**COUNCIL ON ACADEMIC AFFAIRS**

**4140 University Square South**

**November 6, 2024**

**3-5 PM**

**MINUTES**

**Attendance**

**Faculty**:

**✓** Dr. Ann Allen (Department of Educational Studies)

**✓** Dr. Carlos Castro (Department of Mechanical and Aerospace Engineering)

**✓** Dr. Ann Christy (College of Food, Agricultural, and Environmental Sciences)

**✓** Dr. Samantha Herrmann (Department of Evolution, Ecology, and Organismal Biology)

**✓** Mr. Mike Hogan (OSU Extension)

**✓** Dr. Neal Hooker (John Glenn College of Public Affairs)

**✓** Dr. Nicole Kwiek (College of Pharmacy)

**✓** Dr. Russell Marzette (Department of Mechanical and Aerospace Engineering)

**✓** Dr. Thomas Nelson (Department of Political Science)

**✓** Dr. Sue Sutherland (Department of Human Sciences)

**✓** Dr. Valarie Williams (Department of Dance)

**Staff:**

**✓** Ms. Margo Coates (College of Dentistry)

**Students**:

**✓** Mr. Charlie Mace (CGS, Physics)

**✓** Mr. Andrew Miles (CGS, Plant Pathology)

**✓** Ms. Angilmarie Rivera Sanchez (IPC, Law)

**✓** Ms. Mykenna Roy (USG, Biology)

Mr. Nathan Snizik (USG, International Studies)

**Administrator**:

**✓** Dr. W. Randy Smith (Office of Academic Affairs), Vice Chair

**Guests**:

Mr. Chris Adams (John Glenn College of Public Affairs)

Dr. Ola Ahlqvist (University Honors and Scholars Center)

Dr. Ted Allen (Department of Integrated Systems Engineering)

Dr. Anika Anthony (Drake Institute for Teaching and Learning)

Dr. Noelle Arnold (College of Education and Human Ecology)

Ms. Lisa Duffy (Office of the University Registrar)

Dr. Reanne Frank (Department of Sociology)

Dr. Rob Greenbaum (John Glenn College of Public Affairs)

Dr. Rob Griffiths (Ohio State Online)

Ms. Julie Humbel-Courtney (University Honors and Scholars Center)

Mr. Ryan Hunt (Office of the University Registrar)

Dr. Menachem Kimchi (Department of Materials Science and Engineering)

Dr. Anthony Luscher (Department of Mechanical and Aerospace Engineering)

Dr. Azita Manouchehri (Department of Teaching and Learning)

Dr. Maria Miriti (Graduate School)

Dr. Lauren Pintor (School of Environment and Natural Resources)

Ms. Rosie Quinzon-Bonello (College of Engineering)

Dr. Tasha Snyder (College of Education and Human Ecology)

Mr. Peter Spreitzer (University Exploration)

Dr. David Tomasko (College of Engineering)

Dr. Bernadette Vankeerbergen (College of Arts and Sciences)

Mr. Terondrick Waller (Office of Undergraduate Admissions)

Ms. Kristin Wickham-Saxon (Center for Languages, Literature, and Cultures)

**The meeting came to order at 3 PM**

**COMMENTS FROM THE CHAIR – PROFESSOR SUE SUTHERLAND**

Sutherland reported that the Chase Center has been a topic of discussion at recent Faculty Cabinet meetings. Faculty Cabinet asked that someone from Senate Fiscal Committee be included in Subcommittee A’s review of the proposal.

Smith and Sutherland are meeting with Subcommittee A at the end of today’s meeting to discuss the logistics around the Chase Center proposal.

Sutherland is presenting an overview of the Council and its work at the Faculty Council meeting on November 7, 2024.

**COMMENTS FROM THE VICE CHAIR – PROFESSOR W. RANDY SMITH**

The investiture of President Walter “Ted” Carter is on November 8, 2024. A livestream is available.

The proposal to establish a Master of Cybersecurity and Digital Trust is on the agenda of today’s Board of Trustees Academic Affairs and Student Life Committee meeting.

