryngology is undergoing an academic unit review this week. The Department of Speech and Hearing Science and the Department of Food Science and Technology also have reviews in the coming weeks.

Smith has received a preliminary draft of the proposal to establish the Chase Center. Smith and other leaders continue to socialize the Center with different groups on campus.

Work continues on building new pathway programs (Construction Management, Health Sciences, and Information Technology) with Columbus State Community College.

Ohio State would like to see an increase in enrollment numbers from Columbus City Schools (CCS). It has become apparent we need to tighten relationships with CCS teachers and students, starting in middle school. Shanna Jaggars, Assistant Vice Provost in the Office of Undergraduate Education, is working with Smith on CCS-OSU Partnership Projects.

Departments have been identified to participate in STEAMM Rising Summer Institute. The STEAMM Rising Summer Institute is a design thinking opportunity allowing CCS teachers to experience a variety of STEAMM activities on campus and to create a plan for taking those activities and skills back to their classrooms and schools.

There is increased interest in non-credit certificates.

The Ohio Department of Higher Education is considering hosting, here, a workforce development conference for all Ohio public institutions. This will be an opportunity for each institution to share what they are doing in workforce development. The exact date and location have yet to be determined, but the conference will likely be in March 2025.

Smith will ask Meg Daly, Associate Dean in the Office of Undergraduate Education, to provide a General Education update at an upcoming meeting.

PRESENTATION FROM SEI/SSLW COMMITTEE – PROFESSOR SUSAN COLE AND DR. ALAN KALISH

Susan Cole and Alan Kalish provided an interim report and recommendations on the current Student Evaluation of Instruction (SEI) tool.

Cole and Kalish gave an overview of the SEI Subcommittee’s charge and guiding principles, data gathering, development of draft structure for new instrument, and overarching decisions regarding revision.

Cole and Kalish gave an overview of the proposed Survey of Student Learning Experience (SSLE). The proposed SSLE will have seven closed response questions addressing three areas of instructional effectiveness, two discursive prompts inviting responses about the strength of the course and areas for improvement in future offerings, and the opportunity to allow the addition of 2-4 questions from a pre-approved question bank. The three areas of instructional effectiveness are as follows: instructor communication and availability, student sense of engagement in their own learning, and student sense of belonging.

Cole and Kalish gave an overview of next steps, including the pilot program and developing the final report to this Council. The goal is for wide implementation in August 2025.

Sutherland thanked Cole and Kalish for their presentation. She invited the Council to comment. Discussion included the following points:

- Cole informed the Council that the Committee felt that it important to have students focus on aspects that instructors can control—not on items like room temperature, class time, etc.
- Students wanted a question on instructor enthusiasm. Cole noted that it is important to note that a student cannot determine the instructor’s actual enthusiasm level, but they can measure the enthusiasm level demonstrated.
- The questions include parentheticals that should help to clarify what is being asked.
- The Council asked if the question bank includes any questions geared toward Teaching Assistants. Cole responded in the affirmative.
- The Council asked if the Committee looked at response rates. Kalish replied that response rate is up 20% from when the SEI was on paper. Kalish added that studies have proved that the response rate increased when instructors asked students to submit a response.
- The Council noted that students are often busy during the last few weeks of the semester and finals. Would it be helpful to keep the SEI open until after finals are finished? Kalish responded that studies have shown that responses change based on the final exam.
- The Council expressed concerns over students submitting responses based on topics outside of the course (i.e., politics).
- The Council asked if students truly understand the science behind course design and instruction, which is asked about in Question 4.
- The Council asked if there is any conflict when an instructor creates a self-made survey to students. Kalish responded that there are no data.
- The Council asked if AI will be incorporated into Blue. Cole and Kalish responded that the Committee is looking for financial support from the Office of Academic Affairs. AI can assist with developing language that is used by students and pulling common themes.
- Cole and Kalish reminded the Council that there is no one tool that can give the needed data to evaluate.
- The Council suggested that a note be added that states how the tool is used and why it is important.

Smith reminded the Council that the SEI Committee is a subcommittee of CAA. Smith added that the SEI has been controversial since it was created in the 1980s. Smith expects this revision will be highlighted in our decennial re-accreditation review conducted in 2027.

INFORMATIONAL ITEMS – PROFESSOR ROB GREENBAUM

- **Update to the Communication undergraduate minor – College of Arts and Sciences**

The School of Communication updated its undergraduate minor in Communication, changing a core requirement from COMM 3444 to COMM 3333 OR 3444.

The Council did not have any questions or concerns.

