

**From:** [Vankeerbergen, Bernadette](#)  
**To:** [Smith, Randy](#); [Reed, Katie](#)  
**Cc:** [Martin, Andrew](#); [Nagar, Ila](#); [Jenkins, Mary Ellen](#); [Steele, Rachel](#)  
**Subject:** Informational item--Update Portuguese Minor  
**Date:** Tuesday, October 8, 2024 10:01:24 AM  
**Attachments:** [Portuquese Minor Update 09-12-2024.pdf](#)  
[image001.png](#)

---

Dear Randy and Katie,

Please find attached an informational item to share at an upcoming CAA meeting.

Professor Ila Nagar, Chair of ASCC, shared the proposed change as an informational item at the ASC Curriculum Committee meeting on Friday, September 27. The departmental contact for this informational item is Professor John Grinstead.

Best regards,  
Bernadette



THE OHIO STATE UNIVERSITY

**Bernadette Vankeerbergen, Ph.D.**

Assistant Dean, Curriculum

College of Arts and Sciences

114F University Hall, 230 North Oval Mall

Columbus, OH 43210

Phone: 614-688-5679

<http://ascas.osu.edu>



August 27<sup>th</sup>, 2024

ASC Curriculum Committee

To Whom It May Concern:

I am writing in support of the revisions to our Portuguese Minor. We are making these changes because:

- The Portuguese minor program has not been reviewed by Portuguese Faculty members since 2015.
- The revised version includes language on the Seal of Biliteracy and new GE course-set language that better reflects College-level changes.
- Courses have been updated and withdrawn and the new revision reflects these changes.
- The changes made create more flexibility and opportunities for both students and faculty members/instructors in the program.
- Given the size of the department, SPPO is limited in how many upper-division Portuguese courses they can offer each term. As such, it has become difficult for students to find both an Advanced Language/Linguistics course and a Literatures and Cultures course that fit into their schedules in their last few semesters at the university. Combining these categories together will allow students and the department more flexibility in their scheduling.

Please let me know if you have any questions. Thank you for your attention.

Sincerely,

DocuSigned by:  
  
4680953EFED5402...

John Grinstead, PhD  
Professor and Chair  
Department of Spanish & Portuguese

Portuguese Minor

---

Department of Spanish and Portuguese  
298 Hagerty Hall, 1775 College Rd.  
Columbus, OH 43210-1340  
614-292-4958 <http://sppo.osu.edu>

Did you know that Brazil is one of Ohio's top international trading partners? Portuguese is not only spoken in Brazil and Portugal, but also Mozambique, Angola, Cape Verde, East Timor, Guinea Bissau, and São Tomé and Príncipe. Knowledge of Portuguese can complement courses of study in a number of disciplines, such as Spanish, Political Science, International Studies, International Business, African American and African Studies, Latin American Studies, and Comparative Studies. Ohio State's innovative major and minor program in this vital language will set you apart now and in the future.

The Portuguese minor consists of a minimum of 12 credit hours. The language of instruction in all Portuguese classes leading to the minor will be in Portuguese. Students choosing to minor in Portuguese are encouraged to take advantage of study abroad opportunities offered in cooperation with The Office of International Affairs (OIA).

**Prerequisite courses**

Portuguese 1101, 1102, 1103            12 cr hrs  
or  
Portuguese for Spanish Speakers 5501, 5502    6 cr hrs

**Required courses (6 credit hours)**

Portuguese 3401 or 3402 or 3403  
Portuguese 3450

**Choose one course from each of the following categories:**

**Advanced Language and Linguistics (3 hours)**

Portuguese 3401, 3402, 3403, 4510, 4595, 4999(H), 5611

**Literatures and Cultures (3 hours)**

Portuguese 4550, 4560, 4561, 4595, 4999(H), 5510, 5520, 5530, 5650

**With approval of the Department, the following courses may also count toward Minor requirements:**

Portuguese 3570, 4193, 4194, 5797

**Portuguese minor program guidelines**

The following guidelines govern this minor:

Credit hours required A minimum of 12 credit hours. 1000-level courses shall not count in the minor.

Transfer and EM credit hours allowed

A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination toward the minor.

Overlap with the GE A student is permitted to overlap up to 6 credit hours between the GE and the minor.

Overlap with the major and additional minor(s)

- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

Grades required

- Minimum C- for a course to be counted on the minor.
- Minimum 2.00 cumulative GPA for all minor course work.
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.

X193 credits No more than 3 credit hours.

