

From: [Smith, Randy](#)
To: [Goddard, Yvonne](#)
Cc: [Sutherland, Sue](#); [Greenbaum, Rob](#); [Reed, Katie](#); [Smith, Randy](#); [Miriti, Maria](#); [Duffy, Lisa](#); [Hunt, Ryan](#); [Warnick, Bryan](#); [Locascio, Pete](#); [Snyder, Anastasia](#)
Subject: Proposal to deactivate Specialist Licensure Programs
Date: Friday, November 22, 2024 12:25:17 PM
Attachments: [image001.png](#)

Yvonne:

The proposal from the Department of Educational Studies to deactivate the Early Childhood Intervention Specialist Licensure and the P-5 Primary Intervention Specialist Licensure was approved by the Council on Academic Affairs at its meeting on November 20, 2024. Thank you for attending the meeting to respond to questions/comments.

No additional level of internal review/approval is necessary. This action will be included in the Council's next [Annual Activities Report](#) to the University Senate (July 2025).

The Office of the University Registrar will work you with any implementation issues.

Please keep a copy of this message for your file on the proposal and I will do the same for the file in the Office of Academic Affairs.

If you have any questions please contact the Chair of the Council, Professor Sue Sutherland (.43), or me.

Randy



THE OHIO STATE UNIVERSITY

W. Randy Smith, Ph.D.

Vice Provost for Academic Programs

Office of Academic Affairs

University Square South, 15 E. 15th Avenue, Columbus, OH 43201

614-292-5881 Office

smith.70@osu.edu

Assisted by:

Katie Reed

Executive Assistant

(614) 292-5672

reed.901@osu.edu

TO: Randy Smith, Vice Provost for Academic Programs

FROM: Graduate School Curriculum Services

DATE: **10/24/2024**

RE: Proposal to **Deactivation to Specialist Licensures** in Education and Human Ecology

The **Department of Educational Studies** in the **College of Education and Human Ecology** is proposing **deactivations to the following Specialist Licensure programs: Early Childhood Intervention Specialist Licensure and the P-5 Primary Intervention Specialist Licensure.**

The proposal was received by the Graduate School on **9/26/2024**. The combined GS/CAA subcommittee first reviewed the proposal on **10/24/2024** and supported forwarding it to CAA for review.

Memo

September 24, 2024

To: W. Randy Smith, Vice Provost – Council on Academic Affairs

From: Aaron Bagent, Curriculum Specialist

RE: PROGRAM DEACTIVATIONS

Please find materials included in this proposal related to the deactivation of two licensure-only programs in the Department of Educational Studies:

- Early Childhood Intervention Specialist licensure-only
- P-5 Primary Intervention Specialist licensure-only

The department would like to deactivate the Early Childhood program because it does not meet current state licensure requirements. Furthermore, there are no students enrolled in this program.

The department would also like to deactivate the P-5 Primary program because other supplemental special education licensure options exist, including the P-5 General Education/Special Education licensure and Mild/Intensive dual licensure. Similar to Early Childhood, no students are currently enrolled in this program.

Both deactivations were approved by the EHE Curriculum Committee on April 18, 2024.

If there are any questions, please contact me at bagent.14@osu.edu.



Noelle W. Arnold, PhD
Senior Associate Dean
Professor, Department of Educational Studies

177 Arps Hall
1945 N. High Street
Columbus, OH 43210-1172
614-247-1553
Arnold.1040@osu.edu

May 29, 2024

Dr. W. Randy Smith, PhD
Vice Provost for Academic Programs
203 Bricker Hall
190 N. Oval Mall
Columbus, OH 43210

Dear Vice Provost Smith,

I am writing on behalf of the College and Education and Human Ecology (EHE). The college supports the recent change that was approved by the EHE Curriculum Committee regarding the dormancy proposal to the Early Childhood Intervention Specialist Licensure Program. The proposed changes include:

- The Early Childhood Intervention Specialist Licensure Program currently has no students enrolled.
- The P-5 Intervention Specialist Program – licensure only option currently has no students enrolled and there are new options available for students, including new general ed/special education licensure and mild/intensive dual licensure.
- P-5 Primary Intervention Specialist Licensure (add-on) in the master's degree program (only the licensure component). The new Special Education MA has this option wrapped in, so this is not needed.
- P-5 Primary Intervention Specialist Program, undergraduate.

The proposed changes do not have a negative budgetary implication and no additional funds or human resources are necessary for the execution of this change.

Sincerely,

Noelle W. Arnold, PhD
Senior Associate Dean
Professor, Department of Educational Studies
College of Education and Human Ecology



April 11, 2024

Dr. Binaya Subedi
Curriculum Committee Chair
College of Education and Human Ecology

Dear Dr. Subedi:

I am writing in support of the following dormancy proposals for P-5 licensure programs in Special Education. Specifically, proposals to be put into dormancy are:

- The Early Childhood Intervention Specialist Licensure Program (no students enrolled and does not meet current state licensure requirements)
- P-5 Primary Intervention Specialist Program - licensure only options
New program options are available for students, including the new general ed /spec ed licensure and mild/intensive dual license. No students enrolled in this option
- P-5 Primary Intervention Specialist Licensure (add on) in the Masters degree program (only the licensure component).
The new Special Ed MA has this option wrapped in, so this is not needed. No students enrolled.
- P-5 Primary Intervention Specialist Program, undergraduate

There are no negative budgetary implications and no additional funds or human resources necessary for execution of this change.

