OIF ROUND TWO LOI GUIDELINES

Eligibility

Applicant teams must have at least one OSU staff or faculty member as the principal investigator (PI) or co-PI.

LOI Guidelines

- Please use Calibri font (minimum 11 point) and maintain a 0.5 inch minimum margin
- 1 page maximum (not including appended CVs and/or NIH-style biosketches)
- All letters of intent should include the following information about the proposed project:
  - Name and contact information (complete mailing address, phone number, and email address) of the PI or co-PIs
  - Name of the PI’s affiliated institution or OSU college
  - Title of the project
  - Stage (select one of the following):
    - Planning:
      - for feasibility studies, needs assessments, or community planning activities to build body of evidence for possible initiatives;
      - to plan innovative, community-based initiatives that reduce 1) deaths related to opioid misuse or 2) negative impacts of opioid misuse on individuals or communities;
      - up to $50,000
    - Implementation:
      - for implementing evidence-informed initiatives;
      - to implement or pilot innovative, community-based initiatives that reduce 1) deaths related to opioid misuse or 2) negative impacts of opioid misuse on individuals or communities;
      - up to $100,000
- Clearly identify the following:
  - Problem being addressed, rationale, and significance
  - Aims, objectives, approach, brief methods, and anticipated outcomes, including how outcomes will be evaluated
  - Partners or other participating institutions
- Submit CVs or NIH-style biosketches for team members or other key personnel (3 pages maximum per team member), appended to the LOI as a single PDF document

LOI Review Criteria

The LOI Review Committee will judge proposed projects based on the following criteria:

- Importance and relevance of proposal to opioid crisis, addiction/recovery, etc.
- Potential for impact
• Feasibility of approach and quality of evaluation
• Capacity of team to accomplish goals
• Potential sustainability of approach