Minor approval The minor course work must be approved by the academic unit offering the minor.

Filing the minor program form The minor program form must be filed at the time the graduation application is submitted to a college/school advisor if the student's degree audit report is not showing complete (green).

Changing the minor Once the minor program is filed in the college office, any changes must be approved by the Spanish Minor Advisor.

College of Arts and Sciences  
Curriculum and Assessment Services  
306 Dulles Hall, 230 Annie & John Glenn Ave.  
<http://artsandsciences.osu.edu>

Received 4/11/12 DH  
Rev 6/26/14 BV  
RS/BV 8/6/15  
Updated 2/11/20 DH  
Updated 6-9-21 DH

# Current Minor Program Showing Tracked Changes

The Ohio State University  
College of Arts and Sciences

Portuguese Minor ([PORTGSE-MN](#))

Department of Spanish and Portuguese ([SPPO](#))  
298 Hagerty Hall, 1775 College Rd.  
Columbus, OH 43210-1340  
614-292-4958 <http://sppo.osu.edu>

Did you know that Brazil is one of Ohio's top international trading partners? Portuguese is not only spoken in Brazil and Portugal, but also Mozambique, Angola, Cape Verde, East Timor, Guinea Bissau, and São Tomé and Príncipe. Knowledge of Portuguese can complement courses of study in a number of disciplines, such as Spanish, Political Science, International Studies, International Business, African American and African Studies, Latin American Studies, and Comparative Studies. Ohio State's innovative major and minor program in this vital language will set you apart now and in the future.

The Portuguese minor consists of a minimum of 12 credit hours. The language of instruction in all Portuguese classes leading to the minor will be in Portuguese. Students choosing to minor in Portuguese are encouraged to take advantage of study abroad opportunities offered in cooperation with The Office of International Affairs (OIA).

**Language Prerequisites (0-3 courses, 0-12 CH)**  
To complete the required minor coursework at the 3000 level and above (see required courses below), students must first demonstrate intermediate proficiency through Portuguese 1103 or 5502. This proficiency can be demonstrated by:

- The Seal of Bilinguality
- Placement testing
- Credit by examination
- Course enrollment/completion
- A combination of testing and coursework

**The beginning/intermediate course sequences for Portuguese are as follows:**

Portuguese 1101 → 1102 → 1103 (12 CH)

-OR-

Portuguese for Spanish Speakers 5501 → 5502 (6 CH)

**Required courses (2 courses, 6 CH)**

- Portuguese 3401 or 3402 or 3403
- Portuguese 3450

**Elective courses (2 courses, 6 CH)**

Choose two of the courses below, one of which must be at the 4000+ level in Advanced Portuguese Language, Literatures and Cultures, and/or Linguistics (6 CH)

- Portuguese 3401, 3402, 3403, 4510, 4550, 4560, 4561, 4595, 4606, 5191, 5510, 5520, 5530, 5611, 5650

**With approval of the Department, the following courses may also apply to Minor requirements:**

- Portuguese 4193, 4194, 4998(H), 4999(H), 5797

**Portuguese minor program guidelines**

**Credit hours required** A minimum of 12 credit hours. 1000-level courses shall not count in the minor. **At least 6 credit hrs must be upper-level courses as defined by the College of Arts and Sciences.**

**Transfer and EM credit hours allowed**

A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination toward the minor.

**Overlap with the GE** A student is permitted to overlap up to 6 credit hours between the GE and the minor.

**Overlap with the major and additional minor(s)**

- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

**Grades required**

- Minimum C- for a course to be counted on the minor.
- Minimum 2.00 cumulative GPA for all minor course work.
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.

**X193 credits** No more than 3 credit hours.

**Minor approval** The minor course work must be approved by the academic unit offering the minor.

**Filing the minor program form** The minor program form must be filed at the time the graduation application is submitted to a college/school advisor if the student's degree audit report is not showing complete (green).

**Changing the minor** Once the minor program is filed in the college office, any changes must be approved by the **SPPO** minor advisor.

College of Arts and Sciences  
Curriculum and Assessment Services  
306 Dulles Hall, 230 Annie & John Glenn Ave.  
<http://artsandsciences.osu.edu>

Updated 2/11/20 DH

Updated 6-9-21B DH

Rev 08-12-2024 RLS

Deleted: Revised Draft for Portuguese Section review

Formatted

Deleted: ¶

Deleted: ¶

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Deleted: ¶

Formatted

Deleted: Minor ¶

Deleted: .

Deleted: .

