

Preparation of Evidence for Cases Involving Alleged Plagiarism

The Committee on Academic Misconduct (COAM) receives each year many cases of alleged plagiarism. In such cases, members of COAM find it very helpful when the evidence of plagiarism is presented in a consistent manner and format. Thus, COAM has prepared the following suggestions to help you prepare and present evidence involving alleged plagiarism. If you have any questions regarding the information in this document, please feel free to call COAM's administrative office (2-7262) or visit our web site (<http://oaa.osu.edu/coam/home.html>) for assistance.

Student's paper

We prefer that you send us the student's entire, original paper, although a complete photocopy (one-sided copies are preferred) is acceptable. If you do send us the student's original paper and the student requests that his/her work be returned, provide the student with a photocopy. It is not necessary to send a "marked" (see below) and an unmarked copy of the student's paper.

Alleged source(s)

Photocopy (one-sided copies are preferred) or print the pages containing the alleged source material. If you are printing web pages, please make sure that the entire width of the web page prints. If the entire width does not print, set your printer to landscape mode (File/Page Setup/Landscape). If the alleged source contains multiple pages, you need to print (or send us) only the first page (or title page) of the source (even if it contains no source material) and those pages that contain material that was allegedly plagiarized; if the alleged source contains 50 pages, but only one of the pages was allegedly plagiarized, COAM is interested in seeing only the title page and the one page that contains the alleged source material.

Marking the student's paper and alleged source(s)

Please mark clearly the similarities between the student's paper and alleged source(s). Such markings are very helpful to COAM when reviewing the documentation. These markings are also very helpful to the student who is charged with plagiarism, as they show the student those sections of his/her work that are problematic. There are a number of ways to do this (examples follow), and we hope that you will find the following suggestions helpful.

Probably the simplest and quickest method is to simply circle (or bracket) and number the similar passages in the student's paper and source material (see examples on following pages). If there are multiple passages in the student's

paper and/or multiple resources, just number everything consecutively. Since we do not have a color photocopier, you can use a black pen or felt-tip marker. You may also underline the alleged source material (black preferred) and number as above.

If you prefer to use a colored highlighter, please use a single color throughout the student's paper and alleged sources and number the similar passages as above (consecutively). Please note that some colors do not photocopy well, and we do not have a color copier. Thus, we prefer that you use a color that photocopies well (appears gray when copied in black and white), such as orange or lavender. Please avoid using colors that do not photocopy well (i.e., dark green, yellow).

**The following pages were copied
from The Ohio State University's
entry in Wikipedia (wikipedia.org).
The various pages provide notes on
and examples of how an alleged
source might be marked.**

Ohio State University

http://en.wikipedia.org/w/index.php?title=Ohio_State_University¶ms=40.000000_N_-83.014505_E_type:landmark_region:US

The Ohio State University (OSU) is a **public research university** in the state of Ohio. The university was founded in 1870 and is one of the largest universities in the United States.^[5] Ohio State is widely considered both within Ohio and outside of its borders to be the flagship institution of the state's public system of higher education^[6] and has been officially designated as such in the newly centralized University System of Ohio.^{[7][8][9]}

Title (front page) of alleged source:
Please include even if this page contains no source material.

Contents

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- 2 Academics
 - 2.1 Rankings and recognition
 - 2.2 Faculty and research
 - 2.3 Admissions and tuition
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- 7 Notable alumni
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The Ohio State University



Motto:	<i>Disciplina in civitatem</i> (Latin, "Education for Citizenship")
Established	1870
Type:	Flagship Public Land Grant Sea Grant
Endowment:	US \$2.02 billion ^[1]
President:	Gordon Gee ^[2]
Staff:	5,202 academic faculty, 19,277 non-academic staff (not including students)
Students:	52,568 (Columbus), 60,347 (all campuses)
Undergraduates:	38,479 (Columbus), 46,690 (all campuses)
Postgraduates:	13,339 (Columbus), 13,657 (all campuses) ^[3]
Location	Columbus, Ohio, United States
Campus:	1,755 acres (7 km ²) Columbus campus 15,311 acres (62 km ²) total (Urban)
Athletics:	19 men and 20 women varsity teams
Colors:	Scarlet and Gray <input type="checkbox"/> <input type="checkbox"/>
Nickname:	Buckeyes 
Mascot:	Brutus Buckeye
Website:	www.osu.edu (http://www.osu.edu/)

- Colleges of the Arts and Sciences (<http://arts.osu.edu/>)
 - School of Communication (<http://com.osu.edu/>)
 - School of Music (<http://music.osu.edu/>)
- Graduate School (<http://gs.osu.edu/>)
- John Glenn School of Public Administration (<http://jgsa.osu.edu/>)
- Max M. Fisher School of Business (<http://mfsb.osu.edu/>)
- Michael E. Moritz College of Law (<http://moritz.osu.edu/>)

Campus

Main campus

This is page 6 of the alleged source material. Pages 2-5 are not included since they contain no alleged source material.