The Department of Food Science and Technology had an academic program review the week of October 28, 2024. The Department of Anthropology will have a review the week of November 18, 2024.

Interim Provost Zadnik enjoyed the dinner with this Council on October 23, 2024.

The Council may recall that it reviewed a proposal to adjust the School of Health and Rehabilitation Sciences’ (SHRS) clinical faculty cap at its meeting on October 16, 2024. At the meeting, the Council suggested that the proposal be tabled until the School’s new Director is appointed. Once a new Director is appointed, the School will submit a new proposal to adjust and increase the clinical faculty cap. Smith shared this recommendation with Dr. Jimmy Onate, Interim Director of SHRS, and Dr. Patrick Louchouarn, Senior Vice Provost for Faculty. Both Louchouarn and Onate were supportive of this plan.

The University Senate has asked for an update on the Chase Center at its meeting on November 14, 2025. Lee Strang, Executive Director of the Chase Center, will attend with Trevor Brown (John Glenn College of Public Affairs), Ben Kanzeg (Government Affairs) Brandon Lester (Legal Affairs and Board of Trustees’ Office), and Smith.

At its meeting on June 14, 2024, this Council approved a proposal to move the administration of the clinical doctoral programs in the College of Nursing and SHRS from the Graduate School to the offering units. Smith is now working with the various units (Graduate School, Graduate and Professional Admissions, University Registrar, and Student Financial Aid) that need to be involved in the logistics of moving the clinical doctoral programs.

Smith is working with the college curricular deans to gather information on the experiential learning offerings available on campus.

The Higher Learning Commission (HLC) will conduct Ohio State’s decennial accreditation reaffirmation in 2027. Smith will form a steering committee to prepare for the review. Contact Smith if you would like to be involved.

Smith is leading the HLC Peer Review Team for Michigan State’s decennial accreditation reaffirmation. He will be at MSU during the next Council meeting (November 20, 2024).

**INFORMATIONAL ITEMS – PROFESSOR ROB GREENBAUM**

* **Update to the Embedded Literacies for the Anthropology BA and BS degrees – College of Arts and Sciences**

The Department of Anthropology revised the embedded literacies for its majors leading to the Bachelor of Arts and the Bachelor of Science degrees, expanding the list of courses for the Advanced Writing and Data Analysis requirements.

The Council did not have any questions or concerns.

* **Update to the Embedded Literacies for the Speech and Hearing Science BA degree – College of Arts and Sciences**

The Department of Speech and Hearing Science revised its embedded literacies for the Speech and Hearing Science major leading to the Bachelor of Arts degree, replacing English 2367 with English 3304 or English 3305.

The Council did not have any questions or concerns.

* **Revision to the Geographic Information Science and Technology Graduate Programs – College of Arts and Sciences**

The Department of Geography revised the Master of Geographic Information Science and Technology, changing GEOG 6222 to GEOG 5223.

The Department of Geography also revised the Geographic Information Science and Technology Graduate Certificate, adding GEOG 5101 as a program elective and changing GEOG 5226 to GEOG 6226.

The Council did not have any questions or concerns.

* **Revision to the Minor in Fashion and Retail Studies – College of Education and Human Ecology**

The Department of Human Sciences revised the undergraduate minor in Fashion and Retail Studies, adding a course (CRFRST 2990) to the list of Part C choices.

The Council did not have any questions or concerns.

* **Revision to the Consumer and Family Financial Services Major – College of Education and Human Ecology**

The Department of Human Sciences revised the Consumer and Family Financial Services major leading to the Bachelor of Science in Human Ecology degree, adding a new course (CSCFFS 5160) to the list of options under “Other Group A Choices”.

The Council did not have any questions or concerns.

* **Revision to the Consumer and Family Financial Services Major (M2) – College of Education and Human Ecology**

The Department of Human Sciences revised the Consumer and Family Financial Services double major, updating course numbers and titles and adding two courses (CSCFFS 5120 and CSCFFS/CSHSPMG/CSFRST 3910) as options.

The Council did not have any questions or concerns.