Deleted:

Deleted: cr hrs

Deleted: ; or

Deleted: ¶

Formatted

Deleted: Or

Formatted

Deleted: .

Deleted:

Deleted:

Deleted: cr hrs

Formatted

Deleted: Spanish Minor Advisor.

Deleted: cr

Deleted: edit

Deleted: hr

Deleted: our

Deleted: s

Formatted

Formatted

Deleted: ; and

Formatted

Deleted: ¶

Formatted

Deleted: Choose one course from each of the following categories:

Formatted

Deleted: 2 additional courses.

Formatted

Formatted

Formatted

Deleted: ¶

Formatted

Deleted: and Linguistics / Literatures and Cultures

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Formatted

Portuguese Minor (PORTGSE-MN)

---

Department of Spanish and Portuguese (SPPO)  
298 Hagerty Hall, 1775 College Rd.  
Columbus, OH 43210-1340  
614-292-4958 <http://sppo.osu.edu>

Did you know that Brazil is one of Ohio's top international trading partners? Portuguese is not only spoken in Brazil and Portugal, but also Mozambique, Angola, Cape Verde, East Timor, Guinea Bissau, and São Tomé and Príncipe. Knowledge of Portuguese can complement courses of study in a number of disciplines, such as Spanish, Political Science, International Studies, International Business, African American and African Studies, Latin American Studies, and Comparative Studies. Ohio State's innovative major and minor program in this vital language will set you apart now and in the future.

The Portuguese minor consists of a minimum of 12 credit hours. The language of instruction in all Portuguese classes leading to the minor will be in Portuguese. Students choosing to minor in Portuguese are encouraged to take advantage of study abroad opportunities offered in cooperation with The Office of International Affairs (OIA).

**Language Prerequisites (0-3 courses, 0-12 CH)**

To complete the required minor coursework at the 3000 level and above (see required courses below), students must first demonstrate intermediate proficiency through Portuguese 1103 or 5502. This proficiency can be demonstrated by:

- The Seal of Biliteracy
- Placement testing
- Credit by examination
- Course enrollment/completion
- A combination of testing and coursework

**The beginning/intermediate course sequences for Portuguese are as follows:**

Portuguese 1101 >1102 >1103 (12 CH)

-OR-

Portuguese for Spanish Speakers 5501>5502 (6 CH)

**Required courses (2 courses, 6 CH)**

- Portuguese 3401 or 3402 or 3403
- Portuguese 3450

**Elective courses (2 courses, 6 CH)**

Choose two of the courses below, one of which must be at the 4000+ level in Advanced Portuguese Language, Literatures and Cultures, and/or Linguistics (6 CH)

- Portuguese 3401, 3402, 3403, 4510, 4550, 4560, 4561, 4595, 4606, 5191, 5510, 5520, 5530, 5611, 5650

**With approval of the Department, the following courses may also apply to Minor requirements:**

- Portuguese 4193, 4194, 4998(H), 4999(H), 5797

**Portuguese minor program guidelines**

Credit hours required A minimum of 12 credit hours. 1000-level courses shall not count in the minor. At least 6 credit hrs must be upper-level courses as defined by the College of Arts and Sciences.

Transfer and EM credit hours allowed

A student is permitted to count up to 6 total hours of transfer credit and/or credit by examination toward the minor.

Overlap with the GE A student is permitted to overlap up to 6 credit hours between the GE and the minor.

Overlap with the major and additional minor(s)

- The minor must be in a different subject than the major.
- The minor must contain a minimum of 12 hours distinct from the major and/or additional minor(s).

Grades required

- Minimum C- for a course to be counted on the minor.
- Minimum 2.00 cumulative GPA for all minor course work.
- Course work graded Pass/Non-Pass cannot count on the minor.
- No more than 3 credit hours of course work graded Satisfactory/Unsatisfactory may count toward the minor.

X193 credits No more than 3 credit hours.

Minor approval The minor course work must be approved by the academic unit offering the minor.

Filing the minor program form The minor program form must be filed at the time the graduation application is submitted to a college/school advisor if the student's degree audit report is not showing complete (green).

Changing the minor Once the minor program is filed in the college office, any changes must be approved by the SPPO minor advisor.

College of Arts and Sciences  
Curriculum and Assessment Services  
306 Dulles Hall, 230 Annie & John Glenn Ave.  
<http://artsandsciences.osu.edu>

Updated 2/11/20 DH  
Updated 6-9-21B DH  
Rev 08-12-2024 RLS