- **Update to the Microbiology undergraduate minor – College of Arts and Sciences**

The Department of Microbiology updated its undergraduate minor in Microbiology, allowing BIOCHEM 4511 as a substitute for the current Organic Chemistry II requirement.

The Council did not have any questions or concerns.

- **Update to the Portuguese undergraduate minor – College of Arts and Sciences**

The Department of Spanish and Portuguese made changes to the undergraduate minor in Portuguese, including updates to the course offering list and adding language about the new GE and the Seal of Biliteracy,

The Council did not have any questions or concerns.

- **Update to the Philosophy major leading to the Bachelor of Arts – College of Arts and Sciences**

The Department of Philosophy updated its undergraduate major in Philosophy, changing the major prerequisite from Philosophy 2500 to Philosophy 1500, Philosophy 1501, or Philosophy 2500.

The Council did not have any questions or concerns.

- **Update to the BSBA-Business Management Specialization – Fisher College of Business**

The Department of Marketing and Logistics updated the BSBA (Bachelor of Science in Business Administration)-Business Management Specialization, replacing BUSML 4204 with BUSML 4206.

The Council did not have any questions or concerns.

- **Revision to the Master in Supply Chain Management Program – Fisher College of Business**

The Fisher College of Business revised the Master in Supply Chain Management Program. Changes included the following: eliminating the third in-person experience, moving Supply Chain Analytics to the first summer, moving Introduction to Supply Chain Management to later in the program and renaming it Strategic Supply Chain Management, and changing the full-time option from 15 to 12 months.

The Council did not have any questions or concerns.

- **Suspension of Admission to the following programs: MA in Mild/Moderate Intervention Specialist, and Non-degree Licensure in Mild/Moderate Intervention Specialist – College of Education and Human Ecology**

The Department of Education Studies decided to suspend admissions to the following programs:

- Master of Art in Mild/Moderate Intervention Specialist
- Graduate/Non-Degree Licensure in Mild/Moderate Intervention Specialist
- Mild/Moderate Intervention Specialist Licensure-Only

The Council did not have any questions or concerns.

- **Revision to the MS Human Nutrition Program – College of Education and Human Ecology**

The Department of Human Sciences revised the Master of Science in Human Nutrition program, updating the Supporting Courses list by adding HUMNNTR 5100 and removing HUMNNTR 6950.

The Council did not have any questions or concerns.

- **Revision to the MA Education Studies-Counselor Education Specialization Program – College of Education and Human Ecology**

The Department of Educational Studies changed the Master of Art in Educational Studies-Counselor Education Specialization program. The Department increased ESCE 6737 from three to four credit hours, resulting in an overall increase in the program from 60 to 61 credit hours.

The Council did not have any questions or concerns.

PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS SUE SUTHERLAND AND W. RANDY SMITH

- **Proposal to establish the Civil Discourse for Citizenship undergraduate academic certificate – College of Arts and Sciences**

Guests: Kathryn Joyce, Education Program Specialist, Center for Ethics and Human Values; Piers Turner, Director, Center for Ethic and Human Values

The College of Arts and Sciences proposes to establish the Civil Discourse for Citizenship undergraduate academic certificate (type 1b). The certificate will be administered by the Center for Ethics and Human Values (CEHV).

The certificate will integrate theoretical and practical knowledge from the relevant disciplines to provide an opportunity for students to study the principles, aims, and value of civil discourse while also building the skills for engaging in it. The purpose is to help future professionals and citizens appreciate civic values so they can contribute to the creation of inclusive, tolerant communities that recognize the importance of free speech and open dialogue across differences.

The certificate requires the completed of a minimum of 12 credit hours (3 credit hours from a required course and 9 credit hours from elective courses).

Participants could complete the certificate in 1-2 academic years.

Concurrences were received.

The Council remarked that the certificate is an exciting offering.

The Council asked if CEHV envisions future collaboration with the Chase Center. Turner responded in the affirmative. He has had the opportunity to meet with Strang and hopes for a good working relationship.

The Council asked about the vision for the certificate's portfolio requirement. Joyce and Turner responded that this is an opportunity for students to reflect on what they have learned by answering a variety of questions.

The Council asked if CEHV considered mandating participation in civil discourse. Turner replied that civil discourse participation is part of ARTSSCI 2400, which is the certificate's required course.

Tiers informed the Council that CEHV—through the Drake Institute for Teaching and Learning—offers instructor education on civil discourse.

The Council asked if CEHV anticipates students from certain majors. Turner replied that they anticipate a variety of majors, and the certificate may be appealing to students who want to serve in public office one day.

Turner and Vankeerbergen confirmed that the official offering unit is the College of Arts and Sciences.