If you have any questions or need additional information, do not hesitate to contact me.

Sincerely,

Ann Allen, Ph.D.
Interim Associate Chair, Department of Educational Studies
Associate Professor, Educational Policy
The Ohio State University
614-292-0289 | Allen.952@osu.edu



CHANGE REQUEST FORM PROGRAM INACTIVATION

Institutions may use this form to notify the Chancellor of programs that are scheduled for inactivation.

All requests should be submitted to Matt Exline, director of program approval operations at mexline@highered.ohio.gov. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents.

Please submit your request **at least 60 days before the program is to be deactivated**. The institution will be notified that the request was received and assigned an institutional mentor within seven business days of submitting its request. The institutional mentor will contact the individual listed on the form to discuss the request.

Date of submission:

January 31, 2024

Name of institution:

The Ohio State University

Primary institutional contact for this request:

Name	Peter Paul
Title	Professor and Special Education Program Chair
Phone number	
E-mail	Paul.3@osu.edu

Name of program:

Early Childhood Intervention Specialist Licensure Program

Date that the request received final approval from the appropriate institutional committee:

Proposed implementation date:

Immediately

Please answer the following items:

1. *Provide a rationale for the inactivation of the program.*

This is not a currently-supported Ohio license program. No students are enrolled in this program, and it does not meet current state licensing requirements.

2. *If students remain in the program, provide the information for each student in the chart below.*

N/A. No students are enrolled in the program.

Student Name	Student Email	Student Phone	Anticipated Date of Graduation

3. *Describe how the inactivation of the program will affect students currently in the program and explain plans for notifying students and assisting them in the completion of their degrees.*

N/A. No students are enrolled in the program.

4. *Will there be a loss of faculty or staff positions because of the inactivation of the program? If so, indicate when the faculty or staff members were or will be informed.*

N/A. Faculty and staff positions will not be affected by this change.

5. *Describe the plan for communicating the inactivation of the program, including changes to the institution's catalog, website and communications with advisors, admissions officers and financial aid officers.*

The website and advising staff are our primary communication sources. The program will be removed from the website and advising staff will be informed in writing.

6. *Indicate the final date that the program will be operational.*

December 31, 2023

(Insert name of the institution) verifies that the information in this request is truthful and accurate.

Respectfully,

Signature of the institution's Chief Presiding or Chief Academic Officer

(Insert name and title of the chief presiding or chief academic officer)



CHANGE REQUEST FORM PROGRAM INACTIVATION

Institutions may use this form to notify the Chancellor of programs that are scheduled for inactivation.

All requests should be submitted to Matt Exline, director of program approval operations at mexline@highered.ohio.gov. Documents may be submitted as Microsoft Office documents (e.g., Word or Excel) or as PDF documents.

Please submit your request **at least 60 days before the program is to be deactivated**. The institution will be notified that the request was received and assigned an institutional mentor within seven business days of submitting its request. The institutional mentor will contact the individual listed on the form to discuss the request.

Date of submission:

January 31, 2024

Name of institution:

The Ohio State University

Primary institutional contact for this request:

Name	Peter Paul
Title	Professor and Special Education Program Chair
Phone number	
E-mail	Paul.3@osu.edu

Name of program:

P-5 Primary Intervention Specialist Program, licensure only options

Date that the request received final approval from the appropriate institutional committee:

Proposed implementation date:

Immediately

Please answer the following items:

1. *Provide a rationale for the inactivation of the program.*

Students have other options for supplemental licensure in special education, including a new dual P5 general education/special education licensure and mild/intense dual licensure. Thus, students have not enrolled in this program.

2. *If students remain in the program, provide the information for each student in the chart below.*

Student Name	Student Email	Student Phone	Anticipated Date of Graduation

3. *Describe how the inactivation of the program will affect students currently in the program and explain plans for notifying students and assisting them in the completion of their degrees.*

N/A

4. *Will there be a loss of faculty or staff positions because of the inactivation of the program? If so, indicate when the faculty or staff members were or will be informed.*

N/A. Faculty and staff positions will not be affected by this change.

5. *Describe the plan for communicating the inactivation of the program, including changes to the institution's catalog, website and communications with advisors, admissions officers and financial aid officers.*

The website and advising staff are our primary communication sources. The programs will be removed from the website and advising staff will be informed in writing.

6. *Indicate the final date that the program will be operational.*

December 31, 2023

(Insert name of the institution) verifies that the information in this request is truthful and accurate.

Respectfully,

Signature of the institution's Chief Presiding or Chief Academic Officer

(Insert name and title of the chief presiding or chief academic officer)