* **Correction to the Sustainable Energy and the Economy Certificate – College of Food, Agricultural, and Environmental Sciences**

The College of Food, Agricultural, and Environmental Sciences updated the Sustainable Energy and the Economy Certificate, correcting course numbers that were recently updated (AEDECON 3113 has been updated to AEDECON 3114 and GEOG 3900 has been updated to GEOG 3900.01 or GEOG 3900.02).

The Council did not have any questions or concerns.

* **Revision to the Health Information Management and Systems Major Program – College of Medicine**

The School of Health and Rehabilitation Sciences revised the Health Information Management and Systems major leading to the Bachelor of Science in Health and Rehabilitation Sciences degree, removing Biology 1102 as a prerequisite course for the program.

The Council did not have any questions or concerns.

* **Decision to pause admission to the Bachelor of Science in Health and Wellness program for a period of two years – College of Nursing**

The College of Nursing decided to pause admission to the Bachelor of Science in Health and Wellness program for a period of two years.  The program is being paused due to low enrollment.

The Council did not have any questions or concerns.

* **Modification to the admissions process for the Bachelor of Science in Public Health – College of Public Health**

The College of Public Health updated its admissions procedure for the Bachelor of Science in Public Health, removing the essay requirement from the admissions process.

The Council did not have any questions or concerns.

Smith commented that Colleges are taking a hard look at program enrollments. It is good to see these self-reviews.

**PROPOSAL FROM SUBCOMMITTEE B – PROFESSORS NICOLE KWIEK, SAMANTHA HERRMANN, AND MIKE HOGAN; MS. MARGO COATES; MR. ANDREW MILES AND MS. ANGILMARIE RIVERA SANCHEZ**

* **Proposal to establish an undergraduate major in ASL Access, Equity, and Inclusion – College of Arts and Sciences**

Guest: Kristin Wickham-Saxon, Assistant Professor-Clinical, Center for Languages, Literature, and Cultures

The Center for Languages, Literatures, and Cultures (CLLC) in the College of Arts and Sciences proposes to establish an undergraduate major in ASL (American Sign Language) Access, Equity, and Inclusion.

The goal of the proposed major is to train students in ASL and Deaf Studies to create a more supportive society where deaf individuals can thrive. The major responds to the growing need for professionals with a proficiency in ASL as well as the cultural and historical knowledge of Deaf communities necessary to serve those communities. In addition, the major addresses increased ASL enrollment at Ohio State, enhances equity in higher education, and strengthens Ohio State’s status as a deaf-welcoming institution.

The major consists of a minimum of 30-credit hours (9-credit hours of core courses and 21-credit hours of elective courses). Students must also complete the language prerequisite (ASL 1101, 1102, and 1103).

The Center expects an enrollment of 10-15 students per year for the first four years.

Concurrences were received.

Kwiek noted that the proposal states that this major will be administered by the Center for ASL and Deaf Equity when it is established sometime in 2024 or 2025. Prior to today’s discussion, Subcommittee B confirmed with Wickham-Saxon that this reference is in error. The major will be administered by CLLC.

Wickham-Saxon informed the Council that there is a lot of interest in the ASL community about Ohio State and its ASL offerings. The College of Arts and Sciences is supporting the growing demands for ASL programming by committing to hire two full-time lecturers and an academic advisor.

The Council asked how the program ensures that graduates are ASL-competent when going into the workforce. Wickham-Saxon replied that the program is committed to training proficient signers. She added that many ASL programs do not properly train signers, which has negative consequences for the deaf community.

Wickham-Saxon confirmed that all courses, including culture and history courses, will be taught in ASL.

The Council asked if the program has experience with the Intercultural Development Inventory (IDI) assessment tool. Wickham-Saxon replied in the affirmative, adding that all the instructors took the test. CLLC will use the IDI to assess the program—not individual students.

Wickham-Saxon told the Council that the program would like to increase the number of Deaf students at the Columbus campus.

The Council asked if native signers could take a placement exam for the major’s language requirement. Wickham-Saxon replied in the affirmative but added that they would still need to take the linguistic courses.

The Council asked if the program collaborates with the College of Education and Human Ecology. Wickham-Saxon responded that there are no current course collaborations, but that the program is trying to meet the State’s huge demand for teachers with ASL experience.