The Council asked if the program plans to offer an undergraduate minor at any point. Turner replied in the negative. He added that a certificate seemed to be the better fit.

Sutherland moved approval of the recommendation; it was approved unanimously.

- **Proposal to revise the Screenwriting Minor – College of Arts and Sciences**

Guest: EJ Westlake, Chair, Department of Theatre, Film, and Media Arts

The Department of Theatre, Film, and Media Arts proposes to revise the Screenwriting Minor.

Changes include the following:

- Adding one existing course (FMST 4890)
- Streamlining/simplifying the requirements for the "Screenwriting Concentration" category, eliminating subcategories and allowing students to select 3 courses from among 5 course options

The changes will provide greater flexibility to students, spread enrollments across screenwriting courses, and eliminate over-enrollment/waitlists in specific screenwriting courses.

The Council did not have any questions or concerns.

Smith encouraged Council members to visit the Department's new building on College Road.

Sutherland moved approval of the recommendation; it was approved by all.

- **Proposal to adjust the clinical faculty cap in the School of Health and Rehabilitation Sciences – College of Medicine**

Guest: Jimmy Onate, Interim Director, School of Health and Rehabilitation Sciences

The School of Health and Rehabilitation Sciences (SHRS) proposes to adjust its clinical faculty cap.

SHRS is asking that the currently approved Patterns of Administration (POA) be adjusted to reflect the School's longstanding practice of a 45% cap on clinical faculty. This approval would correct the record to match the current SHRS reality on which clinical programs were designed and faculty hiring decisions were based. The request is not to increase or change the cap, rather, it is a request to match the governance structure with a longstanding practice.

Smith informed the Council that there are several options:

- The Council could approve the request, making the POA align with current practices.
- The Council could give conditional approval but ask for a formal proposal.
- The Council could deny the request and ask SHRS to go back to 40%.

Smith reminded the Council that the College of Medicine has no clinical faculty cap. SHRS is a School in the College of Medicine and has had a 40% cap like other health sciences colleges. Today all 15 colleges have clinical faculty. Several of the health sciences colleges recently have asked for an increase in their clinical faculty cap.

Onate informed the Council that SHRS cannot reach accreditation standards without clinical faculty. The demand for clinical education requires clinical faculty.

The Council asked how SHRS got out of alignment. Onate responded that, at some point, the number of clinical faculty crept above the max and the School has been operating that way for over a decade. The Council asked if the Office of Academic Affairs polices the numbers. Smith responded that he is not sure how/if it is monitored as this falls under the portfolio of the Vice Provost for Academic Policy and Faculty Resources. This simply could have been missed, starting more than a decade ago.

Onate confirmed that the current ratio has no negative impact on tenured-track faculty.

The Council agreed that clinical faculty are serving their correct function in SHRS, and they are clearly needed. The Council is unsure how to proceed, however, as this is a unique request. The Council agreed to table the proposal until Smith has the opportunity to discuss with University Senate leadership.

The Council also suggested that the Rules Committee update its section on clinical faculty, so it can better match the current academic landscape.

PROPOSAL FROM SUBCOMMITTEE A – PROFESSORS CARLOS CASTRO, ANN ALLEN, AND VALARIE WILLIAMS; MS. MYKENNA ROY AND MR. NATHAN SNIZIK

- **Proposal to revise the International Studies BS – College of Arts and Sciences**

Guest: Richard Meltz, Senior Academic Advisor, Undergraduate International Studies Program

The Undergraduate International Studies Program (UISP) in the College of Arts and Sciences proposes to revise the International Studies major leading to the Bachelor of Science.

Changes include the following:

- All major tracks will now have a shared core curriculum. They include a uniform onboarding course (INTSTDS 3850) and a capstone writing course (INTSTDS 4852).
- All BS major tracks will be required to demonstrate methodological competency by completing a sequence of three methods courses.
- Students will be permitted to select substantive courses in their track—now referred to as specializations—from a curated list, revised annually, appropriate to their area of specialization.
- The number of specializations available will expand to 14.

The goal of the revisions is to create a coherent, up-to-date program.

Meltz added that globalization was the major concept of the proposal.

The Council did not have any questions or concerns.

Sutherland moved approval of the recommendation; it was approved by all.

ADDITIONAL INFORMATION – PROFESSOR W. RANDY SMITH

Smith is leading a work group to revise the OAA Academic Organization and Curriculum Handbook.

Smith announced that the proposal to establish an Interdisciplinary Arts and Sciences Major in Leadership was approved by the Ohio Department of Higher Education.

The Meeting adjourned at 4:44 pm

Respectfully submitted,

W. Randy Smith
Katie Reed