Drinko Hall: Home of The Ohio State University Michael E. Moritz College of Law

Ohio State's main urban campus is located in Columbus. Its 1,755 acres (7 km²) are approximately 2.5 miles north of the city's downtown. Four buildings are currently listed on the National Register of Historic Places: Enarson Hall, Hayes Hall, Ohio Stadium, and Orton Hall. Architecture on the Ohio State campus does not conform to a unifying theme such as Gothic revival or Georgian but rather is an eclectic mix of traditional, modern and post-modern styles.

The William Oxley Thompson Memorial Library, located on the western end of The Oval, is the Ohio State's largest and single largest repository. The Thompson Library was designed by the Boston firm of Allen and Collens in the Italianate Renaissance style. The library was designed by the Olmstead brothers who had designed the White House. In 2006, the Thompson Library began a \$100 million dollar renovation with the goal of becoming a "global benchmark twenty-first century" library while maintaining the building's historical Italian Renaissance architecture.^[34]

Overall, Ohio State operates the 18th largest university research library in North America with a combined collection of over 5.8 million volumes. Additionally, the libraries receive approximately 35,000 serial titles on a regular basis. Its recent acquisitions were 16th among university research libraries in North America.^[35] Ohio State's library system encompasses twenty-one libraries located on its Columbus campus. An additional eight branches are located at off-campus research facilities, regional campuses, and a book storage depository near campus. In all the Ohio State library system encompasses fifty-five branches and specialty collections. Some of the more significant collections include The Byrd Polar Research Center Archival Program containing the Archives of Admiral Richard E. Byrd as well as a significant collection of polar research materials, The Hilandar Research Library which contains the world's largest collection of medieval Slavic manuscripts on microform, The Ohio State Cartoon Research Library, which is the world's largest repository of original cartoons, The Lawrence and Lee Theatre Research Institute and the archives of Senator John Glenn.

Examples of circled, bracketed and underlined source material. The student's paper should be marked in a similar manner.

Separate housing for graduate students is maintained on the South Campus complex. For far n

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students

This is page 10 of the alleged source material. Pages 7-9 are not included since they contain no alleged source material.



South Campus Gateway

Honors

Ohio State offers two distinct honors programs for high ability undergraduates: Honors and Scholars. The Honors program is open to students in all majors. The Scholars program is centered around thirteen specific programs such as "Architecture Scholars", "Communication Technology Scholars", "International Affairs Scholars" and "Politics, Society and Law Scholars." Students in the Scholars program are expected to live and take select classes with other members of the program. Additionally, Ohio State offers the Honors Collegium with membership extended following the Spring of a student's first or second year to the university's top undergraduates. Collegium students try to compete for internships, graduate schools and nationally competitive awards, such as the Marshall, Rhodes, or Truman Scholarships.

For the 2006-2007 academic year, Ohio State undergraduates were awarded the following competitive scholarships: one Marshall Scholarship, one Truman Scholarship, two Goldwater Scholarships, two Udall Scholarships, one Gates-Cambridge Scholarship, one Soros Foundation Beinecke Scholarship, one Rotary Foundation Ambassadorial Scholarship, seven National Science Foundation research fellowships, two National Defense Science and Engineering Graduate Fellowships, and two Fulbright Scholarships. One student was also named to the *USA Today* All-American list.

Since 2000, 46 Ohio State students have been awarded Fulbright Scholarships. In 2007, senior physics major Jessica Hanzlik was announced as one of the winners of the Rhodes Scholarships.

Ohio State also administers two large-scale scholarship programs for high-ability students from low-income or traditionally underrepresented backgrounds. The Young Scholars Program, was initiated in 1988. 120 promising students from Ohio's nine largest urban public school districts are selected prior to entering Ohio State. The program offers a series of academic camps each summer and counseling throughout the first two years of high school careers. Upon completion of the program, which also mandates a college preparatory curriculum and minimum grade point average, the students are guaranteed admission to Ohio State as well as any need-based financial aid necessary. The Land Grant Scholarship was initiated in 2005. This program seeks to ensure access to Ohio State to high-ability students from low-income backgrounds. Ohio State has committed to offering a full-ride scholarship each academic year to at least one student from each of Ohio's 88 counties.

Ohio State maintains an honors center in the Kuhn Honors and Scholars House on the South Oval. Until the 1960s this building had served as the university President's residence. Five dormitories are designated as honors residences.

Activities and organizations

Separate housing for graduate students is maintained on the South Campus complex. For the past several years, the far north campus of the university, the Moritz Hall, has been built for law students.

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