Smith informed the Council that this proposal will need to be approved by the Ohio Department of Higher Education (ODHE). He suspects it will be approved sometime during spring semester, which would make the effective term be Autumn 2025.

Subcommittee B recommended that the proposal move forward with a correction to the nomenclature for future readers.

Sutherland moved approval of the recommendation; it was approved unanimously.

**PROPOSALS FROM SUBCOMMITTEE D – PROFESSORS SUE SUTHERLAND AND W. RANDY SMITH**

* **Proposal to revise the GIS in Demography – College of Arts and Sciences**

Guest: Reanne Frank, Professor, Department of Sociology

The Department of Sociology proposes to revise the Graduate Interdisciplinary Specialization (GIS) in Demography. This proposal has been reviewed by the Graduate School / CAA Combined Curriculum Committee and the Graduate Council.

The Department is updating the list of electives for the GIS. The list was last updated in 2020. Since that time, new courses have been created, some courses are no longer offered, and some have new course titles and/or numbers.

Concurrences were received.

Frank remarked that, in the future, the Department will do more regular reviews. Since there were so many revisions to the elective list, this proposal did not qualify as an informational item.

The Council asked if there are certain majors that are drawn to this GIS. Frank responded most students come from Sociology, but there has been an increase in students from the College of Public Health.

Sutherland moved approval of the recommendation; it was approved unanimously.

Smith added that Sociology is a strong department at Ohio State that successfully collaborates with many units.

* **Proposal to revise the MEd in Mathematics Education – College of Education and Human Ecology**

Guests: Azita Manouchehri, Professor, Department of Teaching and Learning

The Department of Teaching and Learning proposes to revise the M. Ed. in Mathematics Education. This proposal has been reviewed by the Graduate School / CAA Combined Curriculum Committee and the Graduate Council.

The Department would like to add four credit hours to the program due to an oversight that was made during its last revision. The changes include the following: addition of a new 2-credit hour seminar course (EDUTL 5195) and a 2-credit hour increase to the current student teaching course (EDUTL 5191). EDUTL 5191 is increasing from 8- to 10-credit hours.

Manouchehri informed the Council that students were already completing 10-credit hours of student teaching as that is the norm in the College of Education and Human Ecology.

The Council did not have any questions or concerns.

 Sutherland moved approval of the recommendation; it was approved unanimously.

* **Proposal to establish an Undergraduate Embedded Certificate in Automotive Manufacturing – College of Engineering**

Guests: Ted Allen, Professor, Department of Integrated Systems Engineering; Menachem Kimchi, Associate Professor-Clinical, Department of Materials Science and Engineering; Anthony Luscher, Associate Professor, Department of Mechanical and Aerospace Engineering; David Tomasko, Associate Dean, College of Engineering

The College of Engineering proposes to establish an undergraduate embedded certificate in Automotive Manufacturing. The certificate is a collaboration between the following departments: Integrated Systems Engineering, Materials Science and Engineering, and Mechanical and Aerospace Engineering.

The certificate will give an academic focus to the underlying knowledge needed for students to be successful in the area of automotive manufacturing. The program will emphasize modern manufacturing methods such as near net-space processes, innovative joining and fastening, automation and robotics, smart manufacturing, quality, data analytics, and digital twinning in the curriculum.

Participants must complete a minimum of 15-credit hours (one required course, three elective courses, and a capstone). 100% of the certificate can overlap with the major.

The College anticipates an initial enrollment of 15-20 with an eventual enrollment of 25-40.

There is an MOU among the three departments.

The College would like an effective term of Spring 2025.

The Council asked if there are any concerns with students finding a capstone project. Tomasko responded in the negative and added that Central Ohio has plenty of opportunities due to its large industry and workforce presence.

The Council asked why there is no stand-alone option for people working in industry. Tomasko responded that there is a workforce need, but that Honda asked for a program targeted to enrolled students. Allen added that developing curriculum for professionals is very different from developing curriculum for undergraduate students. Tomasko added that College of Engineering students do not have a lot of time for minors, which is why the College went the embedded certificate route.

Tomasko clarified that core requirements cannot double-count, but electives can overlap as well as the capstone.

The Council asked how the College estimated enrollment. Luscher replied that the estimate was very conservative—that the College expects a lot of interest. Tomasko added that this is an opportunity for students to receive acknowledgment for work that is already being done.

Sutherland moved approval of the recommendation; it was approved with two abstentions.

* **Proposal to revise the School of Environmental and Natural Resources’ Honors Program – College of Food, Agricultural, and Environmental Sciences**

Guests: Ola Ahlqvist, Executive Director, University Honors and Scholars Center; Julie Humbel-Courtney, Program Director, University Honors and Scholars Center; Lauren Pintor, Associate Professor, School of Environment and Natural Resources

The School of Environment and Natural Resources (SENR) proposes to revise its Honors Program.

The program revisions will enhance the management of SENR’s expanding honors program by standardizing the honors coursework for students graduating with either Honors or Honors Research Distinction. Updated program requirements include the following:

* Requirement of 18-credit hours of honors or honors embedded coursework, eliminating the need for 4000- and 5000-level courses outside the major
* Requirement that these 18-credit hours include honors or honors embedded courses within SENR core or major-supporting courses to provide an “SENR Honors experience”
* Expansion of options for the Experiential Learning Project to increase program accessibility
* Requirement of compilation of an Honors-enhanced ePortfolio, aligning with University Honors standards
* Continuation of ENR 1100H in alignment with new Honors standards

Humbel-Courtney informed the Council that updated University Honors’ standards were approved in May 2024.

The Council asked if ATI students can participate in Honors before leaving the Wooster campus? Pintor applied in the affirmative and added that ATI students can also participate in STEP (Second-Year Transformational Experience Program).

Sutherland moved approval of the recommendation; it was approved with one abstention.

* **Proposal to establish new certificates (type 3a and 3b) in Non-Profit Management and to revise the Graduate Minor in Non-Profit Management – John Glenn College of Public Affairs**

Guests: Chris Adams, Director of Recruitment and Outreach, John Glenn College of Public Affairs; Rob Greenbaum, Associate Dean, John Glenn College of Public Affairs

The John Glenn College of Public Affairs (JGC) proposes to establish new certificates (type 3a and 3b) in Non-Profit Management and to revise the Graduate Minor in Non-Profit Management. This proposal has been reviewed by the Graduate School / CAA Combined Curriculum Committee and the Graduate Council.

The certificate (both 3a and 3b) is designed to equip individuals with the specialized knowledge and skills needed to lead and manage nonprofit organizations effectively. The program targets JGC graduate students and working professionals. The certificate will meet a need as an increasing number of JGC alumni are working in non-profit organization.

The certificate consists of 12-credr hours (7 hours of required courses and 5 credit hours of specialized courses). The embedded certificate (3b) allows for 100% overlap with the major.

JGC expects an eventual enrollment of 25-30 students per year.

Concurrences were received and there is an MOU with Ohio State Online (previously referred to as the Office of Technology and Digital Innovation).

Greenbaum informed the Council that JGC wanted students to have the opportunity to receive an additional credential for work they are completing.

In addition to the creation of the new certificate (3a and 3b), JGC is revising the Graduate Nonprofit Management Minor. The changes are being made to align with the new certificate. Changes include the following: PUBAFRS 7553 was moved to the Required List from the Specialized List, and courses were added and removed from the existing Specialized List.

Greenbaum remarked that JGC may sunset the graduate minor if enrollment increases.

Greenbaum added that the one pending new course has now been fully approved.

The Council did not have any questions or concerns.

Sutherland moved approval of the recommendation; it was approved with one abstention.

**ADDITIONAL INFORMATION – PROFESSOR W. RANDY SMITH**

Smith thanked Council members for their effort to attend meetings. He noted that this is the most consistent attendance in recent years.

Smith asked members of Subcommittee A to stay to discuss the Chase Center proposal.

The Meeting adjourned at 4:26 pm

Respectfully submitted,

W. Randy Smith

Katie Reed